



Children's Forum, Inc.

FINANCIAL STATEMENTS

June 30, 2022 and 2021



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REPORT





INDEPENDENT AUDITORS' REPORT

Board of Directors and Management
Children's Forum, Inc.
Tallahassee, Florida

Report on Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Children's Forum, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Children's Forum, Inc. as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Children's Forum, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Children's Forum, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Children's Forum, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Children Forum, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, Audit Requirements for Federal Awards*, and Chapter 10.650, *Rules of the Auditor General of the State of Florida*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying

accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 31, 2023, on our consideration of Children's Forum, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Children Forum, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Children's Forum, Inc.'s internal control over financial reporting and compliance.

Report on Summarized Comparative Information

We have previously audited the Children's Forum, Inc.'s 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated December 17, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Tallahassee, FL

January 31, 2023



FINANCIAL STATEMENTS



Children's Forum, Inc.
Statements of Financial Position

<i>June 30,</i>	2022	2021
Assets		
Current assets		
Cash and cash equivalents	\$ 384,905	\$ 2,213,002
Accounts receivable	5,375,143	3,357,257
Accounts receivable - other	80,530	77,652
Other assets	53,785	57,611
Total current assets	5,894,363	5,705,522
Property and equipment, net	21,057	27,745
Total assets	\$ 5,915,420	\$ 5,733,267
Liabilities and Net Assets		
Current liabilities		
Accounts payable and accrued expenses	\$ 1,822,157	\$ 1,496,034
Refundable advances	108,109	20,954
Amounts held on behalf of others	470,087	474,009
Current portion of accrued leave	9,140	-
Current portion of note payable	-	740,000
Total current liabilities	2,409,493	2,730,997
Long-term liabilities		
Accrued leave, less current portion	234,860	240,482
Deferred compensation payable	24,467	24,225
Total long-term liabilities	259,327	264,707
Total liabilities	2,668,820	2,995,704
Net assets		
Without donor restrictions	3,234,952	2,725,915
With donor restrictions	11,648	11,648
Total net assets	3,246,600	2,737,563
Total liabilities and net assets	\$ 5,915,420	\$ 5,733,267

The accompanying notes are an integral part of these financial statements.

Children's Forum, Inc.
Statements of Activities

<i>For the years ended June 30,</i>	Without Donor Restrictions	With Donor Restrictions	2022 Total	2021 Summarized Total
Revenue and Other Support				
Governmental grants	\$ 15,139,525	\$ -	\$ 15,139,525	\$ 14,775,957
Assessments	925,775	-	925,775	459,375
Membership dues	45,850	-	45,850	35,854
Sponsorships	100,950	-	100,950	96,997
Gain from forgiveness of PPP loan	229,661	-	229,661	-
Other	62,887	-	62,887	21,666
Total revenue and other support	16,504,648	-	16,504,648	15,389,849
Expenses				
<i>Program services</i>				
TEACH Early Childhood Project	9,954,185	-	9,954,185	10,073,760
Help Me Grow Family Support	1,768,383	-	1,768,383	1,802,876
Child Care INCENTIVE\$ Florida	1,666,225	-	1,666,225	1,276,896
Early Childhood Education Professional Development	1,380,886	-	1,380,886	1,390,369
Program Assessment Center	842,364	-	842,364	467,774
Child Care Training Evaluation Services	190,698	-	190,698	162,564
DEL Workforce Study	43,687	-	43,687	-
Total program services	15,846,428	-	15,846,428	15,174,239
<i>Supporting services</i>				
General and administrative	149,183	-	149,183	137,115
Total expenses	15,995,611	-	15,995,611	15,311,354
Change in Net Assets	509,037	-	509,037	78,495
Net assets at beginning of year	2,725,915	11,648	2,737,563	2,659,068
Net assets at end of year	\$ 3,234,952	\$ 11,648	\$ 3,246,600	\$ 2,737,563

The accompanying notes are an integral part of these financial statements.

Children's Forum, Inc.

