

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-19960****Vendor Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
01/10/2017	02/10/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Travel expense P. Kalifeh NWLC mtgs 1/8-1/10/17

Travel expense P. Kalifeh NWLC mtgs 1/8-1/10/17

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Travel expense P. Kalifeh NWLC mtgs 1/8-1/10/17	141.10	0.000	141.10

Approved

Approval Information

Shelley Shafer	Accounting	02/01/2017 2:54 PM
Kate Nunez	Contracts Mgr	01/31/2017 12:22 PM
Shelley Shafer	Requester	01/31/2017 9:28 AM

TOTAL**\$141.10**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19620

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information			
				Vendor ID		For fiscal Use	
Purchase Description	NWLC Advocates Meeting			Vendor Name	TSB-Admin Kalifen		
				Street Address			
Purchase/Service Date	1/0/00	To	1/0/00	City		State	Zip
Requestor's Name/Dept	1/8/17	Phyllis Kalifeh	1/10/17	Phone		Fax	
Supervisor Approval				Invoice #			
				Terms (Due)			

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal Dept. RR Nulsen-Nunez 1/31/17

CEO(+ \$1,000) _____

Phyllis Kalifeh

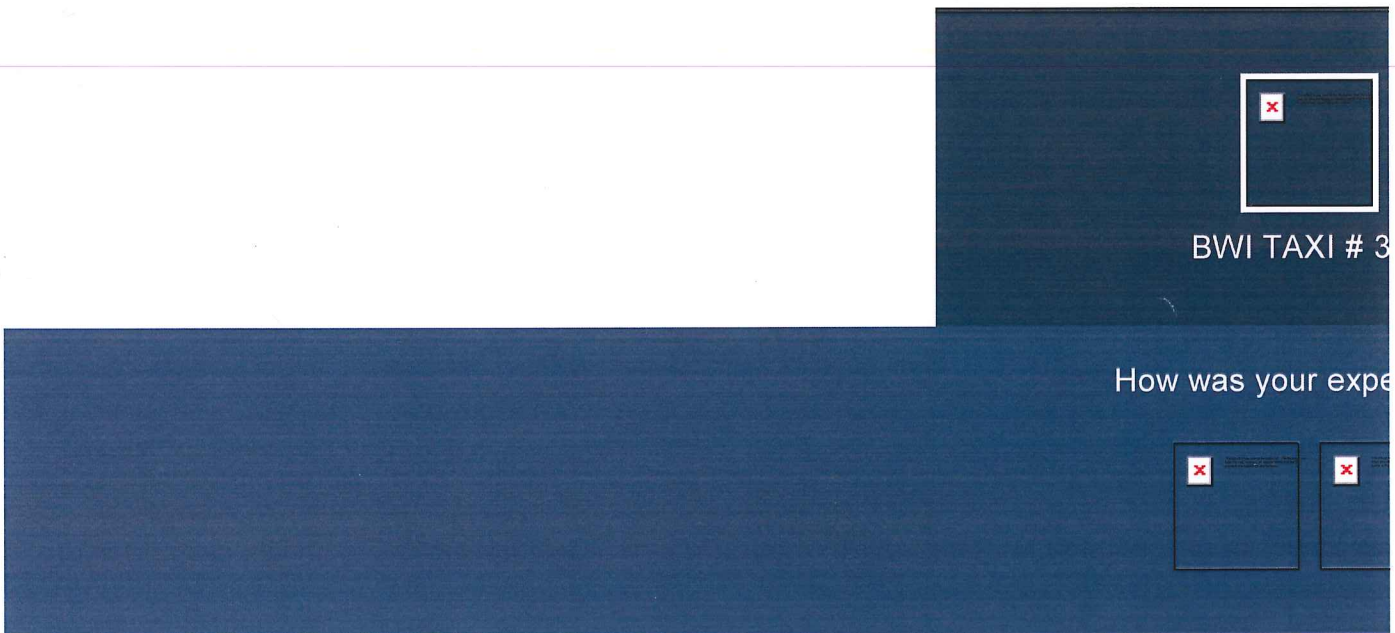
From: Phyllis Kalifeh <pkalifeh@yahoo.com>
Sent: Friday, January 13, 2017 9:12 AM
To: Phyllis Kalifeh
Subject: Fwd: Receipt from BWI TAXI # 340

Sent from my iPhone

Begin forwarded message:

From: BWI TAXI # 340 via Square <receipts@messaging.squareup.com>
Date: January 8, 2017 at 5:20:35 PM EST
To: pkalifeh@yahoo.com
Subject: Receipt from BWI TAXI # 340
Reply-To: BWI TAXI # 340 via Square
<r_mfzfatsklbjtaqkdgbmxe52zj5fhimsoobkds6kniy.rYUZ.EOwefBhZhR9tcRia.1152df700180c4fd48913a81c743be34083a132a@reply.squareup.com>

Square automatically sends receipts to the email address:



\$69.10

\$69.1

Custom Amount

1455 Market Street, Suite 600, San

[Square Privacy Policy](#) · [Not](#)
[Manage preferences](#) for di



TEL 443-575-4111

CREDIT

VehID : 225
Driver: 61934000
Date: 01/10/17
Time: 10:46:17
Start: 10:46
End : 10:46
Dist.: 0.0

FLAT RATE

VISA

*****4368

Exp XXXX

Ref#149406317738

Auth# 038924

FARE \$ 72.00

TOTAL \$ 72.00

APPROV :

\$ 72.00

X-----

TRANS. APPROVED

IMPORTANT:

Retain a copy
for your records

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-19961****Vendor Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
01/17/2017	02/10/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	SECA Conference registration P. Kalifeh

SECA Conference registration P. Kalifeh

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		58000	N/A	SECA Conference registration P. Kalifeh	195.00	0.000	195.00

Account Information	Percent	Amount
818 02 01 02 801 NA 800	0.72	\$140.40
818 02 01 02 602 NA 800	0.28	\$54.60

Approved

Approval Information

Shelley Shafer Accounting 02/01/2017 2:55 PM
Kate Nunez Contracts Mgr 01/31/2017 12:24 PM
Shelley Shafer Requester 01/31/2017 9:29 AM

TOTAL \$195.00

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

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Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19621

199601

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information	
Acct. No. (if applicable)	11/17/17			Vendor ID	
Purchase Description	SECA			Vendor Name	TSB Visa Kalifeh
				Street Address	
Purchase/Service Date	3/7/17	To	3/11/17	City	
Requestor's Name/Dept	Phyllis Kalifeh			Phone	850
Department Approval	Phyllis Kalifeh			Invoice #	
				Terms (Due)	Pay by Invoice

Purchase Information		
Distribution Code	Item Description	Amount
2818	Registration for SECA Conference	195.00
Total		\$ 195.00

Expense Coding Info	
GL Code	58000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal Dept.	KR Nelsen-Nunez 1/31/17
CEO(+ \$1,000)	

<i>Name</i>	<i>Type</i>	<i>Quantity</i>	<i>Fee</i>	<i>Total</i>
Phyllis Kalifeh	General Conference- Non-Member (three days; does not include special events)	1	\$120.00	\$120.00
Subtotal:				\$120.00
<i>Additional Items</i>	<i>Option</i>	<i>Quantity</i>	<i>Price</i>	<i>Total</i>
SECA Research Symposium	-	1	\$75.00	\$75.00
Subtotal:				\$75.00
TOTAL:				\$195.00

Go back to Event Page

When

Thursday March 9, 2017 at 7:30 AM CST

-to-

Saturday March 11, 2017 at 12:30 PM CST

[Add to Calendar](#)

Where

Beau Rivage Resort

875 Beach Boulevard

Biloxi, MS 39530



Driving Directions

Contact

Maurena Farr

Southern Early Childhood Association

501-221-1648

mfarr@southernearlychildhood.org

68th Annual Conference of the Southern Early Childhood Association

We're headed to Biloxi, Mississippi for our SECA 2017 conference and our theme is Strategies for the New South: Equipping Professionals for the Realities of Generational Poverty. For more information on speakers, schedules and events visit <http://www.southernearlychildhood.org/conference-information/>

You have successfully registered for this event; look for a confirmation email arriving shortly.
Thank You!



[Share this event on Facebook](#)



[Tweet that you're attending](#)

Personal Information

First Name:	Phyllis
Last Name:	Kalifeh
Address 1:	2807 Remington Green Circle
City:	Tallahassee
State:	Florida
ZIP Code:	32308
Phone:	850-681-7002
Email Address:	pkalifeh@thechildrensforum.com

Please take a moment to tell us about yourself.

Is this your first SECA Conference? Yes

If you have any special needs, please notify the SECA office at 1-800-305-7322

SECA recognizes and appreciates the importance of Yes

responsible use of information collected on this form. SECA occasionally rents its conference attendee lists to outside organizations to inform members of early childhood products and services. Revenue generated through list rentals helps to support other SECA programs and activities. Do you wish to have your name removed from this list?

Refund of Fees: Refunds will be made prior to December 14, 2016 upon written request of the registrant. A \$10 processing fee will be charged on each refund. NO REFUNDS WILL BE ISSUED AFTER December 14, 2016. SECA is not responsible for hotel or travel expenses should any cancellation be necessary.

CONSENT TO USE PHOTOGRAPHIC IMAGES: Registration and attendance at, or participation in, SECA meetings and/or other activities at the SECA Conference constitutes an agreement by the registrant/attendee to SECA's use and distribution (both now and in the future) of the registrant/attendee's image, likeness, and appearance in photographs of such events and activities.

Payment Summary

Payment Method

Paid By PayPal

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-19962****Vendor Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
01/20/2017	02/10/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	BUILD Conference Registration P. Kalifeh

BUILD Conference Registration P. Kalifeh

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		18200	N/A	BUILD Conference Registration P. Kalifeh	350.00	0.000	350.00

Account Information	Percent	Amount
818 02 01 02 801 NA 800	0.72	\$252.00
818 02 01 02 602 NA 800	0.28	\$98.00

Approval Information

Shelley Shafer	Accounting	02/01/2017 2:55 PM
Kate Nunez	Contracts Mgr	01/31/2017 12:26 PM
Shelley Shafer	Requester	01/31/2017 9:36 AM

TOTAL \$350.00

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

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Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19622

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information			
Acct. No. (if applicable)	1/20/17			Vendor ID		For fiscal Use	
Purchase Description	BUILD			Vendor Name	TSB Visa Kalifeh		
Purchase/Service Date	6/27/17	To	6/29/17	Street Address			
Requestor's Name/Dept	Phyllis Kalifeh			City			
Department Approval	Kalifeh			Phone	850		
				Invoice #			
				Terms (Due)	Pay by Invoice		

Purchase Information		
Distribution Code	Item Description	Amount
T.E.A.C.H. 13818	Registration for BUILD Conference	350.00
Total		\$ 350.00

Expense Coding Info	
GL Code	58000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

18200
prepaid

Approvals

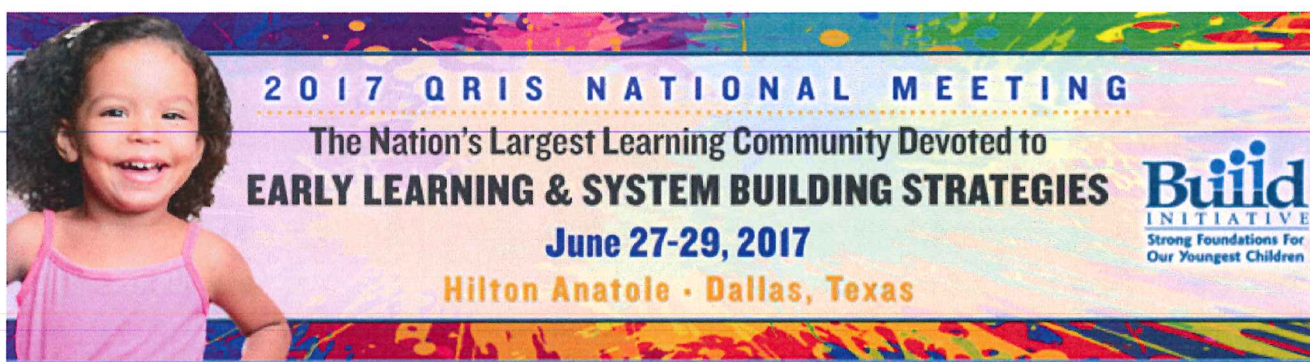
Fiscal Dept. KR Nielsen - Nunez 1/31/17

CEO(+ \$1,000) _____



- [Conference Information](#)
- [Conference Registration](#)
- [Conference Hotel and Travel](#)
- [Conference Information](#)
- [Conference Registration](#)
- [Conference Hotel and Travel](#)

Conference Registration



WEBPAGE CONFIRMATION:

REGISTRATION INFORMATION:

Name

PHYLLIS KALIFEH

Organization or Company Name

CHILDREN'S FORUM

Title

PRESIDENT & CEO

Address

Address

2807 REMINGTON GREEN CIRCLE

City

TALLAHASSEE

State / Province / Region

Florida

ZIP / Postal Code

32308

Contact information

Phone Number

(850) 681-7002

Email Address

pkalifeh@thechildrensforum.com

Emergency Contact - Name

Stephen Kalifeh

Emergency Contact - Phone

(850) 510-0447

MEALS:

Wednesday, June 28

- Continental Breakfast
- Lunch

Thursday, June 29

- Continental Breakfast

ADDITIONAL INFORMATION:

Age Range:

Over 60

What is your gender?

Female

Race/Ethnicity:

White alone

Level at which you currently work:

- State Level

Primary Focus:

Early Learning

What is a pressing area of concern/interest regarding QRIS-related topics that you would most like to discuss or learn about as part of the QRIS meeting?

Research -- what is working and learning from others about most effective practices

Highest degree or level of school you have completed:

Doctoral Degree

PAYMENT INFORMATION:

Timestamp

01/20/2017

Payment Method

Credit Card

Credit Card

Visa

XXXXXXXXXXXX4368

Order

Product	Qty	Unit Price	Price
Full Conference (\$350.00)	1	\$350.00	\$350.00
None	1	\$0.00	\$0.00
Total:			\$350.00

When paying by check or purchase order, please send a copy of this receipt along with your check to:

Checks should be written to: **Third Sector New England (TSNE)**

And mailed to:
Pro Meeting Management
Dara Piltz
3219 Anric Drive
Eau Claire, WI 54701

Please note: Checks must be received no later than 30 days following registration.

ACCOUNT NUMBER: XXXX XXXX XXXX 2183

CREDIT LIMIT: 60,000.00

CURRENT BALANCE*: 11,227.22

AVAILABLE CREDIT: 48,772.78

BALANCE TRANSFER BALANCE: .00

MINIMUM PAYMENT DUE: 11,227.22

CASH ADVANCE BALANCE: .00

PAYMENT DUE DATE: 02-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

CORPORATE ACCOUNT ACTIVITY

CHILDREN'S FORUM
XXXX-XXXX-XXXX-2183TOTAL CORPORATE ACTIVITY
\$17,211.70 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-06	12-22	74324007006006111111126	LATE CHARGES	39.00 CR
01-13	01-13	74324007013701300001515	PAYMENT RECEIVED - THANK YOU	17,172.70 PY

INDIVIDUAL CARDHOLDER ACTIVITY

ADMINISTRATION
XXXX-XXXX-XXXX-5229CREDITS
\$0.00PURCHASES
\$2,598.20CASH ADVANCES
\$0.00TOTAL ACTIVITY
\$2,598.20

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-04	01-03	24492157003894449146022	HOSTEDSERVICES 972-422-8700 TX	126.70
01-06	01-05	24842797005900011762209	A COUNTRY ROSE FLORIST 850-8778294 FL	64.39
01-09	01-06	24707807008980168553120	SALSA LABS, INC 202-787-5499 MD	180.05
01-12	01-11	24137477012000014358552	BUDGET STORAGE CORP. 850-8785666 FL	119.50
01-16	01-13	24692167013000995952558	IN *PERSONAL SECURITY CON 850-6569400 FL	60.00
01-17	01-16	24692167016000500196771	MYFAX *PROTUS IP SOLN 866-563-9212 CA	387.70
01-18	01-17	24692167017000266245233	IN *PERSONAL SECURITY CON 850-6569400 FL	1,560.00
01-20	01-19	24226387020400008715432	WAL-MART #4520 TALLAHASSEE FL	34.91
01-23	01-20	24055237020083703580799	ESMARTPAYROLL PAYCHECKMA 408-935-8969 CA	4.95
01-23	01-20	24692167020000953149131	IN *PERSONAL SECURITY CON 850-6569400 FL	60.00

LORI STEGMEYER
XXXX-XXXX-XXXX-1232CREDITS
\$0.00PURCHASES
\$196.96CASH ADVANCES
\$0.00TOTAL ACTIVITY
\$196.96

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-20	01-19	24692167019000336926877	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	196.96

DASIELY MARRERO
XXXX-XXXX-XXXX-1695CREDITS
\$0.00PURCHASES
\$117.23CASH ADVANCES
\$0.00TOTAL ACTIVITY
\$117.23

Post Date	Trans Date	Reference Number	Transaction Description	Amount
12-29	12-28	24445006364000773180617	BJ WHOLESALE #0367 MIAMI FL	50.00
01-04	01-04	24692167004000443171026	READYREFRESH BY NESTLE 800-274-5282 CA	21.93
01-10	01-09	24226387010091000806626	WAL-MART #4140 MIAMI FL	20.58
01-18	01-17	24445007018400131961898	WM SUPERCENTER #2091 DORAL FL	24.72

Continued on next page



27390240 - 004624 - 0003 - 0006 - 7

ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 11,227.22	AVAILABLE CREDIT:	48,772.78
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	11,227.22
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	02-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

DENISE GRIFFITH LECKEY XXXX-XXXX-XXXX-4293	CREDITS \$0.00	PURCHASES \$717.95	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$717.95
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-16	01-13	24224437014104013036635	BATTERIES PLUS #67 DELRAY BEACH FL	6.99
01-18	01-17	24247607017300434590204	TEACHSTONE 434-293-3909 VA	686.99
01-24	01-22	24692167023000303136173	GATE 1136 Q80 WHITE SPRINGS FL	23.97

PHYLLIS KALIFEH XXXX-XXXX-XXXX-4368	CREDITS \$0.00	PURCHASES \$686.10	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$686.10
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-09	01-08	24692167008000171329289	SQ *BWI TAXI # 340 GOSQ.C BALTIMORE MD	69.10
01-11	01-10	24164077010090387825838	BAL TAXI 225 BALTIMORE MD	72.00
01-18	01-17	24492157017894818325631	PAYPAL *SOUTHERNEAR 402-935-7733 CA	195.00
01-23	01-20	24492157020894902663314	BUILD INITIATIVE 202-248-0923 MA	350.00

MELISSA CLEMENTS XXXX-XXXX-XXXX-4384	CREDITS \$0.00	PURCHASES \$288.40	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$288.40
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-09	01-06	24431067007978000918175	AMERICAN AIR0012108054536 FORT WORTH TX CLEMENTS/MELISSA TLH AA N MIA AA N TLH	288.40

JENNA JACOBSEN BROWN XXXX-XXXX-XXXX-4475	CREDITS \$0.00	PURCHASES \$644.21	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$644.21
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-09	01-05	24445747006500496563463	OFFICE DEPOT #447 TALLAHASSEE FL	32.99
01-13	01-11	24610437012004032035879	ADOBE *ID CREATIVECLD 800-833-6637 CA	539.64
01-19	01-18	24692167018000841107782	DRIPRINTPLACE 877-405-3949 CA	71.58

BEVERLY ESPOSITO XXXX-XXXX-XXXX-2289	CREDITS \$0.00	PURCHASES \$162.36	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$162.36
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-23	01-22	24226387023091005316196	SAMSClub #8120 TALLAHASSEE FL	35.63
01-24	01-23	24492157024027845832615	MYRON CORP 866-316-1438 NJ	126.73



ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE: 11,227.22	AVAILABLE CREDIT:	48,772.78
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	11,227.22
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	02-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

BILL KIRCHHOFF	CREDITS	PURCHASES	CASH ADVANCES	TOTAL ACTIVITY
XXXX-XXXX-XXXX-2819	\$0.00	\$3,199.04	\$0.00	\$3,199.04

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-06	01-04	24610437005010180511107	THE HOME DEPOT #0254 TALLAHASSEE FL	3.94
01-06	01-05	24492157005894503136685	PAYPAL *KS5357714 402-935-7733 CA	24.94
01-06	01-05	24492157005894501728319	PAYPAL *APPLEPRODUC 402-935-7733 CA	2,575.00
01-12	01-11	24492157011894656701469	PAYPAL *HENSLEYINDS 402-935-7733 CA	19.55
01-13	01-12	24492157012894682922435	PAYPAL *XZHCHEUNG 402-935-7733 CA	11.99
01-13	01-12	24492157012894684163111	PAYPAL *RZAPATA 402-935-7733 CA	98.70
01-16	01-14	24692167014000232782809	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	95.00
01-23	01-21	24692167021000192246549	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	7.99
01-23	01-21	24692167021000492888719	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	10.99
01-23	01-20	24692167020000874463561	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	11.99
01-23	01-21	24692167021000490506461	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	104.96
01-23	01-21	24431067021083759835779	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA	189.00
01-24	01-23	24692167023000509599778	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	34.99

MARGOT D BISHOP	CREDITS	PURCHASES	CASH ADVANCES	TOTAL ACTIVITY
XXXX-XXXX-XXXX-4663	\$239.72	\$1,483.53	\$0.00	\$1,243.81

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-09	01-06	24013397008001012005471	HOLIDAY INN 863-2922100 FL 18005129 ARRIVAL: 01-06-17	119.86
01-09	01-06	24013397008001012005539	HOLIDAY INN 863-2922100 FL 18005130 ARRIVAL: 01-06-17	119.86
01-10	01-09	24492157009717914866887	EB FHSA 2017 ANNUAL C 801-413-7200 CA	650.00
01-16	01-13	74013397015002052017299	HOLIDAY INN WINTER HAVEN FL	119.86 CR
01-16	01-13	74013397015002052017315	HOLIDAY INN WINTER HAVEN FL	119.86 CR
01-16	01-13	24013397015002052017302	HOLIDAY INN 863-2922100 FL 18005129 ARRIVAL: 01-13-17	107.02
01-16	01-13	24013397015002052017328	HOLIDAY INN 863-2922100 FL 18005130 ARRIVAL: 01-13-17	107.02
01-19	01-17	24445747018500454374776	OFFICE DEPOT #447 TALLAHASSEE FL	137.52
01-23	01-20	24316057021548885023301	SHELL OIL 57542528300 TALLAHASSEE FL	16.19
01-23	01-21	24692167021000542791442	TEXACO 0302689 OCALA FL	37.56
01-23	01-22	24431057022036003372569	HAMPTON INN SAINT PETERSB FL 00337256 ARRIVAL: 01-20-17	159.00
01-24	01-23	24164077023018429607695	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D492259	29.50

HELP ME GROW CHILDREN	CREDITS	PURCHASES	CASH ADVANCES	TOTAL ACTIVITY
XXXX-XXXX-XXXX-0021	\$0.00	\$911.65	\$0.00	\$911.65

Post Date	Trans Date	Reference Number	Transaction Description	Amount
12-27	12-26	24137476362000012729505	BUDGET STORAGE CORP. 850-8785666 FL	99.75
12-27	12-26	24164076361060348584086	ENTERPRISE RENT-A-CAR TALLAHASSEE FL 834858408	118.60



ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 11,227.22	AVAILABLE CREDIT:	48,772.78
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	11,227.22
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	02-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

01-11	01-10	24224437011102010120181	SPEEDWAY 06654 MELBOURNE FL	21.97
01-16	01-14	24692167014000081723672	CIRCLE K 05988 TALLAHASSEE FL	24.37
01-16	01-13	24164077013060349766252	ENTERPRISE RENT-A-CAR TALLAHASSEE FL 834976625	131.33
01-16	01-14	24755427014150145903570	HAMPTON INNS MELBOURNE FL 00001827	339.00
01-23	01-21	24755427021170216474864	HILTON DISNEY WORLD ORLANDO FL 00016247	176.63

LISA ADAMS	CREDITS	PURCHASES	CASH ADVANCES	TOTAL ACTIVITY
XXXX-XXXX-XXXX-8404	\$0.00	\$259.50	\$0.00	\$259.50

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-23	01-19	24164077020974725690202	RACETRAC 332 00003327 ORMOND BEACH FL	24.50
01-24	01-23	24801987023100001383512	PAN FOOD STORES #3 TALLAHASSEE FL	21.00
01-24	01-22	24164057023378004748070	EXXONMOBIL 42291427 OCALA FL	37.00
01-24	01-22	24316057023548745011783	SHELL OIL 57543607600 FORT LAUDERDA FL	37.00
01-24	01-23	24164077023018429607638	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D492199	140.00

TEACH	CREDITS	PURCHASES	CASH ADVANCES	TOTAL ACTIVITY
XXXX-XXXX-XXXX-0373	\$0.00	\$201.81	\$0.00	\$201.81

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-23	01-22	24801987022100001354415	PAN FOOD STORES #3 TALLAHASSEE FL	6.30
01-23	01-20	24733097021258000396225	BUSY BEE LIVE OAK FL	24.49
01-23	01-22	24164077022018429463603	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D492256	81.75
01-23	01-21	24801977022286773600233	SLEEP INN & SUITES FLEMING ISLAN FL 0289708056	89.27

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	MONTHLY PERIODIC RATE	NOMINAL CORRESPONDING ANNUAL PERCENTAGE RATE	PERIODIC FINANCE CHARGE	
PURCHASES	\$0.00	.7208%	8.65%	\$0.00	ANNUAL PERCENTAGE RATE: 8.65 % Periodic rates may vary Number of days in billing cycle: 29
BALANCE TRANSFERS	\$0.00	.7208%	8.65%	\$0.00	
CASH ADVANCES	\$0.00	1.5617%	18.74%	\$0.00	



27390240 - 004824 - 0006 - 0008 - 7

ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 11,227.22	AVAILABLE CREDIT:	48,772.78
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	11,227.22
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	02-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

Grace Period: To avoid an additional **FINANCE CHARGE** on Purchases, pay the entire New Balance by the Payment Due Date. **FINANCE CHARGES** accrue on Cash Advances and Balance Transfers daily until paid and will be billed in your next statement.

HOME

STATEMENTS

ACCOUNTS

HELP

Select Account

Define Details

3 Submit Payment

Payment Request Receipt

Payment has been submitted successfully.

Confirmation Number

26-4274-17

Payment Amount

11227.22

Fee Amount

0.00

The fee amount is charged to the credit card and is not included in the amount being deducted from the paying account.

Withdraw from Account

(*0301)

Transit Routing Number

063109922 (Tallahassee ST Div Synovus BK)

Requested Payment Date

02/08/2017

Account Name

CHILDREN'S FORUM

Applied to Account

479804*****2183

Print this page for your records.