Statements of Functional Expenses

	TEACH Early Childhood Project	Program Services							Supporting Services		Summarized Total 2021		
		Child Care INCENTIVE\$ Florida	Program Assessment Center	Help Me Grow Family Support		Child Care Training Evaluation Services		DEL Workforce Study	Early Childhood Education Professional Development			General and Administrative	Total 2022
For the year ends June 30,													
Scholarships	\$ 7,658,560	\$ 1,168,981	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,827,541	\$ 8,776,668		
Salaries and benefits	1,874,328	412,275	-	207,855	250,501	140,164	32,796	1,059,988	56,146	4,034,053	3,840,888		
Affiliate payments	-	-	-	-	1,338,021	-	-	-	-	1,338,021	1,385,667		
Professional fees	18,649	8,585	-	616,423	2,466	1,741	690	89,294	13,223	751,071	449,864		
Rent	167,800	41,676	-	7,638	27,278	11,268	4,657	73,926	1,965	336,208	325,539		
Office expenses	138,586	11,400	-	3,849	72,443	4,889	4,388	23,560	40,520	299,635	199,033		
Travel	16,827	5,750	-	1,593	7,762	27,964	13	42,381	12,927	115,217	16,029		
Public education-outreach	3,964	-	-	-	61,798	-	-	42,052	-	107,814	134,201		
Printing and other	30,847	7,413	-	934	2,508	1,720	279	19,608	15,030	78,339	66,546		
Utilities	16,330	4,101	-	1,028	2,425	1,413	423	15,404	384	41,508	56,882		
Insurance	15,621	3,904	-	1,414	2,097	1,055	437	8,573	254	33,355	29,004		
Professional development	7,525	1,703	-	1,508	513	237	3	5,981	2,078	19,548	24,326		
Facilities and equipment usage	5,148	437	-	122	571	247	1	119	43	6,688	6,689		
Interest	-	-	-	-	-	-	-	-	6,613	6,613	18		
Total	\$ 9,954,185	\$ 1,666,225	\$ -	\$ 842,364	\$ 1,768,383	\$ 190,698	\$ 43,687	\$ 1,380,886	\$ 149,183	\$ 15,995,611	\$ 15,311,354		

The accompanying notes are an integral part of these financial statements.

Children's Forum, Inc.
Statements of Cash Flows

<i>For the years ended June 30,</i>	2022	2021
Operating Activities		
Change in net assets	\$ 509,037	\$ 78,495
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Facilities and usage allowance	6,688	6,689
Gain from forgiveness of PPP loan	(229,661)	-
Changes in operating assets and liabilities:		
Accounts receivable	(2,017,886)	770,201
Accounts receivable - other	(2,878)	303,982
Other assets	3,826	3,652
Accounts payable and accrued expenses	326,123	(142,551)
Refundable advances	87,155	17,608
Amounts held on behalf of others	(3,922)	474,009
Accrued leave	3,518	2,165
Deferred compensation payable	242	240
Net cash provided by (used in) operating activities	(1,317,758)	1,514,490
Financing Activities		
Repayment of PPP loan	(510,339)	-
Net cash provided by (used in) financing activities	(510,339)	-
Net change in cash and cash equivalents	(1,828,097)	1,514,490
Cash and cash equivalents at beginning of year	2,213,002	698,512
Cash and cash equivalents at end of year	\$ 384,905	\$ 2,213,002
Supplemental cash flow information		
Cash paid for interest	\$ 6,613	\$ -

The accompanying notes are an integral part of these financial statements.

Note 1: DESCRIPTION OF THE ORGANIZATION

Children's Forum, Inc. (the Forum) is a statewide, not-for-profit organization whose mission is to make Florida a quality child caring State. Through federal and state contracts and private contributions, the Forum functions as a service-based clearinghouse of information, data, research, advocacy, and training for the State's early care and learning industry. The Forum receives funding for its programs primarily from federal government grants. Thus, it is dependent on the federal government and the State of Florida's ability to honor its federal pass-through contracts to continue to fund its operations.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Financial Accounting Standards Board (FASB) provides authoritative guidance regarding U.S. GAAP through the Accounting Standards Codification (ASC) and related Accounting Standards Updates (ASUs).