PRINT

[Make Another Payment](#)

Visa Payment
Jan. 2017

Dealfin
President/CEO Approval >\$1,000

Electronic Payment Via EFT or ACH
ACGore 2/9/17
Director of Finance Approval

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19992	Supplies	\$0.00	\$126.73
09-EN-19996	Hotel and gas charges L. Roberts ELC of N. FI Conf 1/20-1/...	\$0.00	\$120.06
09-EN-19997	Auto rental L. Roberts ELC of N. FI. Conf 1/20-1/21/17	\$0.00	\$81.75
09-EN-20000	Adobe InDesign licenses	\$0.00	\$539.64
09-EN-20001	Supplies	\$0.00	\$24.72
09-EN-20024	Hotel Deposit OEL Early Learning 3/9-3/12/17	\$0.00	\$176.63
09-EN-20025	Auto rental E. Fulkerson/ELC of Pinellas Conference 1/20-1/2	\$0.00	\$29.50
09-EN-20026	Airfare M. Clemments Miami mtgs 1/31-2/2/17	\$0.00	\$288.40
09-EN-20027	Registration for FHSA D. Bishop and Q. Peters	\$0.00	\$650.00
09-EN-20028	Extention cords and Ring Doorbell for main bldg	\$0.00	\$210.99
Total :		\$0.00	\$11,227.22

2017FebVisa003

****Eleven Thousand Two Hundred Twenty Seven and 22/100 Dollars

2/8/2017

\$11,227.22

Tallahassee State Bank
PO Box 23061
Columbus, GA 31902

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19992	Supplies	\$0.00	\$126.73
09-EN-19996	Hotel and gas charges L. Roberts ELC of N. FI Conf 1/20-1/...	\$0.00	\$120.06
09-EN-19997	Auto rental L. Roberts ELC of N. FI. Conf 1/20-1/21/17	\$0.00	\$81.75
09-EN-20000	Adobe InDesign licenses	\$0.00	\$539.64
09-EN-20001	Supplies	\$0.00	\$24.72
09-EN-20024	Hotel Deposit OEL Early Learning 3/9-3/12/17	\$0.00	\$176.63
09-EN-20025	Auto rental E. Fulkerson/ELC of Pinellas Conference 1/20-1/2	\$0.00	\$29.50
09-EN-20026	Airfare M. Clemments Miami mtgs 1/31-2/2/17	\$0.00	\$288.40
09-EN-20027	Registration for FHSA D. Bishop and Q. Peters	\$0.00	\$650.00
09-EN-20028	Extention cords and Ring Doorbell for main bldg	\$0.00	\$210.99
Total :		\$0.00	\$11,227.22

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19943	Telephone service Tallahassee	\$0.00	\$126.70
09-EN-19944	Flowers for K. Fountains Fathers passing	\$0.00	\$64.39
09-EN-19945	DonorPro Software	\$0.00	\$180.05
09-EN-19946	Budget Storage rent	\$0.00	\$119.50
09-EN-19947	Background screening K. Fountain	\$0.00	\$60.00
09-EN-19948	Background screening Tallahassee office employees	\$0.00	\$1,560.00
09-EN-19949	Supplies	\$0.00	\$34.91
09-EN-19950	efiling fee 941 4th qtr 2016	\$0.00	\$4.95
09-EN-19951	eFax	\$0.00	\$387.70
09-EN-19952	Background screeing A. Goldberg new TEACH employee	\$0.00	\$60.00
09-EN-19953	Supplies	\$0.00	\$196.96
09-EN-19954	BJ's membership renewal	\$0.00	\$50.00
09-EN-19955	Supplies	\$0.00	\$21.93

Invoice listing continues on next page.

2017FebVisa

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19943	Telephone service Tallahassee	\$0.00	\$126.70
09-EN-19944	Flowers for K. Fountains Fathers passing	\$0.00	\$64.39
09-EN-19945	DonorPro Software	\$0.00	\$180.05
09-EN-19946	Budget Storage rent	\$0.00	\$119.50
09-EN-19947	Background screening K. Fountain	\$0.00	\$60.00
09-EN-19948	Background screening Tallahassee office employees	\$0.00	\$1,560.00
09-EN-19949	Supplies	\$0.00	\$34.91
09-EN-19950	efiling fee 941 4th qtr 2016	\$0.00	\$4.95
09-EN-19951	eFax	\$0.00	\$387.70
09-EN-19952	Background screeing A. Goldberg new TEACH employee	\$0.00	\$60.00
09-EN-19953	Supplies	\$0.00	\$196.96
09-EN-19954	BJ's membership renewal	\$0.00	\$50.00
09-EN-19955	Supplies	\$0.00	\$21.93

Invoice listing continues on next page.

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19956	Supplies	\$0.00	\$20.58
09-EN-19957	Gas charges Emerging Leaders mtgs 1/22-1/25/17	\$0.00	\$23.97
09-EN-19958	Supplies	\$0.00	\$6.99
09-EN-19959	Score sheets	\$0.00	\$686.99
09-EN-19960	Travel expense P. Kalifeh NWLC mtgs 1/8-1/10/17	\$0.00	\$141.10
09-EN-19961	SECA Conference registration P. Kalifeh	\$0.00	\$195.00
09-EN-19962	BUILD Conference Registration P. Kalifeh	\$0.00	\$350.00
09-EN-19963	Supplies	\$0.00	\$35.63
09-EN-19964	Supplies	\$0.00	\$32.99
09-EN-19965	Forum Board members Business cards/Bob Buesing and Wi...	\$0.00	\$71.58
09-EN-19966	Office keys	\$0.00	\$3.94
09-EN-19967	Supplies	\$0.00	\$24.94
09-EN-19968	Computer supplies	\$0.00	\$19.55

Invoice listing continues on next page.

2017FebVisa001

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19956	Supplies	\$0.00	\$20.58
09-EN-19957	Gas charges Emerging Leaders mtgs 1/22-1/25/17	\$0.00	\$23.97
09-EN-19958	Supplies	\$0.00	\$6.99
09-EN-19959	Score sheets	\$0.00	\$686.99
09-EN-19960	Travel expense P. Kalifeh NWLC mtgs 1/8-1/10/17	\$0.00	\$141.10
09-EN-19961	SECA Conference registration P. Kalifeh	\$0.00	\$195.00
09-EN-19962	BUILD Conference Registration P. Kalifeh	\$0.00	\$350.00
09-EN-19963	Supplies	\$0.00	\$35.63
09-EN-19964	Supplies	\$0.00	\$32.99
09-EN-19965	Forum Board members Business cards/Bob Buesing and Wi...	\$0.00	\$71.58
09-EN-19966	Office keys	\$0.00	\$3.94
09-EN-19967	Supplies	\$0.00	\$24.94
09-EN-19968	Computer supplies	\$0.00	\$19.55

Invoice listing continues on next page.

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19969	Computer and Monitor for Graphics Dept.	\$0.00	\$2,779.69
09-EN-19970	Door hardware for main bldg	\$0.00	\$147.94
09-EN-19971	Replacement fan for IT	\$0.00	\$11.99
09-EN-19972	Hotel charges B. Johnson and D. Bishop PCP Conf TEACH ...	\$0.00	\$214.04
09-EN-19973	Supplies	\$0.00	\$137.52
09-EN-19974	Budget Storage rent HMG	\$0.00	\$99.75
09-EN-19975	Auto Rental T. Price personal use/HMG card was used in err...	\$0.00	\$118.60
09-EN-19976	Auto rental T. Price/Affiliate monitoring 211 Brevard	\$0.00	\$131.33
09-EN-19977	Gas charges T.Price Affiliate monitoring 211 Brevard 1/10-1/	\$0.00	\$46.34
09-EN-19978	Hotel charges T. Price/Affiliate monitoring 211 Brevard 1/10	\$0.00	\$339.00
09-EN-19979	Auto rental L. Adams/ELC of Broward Conf 1/19-1/22/17	\$0.00	\$140.00
09-EN-19980	Gas charges L. Adams/ELC Broward Conf 1/19-1/22/17	\$0.00	\$119.50
09-EN-19990	Hotel/gas charges E.Fulkerson SPC ELC Conf 1/20-1/21/17	\$0.00	\$212.75

Invoice listing continues on next page.

2017FebVisa002

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
2/8/2017

Invoice	Description	Discount	Amount
09-EN-19969	Computer and Monitor for Graphics Dept.	\$0.00	\$2,779.69
09-EN-19970	Door hardware for main bldg	\$0.00	\$147.94
09-EN-19971	Replacement fan for IT	\$0.00	\$11.99
09-EN-19972	Hotel charges B. Johnson and D. Bishop PCP Conf TEACH ...	\$0.00	\$214.04
09-EN-19973	Supplies	\$0.00	\$137.52
09-EN-19974	Budget Storage rent HMG	\$0.00	\$99.75
09-EN-19975	Auto Rental T. Price personal use/HMG card was used in err...	\$0.00	\$118.60
09-EN-19976	Auto rental T. Price/Affiliate monitoring 211 Brevard	\$0.00	\$131.33
09-EN-19977	Gas charges T.Price Affiliate monitoring 211 Brevard 1/10-1/	\$0.00	\$46.34
09-EN-19978	Hotel charges T. Price/Affiliate monitoring 211 Brevard 1/10	\$0.00	\$339.00
09-EN-19979	Auto rental L. Adams/ELC of Broward Conf 1/19-1/22/17	\$0.00	\$140.00
09-EN-19980	Gas charges L. Adams/ELC Broward Conf 1/19-1/22/17	\$0.00	\$119.50
09-EN-19990	Hotel/gas charges E.Fulkerson SPC ELC Conf 1/20-1/21/17	\$0.00	\$212.75

Invoice listing continues on next page.

Payee Phyllis Kalifeh
Vendor ID 1008

Account #:

17921
1/27/2017

Invoice	Description	Discount	Amount
09-EN-19918	NWLC Advocates mtgs 1/8-1/10/17	\$0.00	\$96.36

Electronic Payment Notification

Total :

\$0.00

\$96.36

Electronic Payment Notification

Phyllis Kalifeh
5419 Pimlico Drive
Tallahassee, FL 32309

VOID

Payee Phyllis Kalifeh
Vendor ID 1008

Account #:

17921
1/27/2017

Invoice	Description	Discount	Amount
09-EN-19918	NWLC Advocates mtgs 1/8-1/10/17	\$0.00	\$96.36

Electronic Payment Notification

Total :

\$0.00

\$96.36

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-19918****Vendor Information****Phyllis Kalifeh**

5419 Pimlico Drive
Tallahassee, FL 32309
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
01/10/2017	02/04/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	NWLC Advocates mtgs 1/8-1/10/17

NWLC Advocates mtgs 1/8-1/10/17

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	NWLC Advocates mtgs 1/8-1/10/17	96.36	0.000	96.36

Approval Information

Shelley Shafer	Accounting	01/26/2017 8:20 AM
Kate Nunez	Contracts Mgr	01/25/2017 4:42 PM
Shelley Shafer	Requester	01/25/2017 10:44 AM

TOTAL**\$96.36**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19577

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information					
				Vendor ID	1008		For fiscal Use		
Purchase Description	NWLC Advocates Meeting			Vendor Name	Phyllis Kalifeh				
Purchase/Service Date	1/0/00	To	1/0/00	Street Address					
Requestor's Name/Dept	1/8/17	Phyllis Kalifeh	1/10/17	City		State		Zip	
Supervisor Approval				Phone		Fax			
				Invoice #					
				Terms (Due)					

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	

Approvals

Fiscal Dept. KR Nulsen-Nunez 1/25/17

CEO(+\$1,000) _____

[illegible]



NATIONAL WOMEN'S LAW CENTER
11 Dupont Circle, NW, Suite 800
Washington, DC 20036

**National and State Child Care Advocates 29th Annual Meeting: A New Opportunity to Move
Child Care Forward**

Mt. Washington Conference Center
Baltimore, MD

January 8-10, 2017

Sunday, January 8

- | | |
|------------------|--|
| 4:00 p.m. | Welcome, Introduction, and Agenda Review: Pullen Plaza
Helen Blank & Bill Potapchuk |
| 5:00 p.m. | Early Learning Challenges and Possibilities
Review of the Federal Picture: Challenges & Opportunities Ahead
Helen Blank |
| 5:45 p.m. | Break |
| 6:15 p.m. | Dinner: Hayward Dining Room |
| 7:30 p.m. | Game and Pub Room |

Monday, January 9

- | | |
|-------------------|---|
| 7:30 a.m. | Breakfast: Cafeteria |
| 9:00 a.m. | The Big Picture in Washington: Core Programs that Impact Children and how it will unfold
Ellen Nissenbaum, Center on Budget and Policy Priorities |
| 10:15 a.m. | Conversation around Early Learning Block Grants
Helen Blank & Tommy Sheridan, NHSA |
| 10:45 a.m. | Break |

11:00 a.m.	Moving Ahead: A Child Care Campaign Helen Blank
12:15 p.m.	Lunch: South Terrace
1:30 p.m.	Continued Campaign Discussion
2:30 p.m.	Break
2:45 p.m.	Deductions versus Tax Credits and Other Child Care Strategies: What you need to know Amy Matsui, NWLC
3:45 p.m.	Opportunities and Challenges in States Diane Barber, Pennsylvania Child Care Association Merrill Gay, Connecticut Early Childhood Alliance Helen Figueroa, CSEA/SEIU Chirag Mehta, Center for Community Change Clare Sanford, New Horizon Academy, MN Cisa Keller, Think Small, MN
5:00 p.m.	Break
6:15 p.m.	Dinner: Hayward Dining Room
7:30 p.m.	Game and Pub Room

Tuesday, January 10

7:30 a.m.	Breakfast: Cafeteria
9:00 a.m.	Reflections from Yesterday
9:15 a.m.	CCDBG Implementation Issues Hannah Matthews, CLASP
10:00 a.m.	Break
10:30 a.m.	Power to the Profession: Preparing the Path Ahead Lauren Hogan, NAEYC
11:15 a.m.	Closing Comments/Wrap-Up and Next Steps
12:00 p.m.	Lunch (Boxed lunches will be available)

Payee Phyllis Kalifeh
Vendor ID 1008

Account #:

17950
2/16/2017

Invoice	Description	Discount	Amount
09-EN-20064	Travel expenses P. Kalifeh EC National Summit 2/8-2/10...	\$0.00	\$96.50
09-EN-20065	Travel expenses NWRA Strategic Planning mtg 1/24-1/2...	\$0.00	\$98.46

Electronic Payment Notification

Total :

\$0.00

\$194.96

Electronic Payment Notification

Phyllis Kalifeh
5419 Pimlico Drive
Tallahassee, FL 32309

VOID

Payee Phyllis Kalifeh
Vendor ID 1008

Account #:

17950
2/16/2017

Invoice	Description	Discount	Amount
09-EN-20064	Travel expenses P. Kalifeh EC National Summit 2/8-2/10...	\$0.00	\$96.50
09-EN-20065	Travel expenses NWRA Strategic Planning mtg 1/24-1/2...	\$0.00	\$98.46

Electronic Payment Notification

Total :

\$0.00

\$194.96

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-20064****Vendor Information****Phyllis Kalifeh**

5419 Pimlico Drive
Tallahassee, FL 32309
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
02/10/2017	02/24/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Travel expenses P. Kalifeh EC National Summit 2/8-2/10/17
Travel expenses P. Kalifeh EC National Summit 2/8-2/10/17					

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Travel expenses P. Kalifeh EC National Summit 2/8-2/10/17	96.50	0.000	96.50

Approved

Approval Information

Shelley Shafer	Accounting	02/14/2017 3:03 PM
Kate Nunez	Contracts Mgr	02/14/2017 2:23 PM
Shelley Shafer	Requester	02/14/2017 11:09 AM

TOTAL**\$96.50**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19725

Tuesday, February 14, 2017 Page 1 of 1

Children's Forum				EMPLOYEE	Phyllis Kalifeh	Benefitting Program:				Forum							
Reimbursement of Travel Expenses				DESTINATION	Orlando, FL	Distribution or Fund:				Forum							
				Departure Date:	2/8/2017	Time of Departure:	9:00	AM or PM	Purpose and benefit of travel: Share the Forum's work with higher education folks - colleagues								
				Return Date:	2/10/2017	Time of Return:	17:30	AM or PM									
DATE	Name of City From Point of Origin to Destination	Purpose or Reason	Per Diem (\$80/day)	Meals			Hotel	Airfare	Auto Rental	Agency Charged Gas	Traveler Paid Gas	Tolls	Map Mileage Claimed	Vicinity Mileage Claimed	Other Expenses		
				Breakfast (\$6)	Lunch (\$11)	Dinner (\$19)									Amount	Type	
02/08/17	Tallahassee to Orlando	EC National Summit			11.00		19.00				23.46						
02/09/17	Orlando	EC National Summit								15.64							
02/10/17	Orlando to Tallahassee	Return Home	60.00					17.20	88.50	4.73							
				Column Total	60.00	\$ -	\$ 11.00	\$ 19.00	\$ 17.20	\$ -	\$ 88.50	\$ 43.83	\$ -	\$ 6.50	\$ -	\$ -	246.03
				Agency Credit Card Charge? (Yes/No) Yes Yes Yes Yes No No													
I hereby certify or affirm that the above expenses were actually incurred by me as necessary traveling expenses in the performance of my duties and that this claim is true and correct in every material matter and same conforms in every respect with the requirements of section 112.061, F.S. I have attached all original receipts pertaining to this travel reimbursement form. The amounts are accurate and correct and reflect the policies and procedures outlined in the Children's Forum Employee Handbook, policy #3.160. I understand that any discrepancies, miscalculations, or missing information on this form may delay the reimbursement process.																	
NOTES REGARDING TRAVEL: Invitation Only Event. Some expenses paid.																	
LESS ADVANCE RECEIVED LESS AMOUNT CHARGED TO AGENCY CREDIT CARD LESS AMOUNTS PREVIOUSLY REPORTED (e.g. registration fees) NET AMOUNT DUE: If the balance is due is negative, this the amount you owe to the Children's Forum. Pursuant to section 112.061(3)(a), F.S., I hereby certify or affirm that to the best of my knowledge the above travel was on official business of Children's Forum and was performed for the purpose stated above:																	
EMPLOYEE'S SIGNATURE: <i>Phyllis Kalifeh</i> SUPERVISOR'S SIGNATURE: SUPERVISOR'S TITLE: DATE: 2-13-17																	
GENERAL INSTRUCTIONS																	

FLORIDA'S TURNPIKE ENTERPRISE

CUSTOMER TOLL RECEIPT

Interstate 4

PLAZA 003140 LANE 04
COLL C053
TOLL DUE 0.75
PAID 0.75 CHANGE 0.00
PAY TYPE CASH
02/08/17-13:04:02.606

You would have saved \$0.22 at
this Toll Plaza by using SUNPASS

Available at Publix, CVS,

FLORIDA'S TURNPIKE ENTERPRISE

CUSTOMER TOLL RECEIPT

Leesburg

PLAZA 003100 LANE 15
COLL C095
TOLL DUE 3.00
PAID 3.00 CHANGE 0.00
PAY TYPE CASH
02/10/17-12:37:58.709

You would have saved \$0.10 at
this Toll Plaza by using SUNPASS

Available at Publix, CVS,
Walgreens, AMSCOT, AAA and
www.SUNPASS.com

FLORIDA'S TURNPIKE ENTERPRISE

CUSTOMER TOLL RECEIPT

Western Beltway

PLAZA 003500 LANE 13
COLL R250
TOLL DUE 1.25
PAID 1.25 CHANGE 3.75
PAY TYPE CASH
02/10/17-12:06:09.595

You would have saved \$0.19 at
this Toll Plaza by using SUNPASS

Available at Publix, CVS,
Walgreens, AMSCOT, AAA and
www.SUNPASS.com

THANK YOU

CENTRAL FLORIDA
EXPRESSWAY AUTHORITY

INDEPENDENCE

Lane: 12 Collector: 6618

Fri Feb 10 12:15:39 2017

Personal reimbursement
\$6.50

UNIVERSITY of FLORIDA

Starting Ahead.

STAYING AHEAD.

EARLY CHILDHOOD NATIONAL SUMMIT

FEBRUARY 8 - 10, 2017

Omni ChampionsGate

Orlando, Florida

Starting Ahead.

STAYING AHEAD.

AGENDA OVERVIEW

Wednesday, February 8

- 4:00 – 7:30 p.m. Registration – Omni Lobby
6:00 – 7:30 p.m. Welcome reception – Fire Pit (outdoors)

Thursday, February 9

- 7:15 – 8:00 a.m. Registration – Osceola
7:15 – 8:00 a.m. Networking breakfast buffet – Celebration A and B
8:15 a.m. Welcome – Osceola Ballroom A and B
8:35 a.m. Keynote speaker – Osceola Ballroom A and B
9:30 a.m. Break
9:45 a.m. Summit overview – Osceola Ballroom A and B
10:00 a.m. Panel presentations – Osceola Ballroom A and B
11:15 a.m. Break
11:30 a.m. Workgroup 1
Subtheme 1: Discovering the Keys to Opening Young Minds – St. Cloud A and B
Subtheme 2: Influencing the Influencers to Unlock Children's Potential – Kissimmee A and B
Subtheme 3: Inspiring New Initiatives for the Next Generation – Harmony A and B
12:30 p.m. Networking luncheon – Celebration A and B
1:30 p.m. Break
1:45 p.m. Workgroup 2 rotation
Subtheme 1: Discovering the Keys to Opening Young Minds – St. Cloud A and B
Subtheme 2: Influencing the Influencers to Unlock Children's Potential – Kissimmee A and B
Subtheme 3: Inspiring New Initiatives for the Next Generation – Harmony A and B
2:45 p.m. Break
3:00 p.m. Workgroup 3 rotation
Subtheme 1: Discovering the Keys to Opening Young Minds – St. Cloud A and B
Subtheme 2: Influencing the Influencers to Unlock Children's Potential – Kissimmee A and B
Subtheme 3: Inspiring New Initiatives for the Next Generation – Harmony A and B
6:15 p.m. Cocktail reception – Osceola Ballroom A and B
7:00 p.m. Dinner – Osceola Ballroom A and B

Friday, February 10

- 7:15 – 8:15 a.m. Networking breakfast buffet – Celebration A and B
8:30 a.m. Recommendation reports – Osceola Ballroom A and B
10:00 a.m. Break
10:15 a.m. Roundtable discussions – Osceola Ballroom A and B
11:15 a.m. Closing remarks – Osceola Ballroom A and B
11:45 p.m. Summit adjourns

2

[illegible]

CONFERENCE OR CONVENTION TRAVEL: EXPLANATION OF BENEFITS ACCRUING TO THE CHILDREN'S FORUM

INVITATION ONLY EVENT. UF to pay for some expenses.

I HEREBY CERTIFY THAT TRAVEL AS SHOWN ABOVE IS TO BE INCURRED IN CONNECTION WITH OFFICIAL BUSINESS OF THE CHILDREN'S FORUM		DATE	FISCAL APPROVAL	DATE
		APPROVED BY SUPERVISOR	1/15/17	

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-20065****Vendor Information****Phyllis Kalifeh**

5419 Pimlico Drive
Tallahassee, FL 32309
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
02/14/2017	02/24/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Travel expenses NWRA Strategic Planning mtg 1/24-1/26/17

Travel expenses NWRA Strategic Planning mtg 1/24-1/26/17

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Travel expenses NWRA Strategic Planning mtg 1/24- 1/26/17	98.46	0.000	98.46

Approved

Approval Information

Shelley Shafer	Accounting	02/14/2017 3:03 PM
Kate Nunez	Contracts Mgr	02/14/2017 2:25 PM
Shelley Shafer	Requester	02/14/2017 11:10 AM

TOTAL**\$98.46**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19726

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information			
				Vendor ID	1008	For fiscal Use	
Purchase Description	NWRA Strategic Planning			Vendor Name	Phyllis Kalifeh		
				Street Address			
Purchase/Service Date	1/24/17	To	1/26/17	City		State	Zip
Requestor's Name/Dept	Phyllis Kalifeh			Phone		Fax	
Supervisor Approval				Invoice #			
				Terms (Due)			

Purchase Information		
Distribution Code	Item Description	Amount
Travel Reimbursement!\$0	2006 Per Diem,Meals,Misc. Expense Reimbursement	\$ 86.00
Travel Reimbursement!\$0	2006 Mileage Reimbursement (\$.445)	\$ 12.46
Travel Reimbursement!\$0	Parking/Toll (unless paid on Agency credit card)	\$ -
=A17	Gas	\$ -
Total		\$ 98.46

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	

Approvals

Fiscal Dept. KR Nelsen-Nünig 2/14/17

CEO(+ \$1,000) _____

[illegible]



National Workforce Registry Alliance

Supporting the Nation's Early Childhood and Afterschool Workforce

**Executive Committee
Planning Session
January 24-26, 2017
Las Vegas, NV**

January 24, 2017, 2:00 PM Pacific Time

Convene & Orientation of Newly Elected Officers

Phyllis Kalifeh

Review of Fiscal year 2016 goals and progress

Kimberlee Belcher-Badal

Review of financial status and 2017 estimates

Kimberlee Belcher-Badal

- Include review of conference costs/planning
- Decision on additional trip to participate in NAM expert panel

6:00 recess of dinner

January 25, 2017, 8:30 a.m. Pacific Time

Executive Committee Exercise

Kimberlee Belcher-Badal

- Use the Venture Philanthropy Partners (McKinsey Capacity Assessment) and the Marguerite Casey Foundation Organizational Capacity Assessment tools for development
- Organizational Development items
 - At the end of 2017 we can expect to have a sustainability initiative underway and at least two proposals with opportunities for new funding in cue.
- Succession planning
- Partnership Develop
 - Strategy for approaching Build
 - Other specific targets for 2017

Phyllis Kalifeh

Erin Clancy

Advisory Board

Kalifeh/Belcher-Badal

- Launch planning

Review of Executive Director position/performance

Erin Clancy

Operational Logistics

Rose Kor

- Chain of authority
 - Fiscal
 - Organization commitments
 - Other requests
- Conference Planning structure details
- Other undefined details
 - Membership benefits
 - Member side of the website, need? items located there?
 - Publication fee structure, never defined, do we need it?

5:00 p.m. conclude for the day

January 26, 2017, 8:30 a.m. Pacific Time

Confirm strategic work plan for 2017

Group work

Conclude planning session, Noon Pacific Time

To Do List while meeting:

1. Sign paperwork for BB&T changes
2. Cross check sign-in privileges for new accounting system with authorized board members and contractor.

PHYLLIS K KALIFEH 1106
2807 REMINGTON GREEN CIR.
TALLAHASSEE, FL 32308

63-992/631

1133

DATE 1-30-17

PAY TO THE
ORDER OF

Children's Forum

\$ 604⁸⁹

Six Hundred four dollars and 89/100

DOLLARS



Security Features
Included.
Details on Back.