Use of Estimates

The preparation of U.S. GAAP financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and changes therein, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class or functional expense category. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Forum's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

Cash and Cash Equivalents

Cash and cash equivalents include cash and all highly liquid investments with a maturity when acquired of 90 days or less.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounts Receivable

Accounts receivable are stated at unpaid balances, less an allowance for doubtful accounts. The Forum provides for losses on accounts receivable using the allowance method. The allowance is based on experience, third-party contracts, and other circumstances, which may affect the ability of grantors to meet their obligations. Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms. It is the Forum's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected.

Accounts receivable balances consist of amounts billed to funding and grant organizations for reimbursement of costs incurred in fulfillment of a contract. Due to the nature of the underlying contracts and historical collection results, management considers the balance to be fully collectable, therefore, no allowance has been established.

Accounts receivable - other balances consist primarily of expenses incurred relating to reimbursement based contracts, which management believes all conditions have been met to bill for reimbursement and recognized as revenue at year end, but due to timing have not been billed. Due to the nature of the underlying contracts and historical collection results, management considers the balance to be fully collectable, therefore, no allowance has been established.

Property and Equipment

All acquisitions of property and equipment in excess of \$5,000 and all expenditures for maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Repairs and maintenance are expensed as incurred. Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method. Depreciation is disclosed as "facilities and usage allowance" within the basic financial statements.

In accordance with the terms of the State of Florida contracts, title to property and equipment purchased with contract funds shall be vested with the State upon termination of the applicable contract.

Accounts Payable and Accrued Expenses

Accounts payable and accrued expenses relate to expenses incurred but not paid at year-end. Accounts payable and accrued expenses consist primarily of TEACH Scholarships to participants and Help Me Grow subrecipient reimbursement expenses.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Amounts Held on Behalf of Others

The Forum acts as a fiscal agent for the Florida Afterschool Network (FAN). As such, the Forum deposits grant and other funds and disburses these funds on behalf of and at the direction of FAN. In return, the Forum receives a 15% administrative fee.

Net Assets

The Forum reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Forum, the environment in which it operates, the purposes specified in its corporate documents, its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the normal course of its operations.

Net assets with donor restrictions are resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be perpetual in nature; such as those that are restricted by a donor that the resources be maintained in perpetuity. When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

Revenue Recognition

Assessments and other fees for service are recognized as revenue when performance obligations under the terms of the contracts with customers are satisfied.

Governmental grants, membership dues, and sponsorships are recognized when cash, other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met or the donor has explicitly released the restriction. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as net assets without donor restrictions.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Functional Allocation of Expenses

The cost of providing certain activities of the Forum have been reported on a functional basis in the statements of functional expenses. The allocation between program and supporting services is based on a combination of direct and indirect allocation. Indirect overhead expenses, including salaries and benefits, are allocated based on employees' time spent in each capacity, square footage, or number of participants.

Income Taxes

Under section 501(c)(3) of the Internal Revenue Code, the Forum is exempt from taxes on income other than unrelated business income.

The Forum utilizes the accounting requirements associated with uncertainty in income taxes using the provisions of Financial Accounting Standards Board (FASB) ASC 740, Income Taxes. Using that guidance, tax positions initially need to be recognized in the financial statements when it is more-likely-than-not the positions will be sustained upon examination by the tax authorities. It also provides guidance for derecognition, classification, interest and penalties, accounting in interim periods, disclosure and transition. As of June 30, 2022 and 2021, the Forum has no uncertain tax positions that qualify for recognition or disclosure in the financial statements.

Reclassifications

Certain reclassifications were made to prior year balances to conform with current year presentation.