**Tallahassee
State Bank**
a division of SYNOVUS® BANK

MEMO

Alvarez Las Vegas

[Signature]

MP

⑆063109922⑆1003552138⑈

1133

*****ATTACH ORIGINAL TO TRAVEL EXPENSE REPORT**

[illegible]

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-20142****Vendor Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
02/01/2017	03/17/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Transportation expense P. Kalifeh NWRA meetings 1/24-1/26/17

Transportation expense P. Kalifeh NWRA meetings 1/24-1/26/17

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Transportation expense P. Kalifeh NWRA meetings 1/24-1/26/17	51.49	0.000	51.49

Approved

Approval Information

Shelley Shafer	Accounting	03/08/2017 12:47 PM
Kate Nunez	Contracts Mgr	03/08/2017 11:00 AM
Shelley Shafer	Requester	03/07/2017 10:23 AM

TOTAL**\$51.49**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19802

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information			
				Vendor ID		For fiscal Use	
Purchase Description	Travel expense 1/24/17 Miscellaneous 1/26/17			Vendor Name	TSB-Admin PK		
Purchase/Service Date	1/26/17	To	1/28/17	Street Address			
Requestor's Name/Dept	Phyllis Kalifeh			City		State	Zip
Supervisor Approval				Phone		Fax	
				Invoice #			
				Terms (Due)			

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Fiscal Dept. KUN 3/8/17

CEO(+ \$1,000)

REPUBLIC PARKING
3300 CAPITAL CIR SW
TALLAHASSEE FL 32310

850 576 6023

Rcpt# 65620

01/26/17 20:01 L# 2 A# 14 Txn#160330

01/24/17 04:47 In 01/26/17 20:01 Out

Tkt# 490970

SHORT TERM \$ 39.00

Total Fee \$ 39.00

VISA \$ 39.00-

XXXXXXXXXXXX4368

Approval No.:006105

Reference No.:043162

Change Due \$ 0.00

THANK YOU FOR VISITING

TALLAHASSEE INTERNATIONAL AIRPORT

PARKING

Yesterday, 11:05 AM

\$12.49

Nissan Altima 76F546

● 7200 S Las Vegas Blvd, Las Vegas, NV 89119, USA

■ 5737-5751 Wayne Newton Blvd, Las Vegas, NV 8...



Your trip with Barney

Help

Receipt

uberX Receipt

Trip fare	12.13
-----------	-------

Subtotal	\$12.13
----------	---------

3% Transportation Recovery Charge	0.36
-----------------------------------	------

Total	\$12.49
-------	---------

Children's Forum, Inc.
Travel Authorization Request (TAR)

Phyllis Kalifeh

Las Vegas, NV

Dates of Travel:

Return:

Purpose/Benefit of Trip:

NWRA Executive Retreat

	Funds Charged/ Percentage:
1.00	
2.00	
3.00	
4.00	
5.00	
6.00	
7.00	
8.00	
9.00	
10.00	
11.00	
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42.00	
43.00	
44.00	
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82.00	
83.00	
84.00	
85.00	
86.00	
87.00	
88.00	
89.00	
90.00	
91.00	
92.00	
93.00	
94.00	
95.00	
96.00	
97.00	
98.00	
99.00	
100.00	

100 %

DATE

10/1/2016

Others on Trip:	
-----------------	--

ESTIMATED EXPENDITURES

TRAVEL DATES

[illegible]

CONFERENCE OR CONVENTION TRAVEL: EXPLANATION OF BENEFITS ACCRUING TO THE CHILDREN'S FORUM

I HEREBY CERTIFY THAT TRAVEL AS SHOWN ABOVE IS TO BE INCURRED IN CONNECTION WITH OFFICIAL BUSINESS OF THE CHILDREN'S FORUM

EMPLOYEE SIGNATURE

APPROVED BY SUPERVISOR

APPROVED BY SUPERVISOR _____

DATE _____

FISCAL APPROVAL

DATE _____

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-20143****Vendor Information****Shipping Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
02/10/2017	03/17/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Parking/gas expense P. Kalifeh EC National Summit 2/8-2/10/17

Parking/gas expense P. Kalifeh EC National Summit 2/8-2/10/17

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Parking/gas expense P. Kalifeh EC National Summit 2/8 -2/10/17	61.03	0.000	61.03

Approved

Approval Information

Shelley Shafer	Accounting	03/08/2017 12:48 PM
Kate Nunez	Contracts Mgr	03/08/2017 11:10 AM
Shelley Shafer	Requester	03/07/2017 10:27 AM

TOTAL**\$61.03**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19803

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
					Vendor ID			For fiscal Use	
Purchase Description	EC National Summit				Vendor Name	TSB-Admin <i>Kalifeh</i>			
					Street Address				
Purchase/Service Date	2/8/17	To	2/10/17		City		State		Zip
Requestor's Name/Dept	Phyllis Kalifeh				Phone			Fax	
Supervisor Approval					Invoice #				
					Terms (Due)				

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Fiscal Dept. KNW 3/8/17

CEO(+ \$1,000) _____

OMNI RESORTS

championsgate | orlando

Phyllis Kalifeh
United States

Room No. : 0665
Arrival : 02-08-17
Departure : 02-10-17
Page No. : 1 of 1
Folio No. : 29584
Conf. No. : 48754
Cashier No. : 69

INVOICE

Membership No. : SG 8012986291
A/R Number :
Group Code : 17200707243
Company Name :

02-10-17

Date	Description	Charges	Payments
02-08-17	Self Park Overnight	8.00	
02-08-17	Parking Tax	0.60	
02-09-17	Self Park Overnight	8.00	
02-09-17	Parking Tax	0.60	
02-10-17	Visa		17.20
	XXXXXXXXXXXX4368 XX/XX		
Total		17.20	17.20
Balance			0.00

Charged to
TSB VISA

Busy Bee #2
6458 US Hwy 129 Nor
Live Oak
FL 32060
STORE ID:

2/8/2017
10:09:11

Pump # 15 - Self Se
rv
Unleaded 9.989g
Price/Gal 2.349
Fuel Ttl \$23.46
Visa
Authorization
XXXXXXXXXXXX4368

02/08/2017 10:07:42

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.
TRAN:3696273

Don't Hurry,
Bee Happy!

www.shopthebusybee.c
om

Busy Bee #25
6458 US Hwy. 129 Nor
Live Oak
FL 32060
STORE ID:

2/10/2017
15:07:24

Pump # 27 - Self Se
rv
Unleaded 6.831g
Price/Gal 2.289
Fuel Ttl \$15.64
Visa
Authorization
XXXXXXXXXXXX4368

02/10/2017 15:05:48

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.
TRAN:3708315

Don't Hurry,
Bee Happy!

www.shopthebusybee.c
om

PAN FOOD STORE #3
2290 CAPITAL CIR NE
TALLAHASSEE FL 32308
850-386-6888

PAN FOOD 3
2290 CAPITAL CIR
TALLAHASSEE FL
32308

DATE 02/10/17 16:38
TRAN# 9035792
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: UNLEADED
GALLONS: 2.170
PRICE/G: \$ 2.179
FUEL SALE \$ 4.73
CREDIT \$4.73

VISA
XXXXXXXXXXXX4368
Auth #: 031205
Resp Code: 0
Stan: 0105187902
Invoice #: 95590
SITE ID: VP126960900
01

THANK YOU
HAVE A NICE DAY

Charged to
TSB VISA

Children's Forum, Inc.
Travel Authorization Request (TAR)

Employee:

Phyllis Kalifeh

Travel Authorization Request (TAR)

Destination: Orlando, FL

Dates of Travel:

Departure:

2/8/2017

Funds Char

ed/ Percentage:

1

Others on Trip:	
-----------------	--

on Trip:

ESTIMATED EXPENDITURES

ESTIMATED COST

TRAVEL DATES

[illegible][illegible]

Time	OR	Airline	Departure Flight	Time	Return Flight	Time	Est. Cost
							\$100.00

Total Estimated Costs	\$190.00
------------------------------	-----------------

CONFERENCE OR CONVENTION TRAVEL: EXPLANATION OF BENEFITS ACCRUING TO THE CHILDREN'S FORUM

INVITATION ONLY EVENT. UF to pay for some expenses.

I HEREBY CERTIFY THAT TRAVEL AS SHOWN ABOVE IS TO BE INCURRED IN CONNECTION WITH OFFICIAL BUSINESS OF THE CHILDREN'S FORUM

APPROVED BY SUPERVISOR

DATE _____

FISCAL APPROVAL

DATE _____

Reed

1/15/17

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-20144****Vendor Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
02/10/2017	02/10/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Auto rental P. Kalifeh EC National Summit 2/8-2/10/17
Auto rental P. Kalifeh EC National Summit 2/8-2/10/17					

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Auto rental P. Kalifeh EC National Summit 2/8-2/10/17	88.50	0.000	88.50

Approved

Approval Information

Shelley Shafer	Accounting	03/08/2017 12:48 PM
Kate Nunez	Contracts Mgr	03/08/2017 11:11 AM
Shelley Shafer	Requester	03/07/2017 10:28 AM

TOTAL**\$88.50**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19608

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
					Vendor ID	5257300	For fiscal Use		
Purchase Description	EC National Summit				Vendor Name	TSB Visa Kalifeh			
					Street Address				
Purchase/Service Date	2/8/17	To	2/10/17		City		State	IL	Zip
Requestor's Name/Dept	Phyllis Kalifeh				Phone		Fax		
Supervisor Approval	Phyllis Kalifeh				Reservation#				
					Terms (Due)				

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal Dept.	KWN 3/8/17
CEO(+ \$1,000)	

Phyllis Kalifeh

From: DoNotReply@erac.com
Sent: Friday, February 10, 2017 4:53 PM
To: Phyllis Kalifeh
Subject: Enterprise Rental Agreement 6XJB3P [heur][spf]



RA #: 6XJB3P

Renter: KALIFEH,PHYLLIS

Dates & Times	Location
Pickup Feb 08, 2017 8:46 AM	3404 MAHAN DR TALLAHASSEE, FL 32308-5667 8508781500
Return Feb 10, 2017 4:50 PM	3404 MAHAN DR TALLAHASSEE, FL 32308-5667 8508781500

Vehicle	
Make/Model: TOYO/CAMR	
Color: BLACK	
Mileage: 534	
Fuel Out: 1/2	Fuel In: 9/16
License: CIKV33	
Unit #: 7NFHF8	

Charges	Price/Unit	Total
TIME & DISTANCE 02/08 - 02/10	3 @ \$28.70/DAY	\$86.10
CDW INCLUDED	3 @ \$0.00/DAY	\$0.00
RAP INCLUDED	3 @ \$0.00/DAY	\$0.00
TIRE AND BATTERY FEE	3 @ \$0.02/DAY	\$0.06
VLF RECOVERY FEE	3 @ \$0.78/DAY	\$2.34
Total Charges:		\$88.50
Charge To:		VISA xxxx4368

2017-02-10 16:53:29

Charged to TSB Visa

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-20145****Vendor Information****Tallahassee State Bank**

PO Box 23061
Columbus, GA 31902
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
02/16/2017	03/17/2017	Shelley Shafer	Accounting	Documents Transferred to Abila	Airfare P. Kalifeh/TEACH annual symposium 4/24-4/28/17

Airfare P. Kalifeh/TEACH annual symposium 4/24-4/28/17

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		18200	N/A	Airfare P. Kalifeh/TEACH annual symposium 4/24-4/28/17	456.60	0.000	456.60

Account Information	Percent	Amount
818 02 01 02 801 NA 800	0.72	\$328.75
818 02 01 02 602 NA 800	0.28	\$127.85

Approved

Approval Information

Shelley Shafer	Accounting	03/08/2017 12:49 PM
Kerri Cloud	Dir of Finance	03/07/2017 4:05 PM
Shelley Shafer	Requester	03/07/2017 10:42 AM

TOTAL \$456.60

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

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Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 19804

Wednesday, March 8, 2017 Page 1 of 1

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
	4/24-4/28/17				Vendor ID				For fiscal Use
Purchase Description	TEACH Curriculum American Airlines				Vendor Name	TSB-VISA Katch			
Purchase/Service Date	2/16/17	To	2/16/17		Street Address				
Requestor's Name/Dept	Phyllis Kalifeh				City		State		Zip
Supervisor Approval					Phone		Fax		
					Confirmation#				
					Terms (Due)				

Expense Coding Info	
GL Code	18200 -53000-
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal Dept. KC Cloud 3/7/18

CEO(+ \$1,000) _____

See your itinerary

Or get the free app:



Before you go

- **E-ticket:** This email can be used as an E-ticket.
- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Contact the airline to confirm:

- specific seat assignments
- special meals
- frequent flyer point awards
- special assistance requests

Flight overview



Travel dates

Apr 24, 2017 - Apr
28, 2017

Itinerary

7244806946229

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Confirmation

HZOZBF (American Airlines)

Ticket

0017947639709 (Phyllis K Kalifeh)

[Change](#) or [cancel](#) this reservation

Your flight may be non-refundable 24 hours after booking. Protect your flight.

Expires 24 hours after confirmation of flight booking

 Departure Mon, Apr 24

American Airlines 5284 operated by PSA AIRLINES AS AMERICAN EAGLE

Tallahassee (TLH)

7:15AM



Charlotte (CLT)

8:44AM

Cabin: Economy / Coach (S)

1h 29m duration

Seat: 20C | Confirm or change seats with the airline*

 56m stop Charlotte (CLT)

American Airlines 1935

Charlotte (CLT)

9:40AM



Raleigh (RDU)

10:41AM

Terminal: 2

Cabin: Economy / Coach (S)

1h 1m duration

Seat: 26C | Confirm or change seats with the airline*

Total Duration

3h 26m

 Return Fri, Apr 28

American Airlines 1940

Raleigh (RDU)

7:50PM

Terminal: 2



Charlotte (CLT)

8:57PM

Cabin: Economy / Coach (S)

1h 7m duration

Seat: 26C | Confirm or change seats with the airline*

🕒 1h 28m stop Charlotte (CLT)

American Airlines 5349 operated by PSA AIRLINES AS AMERICAN EAGLE

Charlotte (CLT)

10:25PM



Tallahassee (TLH)

11:49PM

Cabin: Economy / Coach (S)

1h 24m duration

Seat: 18C | Confirm or change seats with the airline*

Total Duration

3h 59m

Traveler(s)

Phyllis K Kalifeh

American AAdvantage 219HPX2

Frequent flyer and special assistance requests should be confirmed directly with the airline.