Subsequent Events

Management has evaluated subsequent events through the date that the financial statements were available to be issued, January 31, 2023. See Note 12 for relevant disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

Recent Accounting Pronouncements

Accounting Standards Update 2016-02

In February 2016, the FASB issued ASU 2016-02, *Leases* (Topic 842). The guidance in this ASU and its amendments supersedes the leasing guidance in Topic 840, *Leases*. Under the guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. For nonpublic entities, the standard is effective for fiscal years beginning after December 15, 2021. Early adoption is permitted. The Forum is currently evaluating the impact of the guidance on its financial statements.

Children's Forum, Inc.
Notes to Financial Statements

Note 3: LIQUIDITY AND FINANCIAL ASSET AVAILABILITY

The Forum maintains its financial assets primarily in cash and cash equivalents to provide liquidity to ensure funds are available as the Forum's expenditures come due. The following reflects the Forum's financial assets as of the statement of financial position date, reduced by amounts not available for general use within one year of the statement of financial position date because of contractual or donor-imposed restrictions.

<i>June 30,</i>	2022	2021
Total assets at year-end	\$ 5,915,420	\$ 5,733,267
Less non-financial assets:		
Other assets	(53,785)	(57,611)
Property and equipment, net	(21,057)	(27,745)
Financial assets at year-end	5,840,578	5,647,911
Less those not available for general expenditures within one year, due to contractual or donor-imposed restrictions:		
Restricted by donor for specified purpose	(11,648)	(11,648)
Amounts held on behalf of others	(470,087)	(474,009)
Financial assets available to meet cash needs for general expenditures within one year	\$ 5,358,843	\$ 5,162,254

In the event of financial distress or an immediate liquidity need resulting from events outside the typical life cycle, the Forum could draw upon its \$750,000 line of credit. See Note 6 for more information on the line of credit.

Note 4: ACCOUNTS RECEIVABLE AND ACCOUNTS RECEIVABLE - OTHER

Accounts receivable consists of the following:

<i>June 30,</i>	2022	2021
Grants and funds	\$ 5,375,143	\$ 3,357,257
Total accounts receivable	\$ 5,375,143	\$ 3,357,257

Children's Forum, Inc.
Notes to Financial Statements

Note 4: ACCOUNTS RECEIVABLE AND ACCOUNTS RECEIVABLE – OTHER (Continued)

Accounts receivable – other consists of the following:

<i>June 30,</i>		2022		2021
Accrued billings	\$	75,147	\$	75,602
Customers		5,383		2,050
Total accounts receivable - other	\$	80,530	\$	77,652

Bad debts expense was \$-0- for each of the years ended June 30, 2022 and 2021.

Note 5: PROPERTY AND EQUIPMENT

Property and equipment, net, consists of the following:

<i>June 30,</i>	Estimated Useful Lives (in years)		2022		2021
Building and improvements	10 - 40	\$	22,198	\$	22,198
Computer equipment	3 - 5		32,071		32,071
Software	3 - 5		37,605		37,605
Furniture and equipment	7 - 10		94,140		94,140
Property and equipment			186,014		186,014
Less accumulated depreciation			(164,957)		(158,269)
Property and equipment, net		\$	21,057	\$	27,745

Facilities and usage allowance expense for the years ended June 30, 2022 and 2021 was \$6,688 and \$6,689, respectively.

Note 6: LINE OF CREDIT

The Forum maintains a line of credit agreement with a financial institution. Available borrowings under the agreement are \$750,000, with a current interest rate of 5.25%. The credit line matured on September 16, 2021 and was renewed on December 16, 2021 for an additional year at an interest rate of 5.25%. Under each agreement the interest rate is variable based on the lender's prime rate with a floor of 4% and ceiling of 18%. The outstanding balance was \$-0- as of June 30, 2022 and 2021.

Children's Forum, Inc.
Notes to Financial Statements

Note 7: NET ASSETS

Net assets with donor restrictions consist of:

<i>June 30,</i>	2022	2021
Restricted for specified purpose - disaster relief	\$ 11,648	\$ 11,648
Net assets with donor restrictions	\$ 11,648	\$ 11,648

Note 8: REVENUE

The Forum's primary revenue source is from state and federal grants. The Forum's revenue from contracts with customers primarily relates to class assessments.