Price summary

Expedia+

Traveler 1: Adult \$456.60 Flight \$385.12 91 points

Taxes & Fees \$71.48

for this trip

Total \$456.60

[See all your rewards](#)

All prices are quoted in USD.



T.E.A.C.H. Early Childhood® & Child Care WAGE\$® 2017 National Professional Development Symposium

Addressing Equity Issues in Early Childhood Workforce Education, Compensation, and Career Pathways

April 25-26, 2017

The William and Ida Friday Center for Continuing Education, UNC – Chapel Hill

Tuesday, April 25th ~ 7:30 a.m. – 5:00 p.m.

- > Continental Breakfast and Lunch included
- > Keynote Presentation
- > 18 workshops
- > Networking Reception & Poster Session

Wednesday, April 26th ~ 7:15 a.m. – 3:30 p.m.

- > Continental Breakfast and Lunch included
- > Plenary Session
- > 17 workshops

Hotel Reservations

A block of rooms has been reserved at the following hotels.

Aloft Hotel ~ 1001 S. Hamilton Road, Chapel Hill, NC 27517
 Cut-off date for guaranteed rate and availability: March 24, 2017
 Room Rate: \$119/night for single, double, triple or quad
 Register on line [here](#)
 Phone: 866-716-8143
 Group: TEACH Symposium 2017

Courtyard by Marriott ~ 100 Marriott Way, Chapel Hill, NC 27517
 Cut-off date for guaranteed rate and availability: March 25, 2017
 Room Rate: \$144/night for single, double, triple or quad
 Register on line [here](#)
 Phone: 919-883-0700 Toll Free: 800-321-2211
 Group: T.E.A.C.H. Early Childhood Symposium

Hampton Inn & Suites ~ 6121 Farrington Road, Chapel Hill, NC 27517
 Cut-off date for guaranteed rate and availability: April 4, 2017
 Room Rate: \$89/night for single, double, triple or quad
 Register on line [here](#)
 Group Code: TEA
 Phone: 919-403-8700 Toll Free: 800-426-7866 (provide group name: TEACH Symposium for group rate)

Holiday Inn Express ~ 6119 Farrington Road, Chapel Hill, NC 27517
 Cut-off date for guaranteed rate and availability: April 4, 2017
 Room Rate: \$85/night for single, double, triple or quad
 Register on line [here](#)
 Group Code: TEA
 Phone: 919-489-7555 Toll Free: 800-465-4329

To receive updated information on the symposium contact Judy at judy@teachecnationalcenter.org.

Please check our website for registration information in February: teachecnationalcenter.org



Children's Forum, Inc.
Travel Authorization Request (TAR)

Employee:

Phyllis Kalifeh

Destination: Chapel Hill, NC

Dates of Travel:

Departure:	4/24/2017
------------	-----------

Funds Charged/ Percentage:

Funds Charged/ Percentage:

on Trip:

Others on Trip:

[illegible]

CONFERENCE OR CONVENTION TRAVEL: EXPLANATION OF BENEFITS ACCRUING TO THE CHILDREN'S FORUM

EMPLOYEE	I HEREBY CERTIFY THAT TRAVEL AS SHOWN ABOVE IS TO BE INCURRED IN CONNECTION WITH OFFICIAL BUSINESS OF THE CHILDREN'S FORUM	APPROVED BY SUPERVISOR	
----------	--	------------------------	--

FISCAL APPROVAL

DATE

Pyllis

0

HOME

STATEMENTS

ACCOUNTS

HELP

Select Account

Define Details

3 Submit Payment

FEB 2017

Payment Request Receipt

Payment has been submitted successfully.

Confirmation Number

26-7865-17

Payment Amount

24273.60

Fee Amount

0.00

The fee amount is charged to the credit card and is not included in the amount being deducted from the paying account.

Withdraw from Account

(*0301)

Transit Routing Number

063109922 (Tallahassee ST Div Synovus BK)

Requested Payment Date

03/13/2017

Account Name

CHILDREN'S FORUM

Applied to Account

479804*****2183

Electronic Payment Via EFT or ACH

Keleoud 3/13/17
Director of Finance Approval

Print this page for your records.

PRINT

[Make Another Payment](#)

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20198	ERS training registration Palm Beach staff	\$0.00	\$1,890.00
09-EN-20199	Supplies for RCCDP recipient	\$0.00	\$22.81
09-EN-20200	Outreach and Recruitment for Broward RCCDP program	\$0.00	\$1,000.00
09-EN-20201	Eblast about Webinar for Program Assessment Center	\$0.00	\$34.00
09-EN-20202	TEACH supplies	\$0.00	\$649.09
09-EN-20223	Gas charges L. Murphy LTSAE screening event in Palm Bea...	\$0.00	\$18.63
09-EN-20172	Refund of 1 day auto rental	\$0.00	(\$32.83)
09-EN-20176	Refund of hotel depsoit	\$0.00	(\$176.63)
Total :		\$0.00	\$24,273.60

2017FebVisa005

****Twenty Four Thousand Two Hundred Seventy Three and 60/100 Dollars

3/13/2017

\$24,273.60

Tallahassee State Bank
PO Box 23061
Columbus, GA 31902

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20198	ERS training registration Palm Beach staff	\$0.00	\$1,890.00
09-EN-20199	Supplies for RCCDP recipient	\$0.00	\$22.81
09-EN-20200	Outreach and Recruitment for Broward RCCDP program	\$0.00	\$1,000.00
09-EN-20201	Eblast about Webinar for Program Assessment Center	\$0.00	\$34.00
09-EN-20202	TEACH supplies	\$0.00	\$649.09
09-EN-20223	Gas charges L. Murphy LTSAE screening event in Palm Bea...	\$0.00	\$18.63
09-EN-20172	Refund of 1 day auto rental	\$0.00	(\$32.83)
09-EN-20176	Refund of hotel depsoit	\$0.00	(\$176.63)
Total :		\$0.00	\$24,273.60

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20177	Tablets (10) for LTSAE	\$0.00	\$1,399.90
09-EN-20178	Hotel and gas M. Grant/ TEACH Outreach ECE Conf in Sara...	\$0.00	\$215.51
09-EN-20179	Auto rental M. Grant/TEACH Outreach ECE Conf in Sarasot...	\$0.00	\$79.28
09-EN-20180	Auto rental D. Bishop Leadership Summit FFCCHA 2/10-2/1...	\$0.00	\$54.50
09-EN-20181	Hotel and Gas D. Bishop/Leadership Summit FFCCHA 2/10-...	\$0.00	\$143.74
09-EN-20182	Hotel S. Long and M. Grant/One Heart One Mind Conf 2/24-...	\$0.00	\$209.00
09-EN-20183	Hotel/gas M. Grant ELC Flagler/Volusia Con 2/17-2/18/17	\$0.00	\$209.42
09-EN-20184	Auto rental M. Grant/ELC Flagler/Volusia Conf 2/24-2/25/17	\$0.00	\$73.28
09-EN-20185	Supplies	\$0.00	\$216.38
09-EN-20186	Supplies	\$0.00	\$39.88
09-EN-20187	FHSA Conference Registration M. Clements 3/15-3/17/17	\$0.00	\$325.00
09-EN-20189	Supplies	\$0.00	\$471.48
09-EN-20197	Credit charge error wrong card used employee reimbursed	\$0.00	\$20.09

Invoice listing continues on next page.

2017FebVisa004

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20177	Tablets (10) for LTSAE	\$0.00	\$1,399.90
09-EN-20178	Hotel and gas M. Grant/ TEACH Outreach ECE Conf in Sara...	\$0.00	\$215.51
09-EN-20179	Auto rental M. Grant/TEACH Outreach ECE Conf in Sarasot...	\$0.00	\$79.28
09-EN-20180	Auto rental D. Bishop Leadership Summit FFCCHA 2/10-2/1...	\$0.00	\$54.50
09-EN-20181	Hotel and Gas D. Bishop/Leadership Summit FFCCHA 2/10-...	\$0.00	\$143.74
09-EN-20182	Hotel S. Long and M. Grant/One Heart One Mind Conf 2/24-...	\$0.00	\$209.00
09-EN-20183	Hotel/gas M. Grant ELC Flagler/Volusia Con 2/17-2/18/17	\$0.00	\$209.42
09-EN-20184	Auto rental M. Grant/ELC Flagler/Volusia Conf 2/24-2/25/17	\$0.00	\$73.28
09-EN-20185	Supplies	\$0.00	\$216.38
09-EN-20186	Supplies	\$0.00	\$39.88
09-EN-20187	FHSA Conference Registration M. Clements 3/15-3/17/17	\$0.00	\$325.00
09-EN-20189	Supplies	\$0.00	\$471.48
09-EN-20197	Credit charge error wrong card used employee reimbursed	\$0.00	\$20.09

Invoice listing continues on next page.

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20162	Telephone and battery for Miami Registry office	\$0.00	\$118.94
09-EN-20163	Computer switches and parts	\$0.00	\$246.48
09-EN-20164	Domain Club renewal	\$0.00	\$119.88
09-EN-20165	Gas charges D. Bishop/ Polk Collaborative ECE conf 1/27-1/...	\$0.00	\$61.21
09-EN-20166	Auto rental D. Bishop/Polk Collaborative ECE conf 1/27-1/28/	\$0.00	\$81.75
09-EN-20167	Cancellation charge for hotel	\$0.00	\$7.99
09-EN-20168	Budget Storage rent for HMG contract	\$0.00	\$99.75
09-EN-20169	Airfare S. Grass, K. Settle and T. Price/HMG National Forum	\$0.00	\$1,801.80
09-EN-20170	Business cards for HMG staff	\$0.00	\$216.29
09-EN-20171	Airfare L. Murphy/HMG National Forum 4/24-4/26/17	\$0.00	\$600.60
09-EN-20173	Gas charges T. Price/ Monitoring of Heart of FI UW	\$0.00	\$54.30
09-EN-20174	Auto rental T. Price/Monitoring of Heart of FI UW	\$0.00	\$127.75
09-EN-20175	Airfare S. Grass and L. Murphy/2 day training of Miami HMG s	\$0.00	\$608.80

Invoice listing continues on next page.

2017FebVisa003

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20162	Telephone and battery for Miami Registry office	\$0.00	\$118.94
09-EN-20163	Computer switches and parts	\$0.00	\$246.48
09-EN-20164	Domain Club renewal	\$0.00	\$119.88
09-EN-20165	Gas charges D. Bishop/ Polk Collaborative ECE conf 1/27-1/...	\$0.00	\$61.21
09-EN-20166	Auto rental D. Bishop/Polk Collaborative ECE conf 1/27-1/28/	\$0.00	\$81.75
09-EN-20167	Cancellation charge for hotel	\$0.00	\$7.99
09-EN-20168	Budget Storage rent for HMG contract	\$0.00	\$99.75
09-EN-20169	Airfare S. Grass, K. Settle and T. Price/HMG National Forum	\$0.00	\$1,801.80
09-EN-20170	Business cards for HMG staff	\$0.00	\$216.29
09-EN-20171	Airfare L. Murphy/HMG National Forum 4/24-4/26/17	\$0.00	\$600.60
09-EN-20173	Gas charges T. Price/ Monitoring of Heart of FI UW	\$0.00	\$54.30
09-EN-20174	Auto rental T. Price/Monitoring of Heart of FI UW	\$0.00	\$127.75
09-EN-20175	Airfare S. Grass and L. Murphy/2 day training of Miami HMG s	\$0.00	\$608.80

Invoice listing continues on next page.

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20149	Auto rental J. Richardson/TEACH outreach ELC of St. Lucie ...	\$0.00	\$105.00
09-EN-20150	Supplies	\$0.00	\$477.00
09-EN-20151	Airfare E. Smeltzer/TEACH Symposium 4/24-4/28/17 non e...	\$0.00	\$456.60
09-EN-20152	Airfare various employees attending 2017 TEACH Symposiu...	\$0.00	\$3,928.58
09-EN-20153	Miami Staff ID badges	\$0.00	\$340.00
09-EN-20154	Supplies RCCDP recipient I. Capotes	\$0.00	\$759.09
09-EN-20155	Supplies	\$0.00	\$16.93
09-EN-20156	ID badge M. Rizzo	\$0.00	\$22.50
09-EN-20157	Supplies	\$0.00	\$27.98
09-EN-20158	key copies	\$0.00	\$12.46
09-EN-20159	Gas/parking D. Leckey 1/22-1/25/17	\$0.00	\$40.77
09-EN-20160	Hotel charges J. Calhoun and D. Leckey/Emerging Leaders ...	\$0.00	\$702.00
09-EN-20161	Hotel fee	\$0.00	\$19.95

Invoice listing continues on next page.

2017FebVisa002

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20149	Auto rental J. Richardson/TEACH outreach ELC of St. Lucie ...	\$0.00	\$105.00
09-EN-20150	Supplies	\$0.00	\$477.00
09-EN-20151	Airfare E. Smeltzer/TEACH Symposium 4/24-4/28/17 non e...	\$0.00	\$456.60
09-EN-20152	Airfare various employees attending 2017 TEACH Symposiu...	\$0.00	\$3,928.58
09-EN-20153	Miami Staff ID badges	\$0.00	\$340.00
09-EN-20154	Supplies RCCDP recipient I. Capotes	\$0.00	\$759.09
09-EN-20155	Supplies	\$0.00	\$16.93
09-EN-20156	ID badge M. Rizzo	\$0.00	\$22.50
09-EN-20157	Supplies	\$0.00	\$27.98
09-EN-20158	key copies	\$0.00	\$12.46
09-EN-20159	Gas/parking D. Leckey 1/22-1/25/17	\$0.00	\$40.77
09-EN-20160	Hotel charges J. Calhoun and D. Leckey/Emerging Leaders ...	\$0.00	\$702.00
09-EN-20161	Hotel fee	\$0.00	\$19.95

Invoice listing continues on next page.