Disaggregated Revenue

A summary of disaggregated revenue information follows:

<i>For the years ended June 30,</i>	2022	2021
Revenue from contracts with customers		
<i>Recognized at a point in time</i>		
Assessments	\$ 925,775	\$ 459,375
Other	59,912	18,755
Other revenue and support		
Governmental grants	15,139,525	14,775,957
Membership dues	45,850	35,854
Sponsorships	100,950	96,997
Gain from forgiveness of PPP loan	229,661	-
Other	2,975	2,911
Total revenue and other support	\$ 16,504,648	\$ 15,389,849

Contract Balances

<i>June 30,</i>	2022	2021
Receivable from contracts at beginning of year	\$ 2,050	\$ 11,410
Receivable from contracts at end of year	\$ 5,383	\$ 2,050

Note 9: CONCENTRATIONS OF RISK

At June 30, 2022 and 2021, the Forum had balances on deposit with a financial institution in excess of federally insured limits of \$976,902 and \$2,365,731, respectively.

During the years ended June 30, 2022 and 2021, the Forum recognized grant revenue of \$11,722,559 and \$11,702,762, respectively, from the Florida Office of Early Learning. This represents 71% and 76% of total revenue and support for the years ended June 30, 2022 and 2021, respectively. As of June 30, 2022 and 2021, the Forum had \$4,385,678 and \$2,737,119, respectively, which represents 80% for each year ended, of total accounts receivable was due from the Florida Office of Early Learning.

Note 10: COMMITMENTS

The Forum leases three office spaces under operating leases that expire in various fiscal years through 2030.

Future minimum rental payments under the lease commitments are as follows:

<i>For the years ending June 30,</i>	
2023	\$ 311,302
2024	317,797
2025	325,726
2026	333,869
2027	342,318
Thereafter	1,016,118
Total future minimum lease payments	<u>\$ 2,647,130</u>

Rent expense totaled \$336,208 and \$325,539 for the years ended June 30, 2022 and 2021, respectively.

Note 11: ANNUITY PLAN

The Forum sponsors a 403(b) annuity plan covering all employees. Employer contributions, equal to 5 percent of all participants' compensation, are made on behalf of each participant who is at least 21 years old and has completed one year of eligible service. Total 403(b) expense for the years ended June 30, 2022 and 2021 was \$105,246 and \$103,543, respectively.

The Forum also sponsors a 457(b) deferred compensation plan for certain executive staff. The balance of this plan is included in the statements of financial position as deferred compensation payable. All 457(b) plan assets have been invested by the Forum and remain the property of the Forum until paid to the participants.

Note 12: SUBSEQUENT EVENTS

Subsequent to June 30, 2022, the Forum executed grant agreements totaling \$1,314,132 with subrecipients for the fiscal year ending June 30, 2023. These subrecipients will perform services in accordance with grants received from the State of Florida's Department of Education.



OTHER REPORTS



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
Children's Forum, Inc.
Tallahassee, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Children's Forum, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 31, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Children's Forum, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Children's Forum, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Forum's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Children's Forum, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Forum's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Children's Forum, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Tallahassee, FL

January 31, 2023

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE, CHAPTER 10.650, RULES OF THE AUDITOR GENERAL, AND SPECIAL AUDIT GUIDANCE PROVIDED BY THE FLORIDA OFFICE OF EARLY LEARNING

To the Board of Directors
Children's Forum, Inc.
Tallahassee, Florida

Report on Compliance for Each Major Federal Program and State Project

Opinion on Each Major Federal Program and Major State Project

We have audited Children's Forum, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and in the *Florida Department of Financial Services' State Projects Compliance Supplement*, and special audit guidance provided by the Florida Office of Early Learning, that could have a direct and material effect on each of Children's Forum, Inc.'s major federal program and major state project for the year ended June 30, 2022. Children's Forum, Inc.'s major federal program and major state project are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Children's Forum, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and its major state projects for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); the audit requirements of Chapter 10.650, *Rules of the Auditor General* (Rules of the Auditor General); and requirements of the special audit guidance provided by the Florida Office of Early Learning. Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Children's Forum, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Children's Forum, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Children's Forum, Inc.'s federal programs and state projects.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Children's Forum, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, Rules of the Auditor General, and the special audit guidance provided by the Florida Office of Early Learning, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Children's Forum, Inc.'s compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, Rules of the Auditor General, and the special audit guidance provided by the Florida Office of Early Learning, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Children's Forum, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Children's Forum, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, Rules of the Auditor General, and the special audit guidance provided by the Florida Office of Early Learning, but not for the purpose of expressing an opinion on the effectiveness of Children's Forum, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program and state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance, the Rules of the Auditor General, and the special audit guidance provided by the Florida Office of Early Learning. Accordingly, this report is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Tallahassee, FL
January 31, 2023



SUPPLEMENTARY INFORMATION

Children's Forum, Inc.

Schedule of Expenditures of Federal Awards and State Financial Assistance
Year Ended June 30, 2022

Federal Grantor/Pass Through Grantor/ Program or Cluster Title	Assistance Listing Number	Award Amount	Contract Number	Expenditures	Amounts Provided to Subrecipients
FEDERAL					
<u>U.S. Department of Health and Human Services</u>					
<u>Child Care Development Fund Cluster</u>					
<u>Passed through Florida Department of Education,</u>					
<u>Office of Early Learning</u>					
Child Care and Development Block Grant	93.575	\$ 10,000,000	SR578	\$ 9,953,437	\$ -
Child Care and Development Block Grant	93.575	225,450	FORUM-WAGE\$-19-ELC7	225,450	-
Child Care and Development Block Grant	93.575	337,174	POC 18-5004-00FY22	329,238	-
Child Care and Development Block Grant	93.575	1,125,000	SR21-22	888,313	-
Child Care and Development Block Grant	93.575	267,540	SR507	124,483	-
Total Child Care and Development Block Grant	93.575			11,520,921	-
<u>Passed through Florida Department of Education,</u>					
<u>Office of Early Learning</u>					
Child Care and Development Block Grant	93.575	195,395	LC924	66,216	-
Total Child Care Development Fund Cluster				11,587,137	-
<u>Passed through Florida Department of Education,</u>					
<u>Office of Early Learning</u>					
Preschool Development Grant	93.434	187,723	SR301	43,687	-
Total expenditures of federal awards				11,630,824	-
STATE					
<u>Florida Department of Education, Office of Early Learning</u>					
Help Me Grow Florida Network	48.111	1,808,957	C1031	1,768,383	1,338,021
Total expenditures of state financial assistance				1,768,383	1,338,021
Total expenditures of federal awards and state financial assistance				\$ 13,399,207	\$ 1,338,021

*See Independent Auditors' Report and related notes to
schedule of expenditures of federal awards and state financial assistance.*

Children's Forum, Inc.
Notes to Schedule of Expenditures of Federal Awards
and State Financial Assistance
Year Ended June 30, 2022

NOTE 1: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards and state financial assistance includes the federal and state grant activity of Children's Forum, Inc. (the Forum). The information in the schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Audits of States, Local Governments, and Non-Profit Organizations*, and Chapter 10.650, *Rules of the Auditor General*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the presentation of, the basic financial statements.

Federal programs with difference assistance listing numbers (ALN) that are closely related because they share common compliance requirements are defined as a cluster by the Uniform Guidance. Child Care and Development Block Grant (ALN 93.575) is reported as a cluster in the schedule.

NOTE 2: BASIS OF ACCOUNTING

The schedule was prepared on the accrual basis of accounting.

NOTE 3: CONTINGENCIES

Grant monies received and disbursed by the Forum are subject to review by the grantor agencies. Such audits may result in requests for reimbursement due to disallowed expenditures. Based upon prior experience, the Forum does not believe that such disallowance, if any, would have a material effect on the financial position of the Forum. As of June 30, 2022, there were no material questioned or disallowed costs as a result of grant audits in process or completed.