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20136	Dunn and Bradstreet renewal	\$0.00	\$949.00
09-EN-20137	Nonprofits First certification	\$0.00	\$8.75
09-EN-20138	Division of Corporations annual reports	\$0.00	\$61.25
09-EN-20139	Deposit for2017 DCF Statewide mtg venue	\$0.00	\$500.00
09-EN-20140	CLASS conference registration D. Conley	\$0.00	\$350.00
09-EN-20141	Emerging Leaders meeting expense	\$0.00	\$268.45
09-EN-20142	Transportation expense P. Kalifeh NWRA meetings 1/24-1/2...	\$0.00	\$51.49
09-EN-20143	Parking/gas expense P. Kalifeh EC National Summit 2/8-2/1...	\$0.00	\$61.03
09-EN-20144	Auto rental P. Kalifeh EC National Summit 2/8-2/10/17	\$0.00	\$88.50
09-EN-20145	Airfare P. Kalifeh/TEACH annual symposium 4/24-4/28/17	\$0.00	\$456.60
09-EN-20146	Hotel/parking M. Clements/Miami mtgs 1/31-2/2/17	\$0.00	\$297.00
09-EN-20147	NAEYC membership renewal L. Stegmeyer	\$0.00	\$85.00
09-EN-20148	Hotel/gas J. Richardson/TEACH outreach ELC of St. Lucie 1...	\$0.00	\$243.08

Invoice listing continues on next page.

2017FebVisa001

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa...
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20136	Dunn and Bradstreet renewal	\$0.00	\$949.00
09-EN-20137	Nonprofits First certification	\$0.00	\$8.75
09-EN-20138	Division of Corporations annual reports	\$0.00	\$61.25
09-EN-20139	Deposit for2017 DCF Statewide mtg venue	\$0.00	\$500.00
09-EN-20140	CLASS conference registration D. Conley	\$0.00	\$350.00
09-EN-20141	Emerging Leaders meeting expense	\$0.00	\$268.45
09-EN-20142	Transportation expense P. Kalifeh NWRA meetings 1/24-1/2...	\$0.00	\$51.49
09-EN-20143	Parking/gas expense P. Kalifeh EC National Summit 2/8-2/1...	\$0.00	\$61.03
09-EN-20144	Auto rental P. Kalifeh EC National Summit 2/8-2/10/17	\$0.00	\$88.50
09-EN-20145	Airfare P. Kalifeh/TEACH annual symposium 4/24-4/28/17	\$0.00	\$456.60
09-EN-20146	Hotel/parking M. Clements/Miami mtgs 1/31-2/2/17	\$0.00	\$297.00
09-EN-20147	NAEYC membership renewal L. Stegmeyer	\$0.00	\$85.00
09-EN-20148	Hotel/gas J. Richardson/TEACH outreach ELC of St. Lucie 1...	\$0.00	\$243.08

Invoice listing continues on next page.

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20123	eFax	\$0.00	\$407.70
09-EN-20124	Filing fee for 2016 1099's	\$0.00	\$1,116.39
09-EN-20125	Correction fee for 4th Qtr 941 filing	\$0.00	\$20.00
09-EN-20126	Background check for Iesha Grinnel	\$0.00	\$60.00
09-EN-20127	Hosted Services telephone service	\$0.00	\$126.70
09-EN-20128	DonorPro Software	\$0.00	\$180.05
09-EN-20129	Budget Storage rent	\$0.00	\$119.50
09-EN-20130	Background screening Brenda Romauld	\$0.00	\$60.00
09-EN-20131	Background screening Shania Galloway	\$0.00	\$60.00
09-EN-20132	NAEYC membership	\$0.00	\$85.00
09-EN-20133	Airfare K. Settle/Providing training to HMG Miami program st	\$0.00	\$407.40
09-EN-20134	Cases for Tablets (10)	\$0.00	\$159.80
09-EN-20135	Filing fee for 2016 W-2's	\$0.00	\$133.98

Invoice listing continues on next page.

2017FebVisa

VOID

Payee Tallahassee State Bank
Vendor ID 5257

Account #: 4798041000232183

2017FebVisa
3/13/2017

Invoice	Description	Discount	Amount
09-EN-20123	eFax	\$0.00	\$407.70
09-EN-20124	Filing fee for 2016 1099's	\$0.00	\$1,116.39
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09-EN-20126	Background check for Iesha Grinnel	\$0.00	\$60.00
09-EN-20127	Hosted Services telephone service	\$0.00	\$126.70
09-EN-20128	DonorPro Software	\$0.00	\$180.05
09-EN-20129	Budget Storage rent	\$0.00	\$119.50
09-EN-20130	Background screening Brenda Romauld	\$0.00	\$60.00
09-EN-20131	Background screening Shania Galloway	\$0.00	\$60.00
09-EN-20132	NAEYC membership	\$0.00	\$85.00
09-EN-20133	Airfare K. Settle/Providing training to HMG Miami program st	\$0.00	\$407.40
09-EN-20134	Cases for Tablets (10)	\$0.00	\$159.80
09-EN-20135	Filing fee for 2016 W-2's	\$0.00	\$133.98

Invoice listing continues on next page.

Tallahassee State Bank

TALLAHASSEE STATE BANK
P.O. BOX 23061
COLUMBUS, GA 31902-3061



CARD SERVICES
P.O. BOX 2181
COLUMBUS, GA 31902-2181



CHILDREN'S FORUM
CORPORATE ACCOUNT
2807 REMINGTON GREEN CIR
TALLAHASSEE FL 32308-3752

**T0000005

Page 1 of 7

ACCOUNT NUMBER XXXX XXXX XXXX 2183

PAYMENT DUE DATE March 21, 2017

AMOUNT DUE \$24,273.60

CURRENT BALANCE \$24,273.60

AMOUNT
ENCLOSED \$ _____

751000232183 024273609 024273609

Please tear payment coupon at perforation.

STATEMENT MESSAGES

For customer service, call 1-888-237-6828, 24 hours a day, 7 days a week.

COMPANY ACCOUNT SUMMARY

CORPORATE ACCOUNT NUMBER

XXXXXXXXXXXX2183

STATEMENT CLOSING DATE February 24, 2017

PAYMENT DUE DATE March 21, 2017

CREDIT LIMIT 60,000

AVAILABLE CREDIT 35,726

FOR CUSTOMER SERVICE CALL:

1-888-237-6828

OR 706-644-8917

TTY Telephone: 1-877-254-3563

Send Customer Inquiries To:

Commercial Customer Support
P.O. Box 23061
Columbus, GA 31902-3061

Pay Online: www.commercialcardview.com

PREVIOUS BALANCE 11,227.22

PURCHASES AND OTHER CHARGES 25,340.68

BALANCE TRANSFERS .00

CASH ADVANCES .00

CASH ADVANCE FEE .00

LATE PAYMENT CHARGES .00

FINANCE CHARGES .00

CREDITS 1,067.08

PAYMENTS 11,227.22 CR

NEW BALANCE 24,273.60

TOTAL PAYMENT DUE 24,273.60

DISPUTED AMOUNT .00

Tallahassee State Bank

a division of Synovus Bank



ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 24,273.60	AVAILABLE CREDIT:	35,726.40
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	24,273.60
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	03-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

CORPORATE ACCOUNT ACTIVITY

CHILDREN'S FORUM
XXXX-XXXX-XXXX-2183

TOTAL CORPORATE ACTIVITY
\$11,227.22 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
02-08	02-08	74324007039703900000988	PAYMENT RECEIVED - THANK YOU	11,227.22 PY

INDIVIDUAL CARDHOLDER ACTIVITY

ADMINISTRATION
XXXX-XXXX-XXXX-5229

CREDITS \$650.00
PURCHASES \$5,105.52
CASH ADVANCES \$0.00

TOTAL ACTIVITY
\$4,455.52

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-25	01-24	24493987025286026614105	AATRIX SOFTWARE 701-746-6814 ND	133.98
01-27	01-26	24055237026083709712218	ESMARTPAYROLL PAYCHECKMA 408-935-8969 CA	10.00
01-27	01-26	24493987027286026884276	AATRIX SOFTWARE 701-746-6814 ND	1,116.39
01-30	01-27	24055237027083305911783	ESMARTPAYROLL PAYCHECKMA 408-935-8969 CA	10.00
01-31	01-30	24692167030000519725604	IN *PERSONAL SECURITY CON 850-6569400 FL	60.00
02-02	02-01	24492157032894242294982	HOSTEDSERVICES 972-422-9700 TX	126.70
02-08	02-06	24707807038980168553140	SALSA LABS, INC 202-787-5499 MD	180.05
02-10	02-09	24692167040000397318314	IN *PERSONAL SECURITY CON 850-6569400 FL	60.00
02-13	02-10	24692167041000972610167	IN *PERSONAL SECURITY CON 850-6569400 FL	60.00
02-13	02-10	24247607041300474620531	N A E Y C SALES 202-232-8777 DC	85.00
02-13	02-11	24137477043000017459525	BUDGET STORAGE CORP. 850-8785666 FL	119.50
02-16	02-14	24431067046978000029968	AMERICAN AIR0012114381170 FORT WORTH TX SETTLE/KATI TLH AA G MIA AA N TLH	407.40
02-16	02-15	24692167046000866592716	DUN & BRADSTREET 800-892-2980 CA	1,599.00
02-17	02-16	24692167047000377902890	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	159.80
02-20	02-17	24692167048000857960441	MYFAX *PROTUS IP SOLN 866-563-9212 CA	407.70
02-21	02-20	24427337051720040538284	SUNBIZ.ORG / FL. FILIN 850-245-6939 FL	8.75
02-22	02-21	74692167052000259451187	DUN & BRADSTREET 800-892-2980 CA	650.00 CR
02-22	02-21	24427337052720040423767	SUNBIZ.ORG / FL. FILIN 850-245-6939 FL	61.25
02-24	02-22	24210737054698970297643	CARIBE ROYALE RESORT SUT ORLANDO FL 0097029764 ARRIVAL: 02-22-17	500.00

LORI STEGMEYER
XXXX-XXXX-XXXX-1232

CREDITS \$0.00
PURCHASES \$5,295.26
CASH ADVANCES \$0.00

TOTAL ACTIVITY
\$5,295.26

Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-25	01-24	24247607024300456513929	N A E Y C SALES 202-232-8777 DC	85.00
01-30	01-28	24692167028000467246870	CHEVRON 0042083 LAKE CITY FL	25.32
01-30	01-28	24164057029378006983448	EXXONMOBIL 97298640 FORT PIERCE FL	28.55
01-30	01-27	24316057028548412025970	SHELL OIL 50948150151 LAKE CITY FL	30.21
01-30	01-29	24164077029018430314368	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D492751	105.00
01-30	01-29	24692167029000869257029	FAIRFIELD INN & SUITES FT. PIERCE FL 029024 ARRIVAL: 01-29-17	159.00

ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 24,273.60	AVAILABLE CREDIT:	35,726.40
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	24,273.60
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	03-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

02-08	02-07	24692167038000197690569	LOWES #00417^ TALLAHASSEE FL	477.00
02-20	02-16	24431067048978001838340	AMERICAN AIR0010645460202 FORT WORTH TX STEGMEYER/LORI RVU AA Y FEE	65.78
02-20	02-16	24431067048978000784446	AMERICAN AIR0012114779853 FORT WORTH TX STEGMEYER/LORI	456.60
02-20	02-16	24431067048978000809904	TLH AA S CLT AA S RDU AA S CLT AA S TLH AMERICAN AIR0012114789731 FORT WORTH TX BISHOP/MARGOT	486.60
02-20	02-16	24431067048978000809912	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012114789732 FORT WORTH TX ROBERTS/LISA	486.60
02-20	02-16	24431067048978000809920	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012114789733 FORT WORTH TX FULKERSON/EMILY	486.60
02-20	02-16	24431067048978000809938	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012114789734 FORT WORTH TX JOHNSON/BRITTANY	486.60
02-20	02-16	24431067048978000809946	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012114789735 FORT WORTH TX LONG/SIMONE	486.60
02-20	02-16	24431067048978000809953	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012114789736 FORT WORTH TX GRANT/MARTHA	486.60
02-20	02-16	24431067048978000812155	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012114790721 FORT WORTH TX CARTER/QIANA	486.60
02-23	02-21	24431067053978000901679	TLH AA V CLT AA V RDU AA Q CLT AA Q TLH AMERICAN AIR0012115524459 FORT WORTH TX SMELTZER/ERINNEY TLH AA S CLT AA S RDU AA S CLT AA S TLH	456.60

DASIELY MARRERO XXXX-XXXX-XXXX-1695	CREDITS \$0.00	PURCHASES \$1,673.25	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$1,673.25
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-25	01-24	24427337024080000001912	SIR SPEEDY MIAMI FL	340.00
01-26	01-25	24692167025000700535488	DISCOUNT SCHOOL SUPPLY 800-482-5846 CA	310.49
01-30	01-27	24692167027000840058563	DISCOUNT SCHOOL SUPPLY 800-482-5846 CA	160.99
01-30	01-27	24692167027000634481096	WALMART.COM 800-966-6546 AR	759.09
02-03	02-03	24692167034000545001364	READYREFRESH BY NESTLE 800-274-5282 CA	16.93
02-09	02-09	24055237039093756505825	WALMART.COM 8009666546 800-966-6546 AR	22.81
02-16	02-15	24427337046080000002195	SIR SPEEDY MIAMI FL	22.50
02-16	02-15	24445007047000760086895	BJ WHOLESALE #0367 MIAMI FL	27.98
02-21	02-20	24226387052091006361286	WAL-MART #2091 DORAL FL	12.46

DEBORAH CONLEY XXXX-XXXX-XXXX-4285	CREDITS \$0.00	PURCHASES \$2,240.00	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$2,240.00
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
02-21	02-20	24247607051300531131370	TEACHSTONE 434-293-3909 VA	350.00
02-22	02-21	24492157052894825035443	PROMEEETING 715-858-1183 WI	1,890.00

ACCOUNT NUMBER: XXXX XXXX XXXX 2183 CREDIT LIMIT: 60,000.00
 CURRENT BALANCE*: 24,273.60 AVAILABLE CREDIT: 35,726.40
 BALANCE TRANSFER BALANCE: .00 MINIMUM PAYMENT DUE: 24,273.60
 CASH ADVANCE BALANCE: .00 PAYMENT DUE DATE: 03-21-17
 *CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

INDIVIDUAL CARDHOLDER ACTIVITY					
DENISE GRIFFITH LECKEY XXXX-XXXX-XXXX-4293		CREDITS \$0.00	PURCHASES \$40.77	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$40.77
Post Date	Trans Date	Reference Number	Transaction Description		Amount
01-27	01-25	24755427026160264352497	RPS TALLAHASSEE KLEMAN PL TALLAHASSEE FL		2.00
01-27	01-25	24164057026378007782891	EXXONMOBIL 97311344 MADISON FL		14.84
01-27	01-25	24316057026548264008373	SHELL OIL 10047712012 PORT SAINT LU FL		23.93
PHYLLIS KALIFEH XXXX-XXXX-XXXX-4368		CREDITS \$0.00	PURCHASES \$926.07	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$926.07
Post Date	Trans Date	Reference Number	Transaction Description		Amount
01-25	01-24	24692167024000880218112	CARRABBAS 6021 TALLAHASSEE FL		268.45
01-27	01-26	24492157026719422608628	UBER US JAN26 VVJHC HELP.UBER.COM CA		12.49
01-27	01-26	24210737027837000431624	RPS TALLAHASSEE A / P TALLAHASSEE FL		39.00
02-09	02-08	24733097040258000005948	BUSY BEE LIVE OAK FL		23.46
02-13	02-10	24801987041100001587615	PAN FOOD STORES #3 TALLAHASSEE FL		4.73
02-13	02-10	24733097042258000040950	BUSY BEE LIVE OAK FL		15.64
02-13	02-10	24755427042150428633684	OMNI HOTELS CHAMPIONS GAT FL		17.20
			150779 ARRIVAL: 02-08-17		
02-13	02-10	24164077041018431931875	ENTERPRISE RENT-A-CAR TALLAHASSEE FL		88.50
			D493541		
02-20	02-16	24431067048344900283684	AMERICAN AIR0017947639709 FORT WORTH TX		456.60
			KALIFEH/PHYLLIS K		
			TLH AA S CLT AA S RDU AA S CLT AA S TLH		
MELISSA CLEMENTS XXXX-XXXX-XXXX-4384		CREDITS \$34.32	PURCHASES \$1,656.32	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$1,622.00
Post Date	Trans Date	Reference Number	Transaction Description		Amount
02-01	01-31	24692167031000018319072	SQ *WSRF 1580 AM CUTLER BAY FL		1,000.00
02-02	01-31	74055227032036000021034	DORAL INN & SUITES MIAMI MIAMI FL		34.32 CR
02-02	01-31	24055227032036000021013	DORAL INN & SUITES MIAMI MIAMI FL		298.32
			2101 ARRIVAL: 01-31-17		
02-03	02-02	24210737034837000445120	RPS TALLAHASSEE A / P TALLAHASSEE FL		33.00
02-16	02-15	24492157046717042249274	EB FHSA 2017 ANNUAL C 801-413-7200 CA		325.00
JENNA JACOBSEN BROWN XXXX-XXXX-XXXX-4475		CREDITS \$0.00	PURCHASES \$683.09	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$683.09
Post Date	Trans Date	Reference Number	Transaction Description		Amount
02-09	02-08	24692167039000833696474	MAILCHIMP MAILCHIMP.COM GA		34.00
02-17	02-17	24692167048000528381209	CANDYMACHINES.COM 800-853-3941 CA		649.09

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ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 24,273.60	AVAILABLE CREDIT:	35,726.40
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	24,273.60
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	03-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

BEVERLY ESPOSITO XXXX-XXXX-XXXX-2289	CREDITS \$0.00	PURCHASES \$721.95	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$721.95
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-27	01-25	24431067026708216487674	HOLIDAY INN EXPRESS & SU TALLAHASSEE FL 1170283 ARRIVAL: 01-22-17	351.00
01-27	01-25	24431067026708216489035	HOLIDAY INN EXPRESS & SU TALLAHASSEE FL 1170302 ARRIVAL: 01-22-17	351.00
02-01	01-31	24210737032698439047917	CARIBE ROYALE RESORT SUT ORLANDO FL 0043904791 ARRIVAL: 01-31-17	19.95

BILL KIRCHHOFF XXXX-XXXX-XXXX-2819	CREDITS \$0.00	PURCHASES \$505.39	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$505.39
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
02-01	01-31	24692167031000088974285	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	18.95
02-06	02-05	24055237037206188100392	KIKU JAPANESE FUSION TALLAHASSEE FL	20.09
02-07	02-06	24492157037894380309761	PAYPAL *DOTCOMCOMPU 402-935-7733 CA	99.99
02-08	02-07	24431067038083310616537	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA	246.48
02-09	02-08	24906417039035638138265	DNH*GODADDY.COM 480-5058855 AZ	119.88

MARGOT D BISHOP XXXX-XXXX-XXXX-4663	CREDITS \$139.58	PURCHASES \$290.53	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$150.95
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-30	01-28	24733097029258000508797	BUSY BEE LIVE OAK FL	12.00
01-30	01-27	24431067028898000881717	COSTCO GAS #1026 TALLAHASSEE FL	22.70
01-30	01-27	24299107028004047030229	MARATHON PETRO AUBURNDALE FL	26.51
01-30	01-29	24164077029018430314350	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D492750	81.75
02-03	02-02	24492157033717626870441	HOTELBOOKINGSERVFEE 800-727-9059 UT	7.99
02-06	02-03	24692167034000867824567	PLN*HOTEL-BOOK-ONLINE 877-477-7441 CT	139.58
02-13	02-11	74692167042000401788729	PLN*HOTEL-BOOK-ONLINE 877-477-7441 CT	139.58 CR

HELP ME GROW CHILDREN XXXX-XXXX-XXXX-0021	CREDITS \$209.46	PURCHASES \$4,909.19	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$4,699.73
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Post Date	Trans Date	Reference Number	Transaction Description	Amount
01-27	01-26	24137477027000015805067	BUDGET STORAGE CORP. 850-8785666 FL	99.75
01-30	01-28	24692167028000166147601	TANGACOM 435-688-9595 AZ	1,399.90
02-02	01-31	24431067032978000884137	AMERICAN AIR0012112163759 FORT WORTH TX GRASS/SARALYN TLH AA V CLT AA V MSP AA N CLT AA N TLH	600.60

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ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 24,273.60	AVAILABLE CREDIT:	35,726.40
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	24,273.60
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	03-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

02-02	01-31	24431067032978000884145	AMERICAN AIR0012112163760 FORT WORTH TX SETTLE/KATI	600.60					
02-02	01-31	24431067032978000884152	TLH AA V CLT AA V MSP AA N CLT AA N TLH AMERICAN AIR0012112163761 FORT WORTH TX PRICE/TAMARA	600.60					
02-06	02-03	24210737035206179000182	TLH AA V CLT AA V MSP AA N CLT AA N TLH PRIDE ENTERPRISES 813-324-8725 FL	216.29					
02-06	02-02	24431067034978000674387	AMERICAN AIR0012112461148 FORT WORTH TX MURPHY/LILIANA	600.60					
02-07	02-06	74164077037060346681824	TLH AA V CLT AA V MSP AA N CLT AA N TLH ENTERPRISE RENT-A-CAR TALLAHASSEE FL	32.83 CR					
02-08	02-06	24299107038000909663584	7-ELEVEN 37567 ORLANDO FL	22.67					
02-09	02-07	24431067039978001134790	AMERICAN AIR0012113311825 FORT WORTH TX GRASS/SARALYN	304.40					
02-09	02-07	24431067039978001134808	TLH AA N MIA AA N TLH AMERICAN AIR0012113311826 FORT WORTH TX MURPHY/LILIANA	304.40					
02-10	02-10	24692167041000486647226	TLH AA N MIA AA N TLH CHEVRON 0042083 LAKE CITY FL	23.39					
02-13	02-09	24610437041004048236516	ZEWDITU CITGO MART TALLAHASSEE FL	8.24					
02-13	02-10	24164077041018431931024	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D456657	127.75					
02-17	02-16	74755427047170475328095	HILTON DISNEY WORLD ORLANDO FL	176.63 CR					
<table border="0"> <tr> <td>TEACH XXXX-XXXX-XXXX-0373</td> <td>CREDITS \$0.00</td> <td>PURCHASES \$984.73</td> <td>CASH ADVANCES \$0.00</td> <td>TOTAL ACTIVITY \$984.73</td> </tr> </table>					TEACH XXXX-XXXX-XXXX-0373	CREDITS \$0.00	PURCHASES \$984.73	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$984.73
TEACH XXXX-XXXX-XXXX-0373	CREDITS \$0.00	PURCHASES \$984.73	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$984.73					
Post Date	Trans Date	Reference Number	Transaction Description	Amount					
01-30	01-27	24164057028378008802969	EXXONMOBIL 97311005 MADISON FL	25.00					
01-30	01-28	24231687029889029193388	SUNOCO 0611698201 BUSHNELL FL	31.51					
01-30	01-29	24164077029018430314343	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D492749	79.28					
01-30	01-29	24435657029036003238121	HAMPTON INN VENICE VENICE FL 00323812	159.00					
02-13	02-11	24164077043974863850439	ARRIVAL: 01-27-17 RACETRAC 2349 00023499 OCALA FL	22.75					
02-13	02-12	24164077043018432066257	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D493740	54.50					
02-14	02-12	24223697044705696499926	BW OCALA PARK CENTER OCALA FL 60063A	120.99					
02-17	02-16	24755427047150474269123	ARRIVAL: 02-10-17 HOMEWOOD SUITES LAKE MARY FL 00002711	209.00					
02-20	02-18	24299107049002612876955	ARRIVAL: 02-16-17 7-ELEVEN 32136 PALM COAST FL	24.25					
02-20	02-18	24801987049100001626555	PAN FOOD STORES #3 TALLAHASSEE FL	26.17					
02-20	02-19	24164077050018432957711	ENTERPRISE RENT-A-CAR TALLAHASSEE FL D494188	73.28					
02-20	02-19	24801977050036002612987	HAMPTON INN & SUITES PALM COAST FL 00261298	159.00					
<table border="0"> <tr> <td>SARALYN GRASS XXXX-XXXX-XXXX-5778</td> <td>CREDITS \$33.72</td> <td>PURCHASES \$308.61</td> <td>CASH ADVANCES \$0.00</td> <td>TOTAL ACTIVITY \$274.89</td> </tr> </table>					SARALYN GRASS XXXX-XXXX-XXXX-5778	CREDITS \$33.72	PURCHASES \$308.61	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$274.89
SARALYN GRASS XXXX-XXXX-XXXX-5778	CREDITS \$33.72	PURCHASES \$308.61	CASH ADVANCES \$0.00	TOTAL ACTIVITY \$274.89					
Post Date	Trans Date	Reference Number	Transaction Description	Amount					

Continued on next page



27390550 - 004786 - 0007 - 7

ACCOUNT NUMBER: XXXX XXXX XXXX 2183	CREDIT LIMIT:	60,000.00
CURRENT BALANCE*: 24,273.60	AVAILABLE CREDIT:	35,726.40
BALANCE TRANSFER BALANCE: .00	MINIMUM PAYMENT DUE:	24,273.60
CASH ADVANCE BALANCE: .00	PAYMENT DUE DATE:	03-21-17

*CURRENT BALANCE INCLUDES CASH ADVANCES AND BALANCE TRANSFERS

INDIVIDUAL CARDHOLDER ACTIVITY

02-21	02-20	24445007052400148033878	WM SUPERCENTER #1408 TALLAHASSEE FL	73.60
02-22	02-21	24226387053400007710004	WAL-MART #4427 TALLAHASSEE FL	121.10
02-23	02-20	74226387053360892199389	WAL-MART #1408 TALLAHASSEE FL	33.72 CR
02-23	02-22	24445007054400136046799	WM SUPERCENTER #1408 TALLAHASSEE FL	95.28
02-24	02-23	24122547054740054840292	BP#3746708WILDWOOD TRAVE WILDWOOD FL	18.63

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	MONTHLY PERIODIC RATE	NOMINAL CORRESPONDING ANNUAL PERCENTAGE RATE	PERIODIC FINANCE CHARGE	
PURCHASES	\$0.00	.7208%	8.65%	\$0.00	ANNUAL PERCENTAGE RATE: 8.65% Periodic rates may vary Number of days in billing cycle: 31
BALANCE TRANSFERS	\$0.00	.7208%	8.65%	\$0.00	
CASH ADVANCES	\$0.00	1.5617%	18.74%	\$0.00	

Grace Period: To avoid an additional **FINANCE CHARGE** on Purchases, pay the entire New Balance by the Payment Due Date. **FINANCE CHARGES** accrue on Cash Advances and Balance Transfers daily until paid and will be billed in your next statement.