NOTE 4: NONCASH ASSISTANCE

The Forum did not receive any federal or state noncash assistance for the fiscal year ended June 30, 2022.

NOTE 5: INDIRECT COST RATE

The Forum has elected not to use the 10% *de minimis* indirect cost rate allowed under the Uniform Guidance.

Children's Forum, Inc.
Notes to Schedule of Expenditures of Federal Awards
and State Financial Assistance
Year Ended June 30, 2022

NOTE 6: FEDERALLY FUNDED INSURANCE

The Forum did not receive federally funded insurance during the fiscal year ended June 30, 2022.

NOTE 7: FEDERALLY FUNDED LOANS

The Forum has no federally funded loans as of June 30, 2022. No funds were expended in the form of loan or loan guarantees during the fiscal year ended June 30, 2022.

Children's Forum, Inc.
Schedule of Findings and Questioned Costs
Year Ended June 30, 2022

SECTION I – SUMMARY OF AUDITORS' RESULTS

Financial Statements:

- | | |
|--|------------|
| 1. Type of auditors' report issued | Unmodified |
| 2. Internal control over financial reporting: | |
| a. Material weaknesses identified? | No |
| b. Significant deficiencies identified not considered to be material weaknesses? | None noted |
| c. Noncompliance material to the financial statements noted? | No |

Federal Awards:

- | | | | | | |
|--|---|------------------------|--------|---|--|
| 1. Type of auditors' report issued | Unmodified | | | | |
| 2. Internal control over major projects: | | | | | |
| a. Material weaknesses identified? | No | | | | |
| b. Significant deficiencies identified not considered to be material weaknesses? | None noted | | | | |
| 3. Any audit findings disclosed that are required to be reported in accordance with 2CFR section 200.516(a)? | No | | | | |
| 4. Identification of major programs: | | | | | |
| <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><u>ALN Number</u></td> <td style="text-align: center;"><u>Federal Program</u></td> </tr> <tr> <td style="text-align: center;">93.575</td> <td style="text-align: center;">Child Care and Development Fund Cluster</td> </tr> </table> | <u>ALN Number</u> | <u>Federal Program</u> | 93.575 | Child Care and Development Fund Cluster | |
| <u>ALN Number</u> | <u>Federal Program</u> | | | | |
| 93.575 | Child Care and Development Fund Cluster | | | | |
| 5. Dollar threshold used to distinguish between type A and type B programs: | \$750,000 | | | | |
| 6. Auditee qualified as low-risk auditee under 2 CFR 200.520? | Yes | | | | |

State Financial Assistance:

- | | |
|--|------------|
| 1. Type of auditors' report issued on compliance for major projects | Unmodified |
| 2. Internal control over major projects: | |
| a. Material weaknesses identified? | No |
| b. Significant deficiencies identified not considered to be material weaknesses? | None noted |

Children's Forum, Inc.
Schedule of Findings and Questioned Costs
Year Ended June 30, 2022
(Continued)

SECTION I – SUMMARY OF AUDITORS' RESULTS (CONTINUED)

3. Any audit findings disclosed that are required to be reported in accordance with Chapter 10.650, *Rules of the Auditor General*? No

4. Identification of major projects:

<u>CSFA Number</u>	<u>State Project</u>
48.111	Help Me Grow Florida Network

5. Dollar threshold used to distinguish between type A and type B projects: \$530,515

SECTION II – FINANCIAL STATEMENT FINDINGS

None noted

SECTION III – FEDERAL AWARD AND STATE FINANCIAL ASSISTANCE FINDINGS

None noted

SECTION IV – SUMMARY OF PRIOR YEAR FINDINGS

None noted

SECTION V – OTHER MATTERS

(a) No management letter is required because there were no findings required to be reported in the management letter (see AG Rule Section 10.656(3)(e)).