



PRESIDENT & CEO TRAVEL AND EXPENSE SUMMARY

The table below represents travel that has occurred for the past quarter or is known or planned to occur within the next couple of months.

DATES	PURPOSE	LOCATION	COSTS
08/25/19	Professional Development Task Force Meeting	Jacksonville, FL	\$221.18
08/27/19	Racial Equity Exchange Meeting	Jacksonville, FL	\$289.65
09/13/19	Forum Board Meeting	Tampa, FL	\$705.90
09/17/19	Annual NWRA Conference	Minneapolis	\$1210.28
09/23/19	Alliance for Early Success	Milwaukee, WI	\$35.65
09/26/19	National Women's Law Center Registration	Baltimore, MD	\$478.00
10/02/19	Florida Children's Policy Network	Ft. Lauderdale	\$443.23
10/28/19	Workforce Florida Chamber Foundation	Orlando, FL	\$530.00
11/05/19	Transition to Kindergarten Summit	Haines City, FL	\$198.73
11/11/19	Transition to Kindergarten Summit	Santa Rose, FL	\$233.27

The expense summary of the CEO was provided to the Forum board of directors for their review. It represents expenses that are both reasonable and necessary for the performance of the CEO duties on behalf of the organization and is thereby approved.

Date

Robert Buesing, Chair
Children's Forum Board of Directors



Billing cycle ✓ Aug 6 -
Sept 6

Thanks for your payment!

Your payment will be on time. No additional payment required.

Your available credit typically updates 1-2 days from the date you have selected.

Most bank accounts update within 3 days, but the exact timing depends on your bank.

Amount **\$2,052.82**

Pay to **Visa Signature Business ...6095**

Pay from **Synovus Bank ...0301**

Pay on **October 2, 2019**

FXXOTTBBBL
CONFIRMATION CODE

President/CEO Approval >\$1,000

Electronic Payment Via EFT or ACH

Director of Finance Approval

Children's Forum, Inc.

Payee Capital One
Vendor ID 6427

Account #:

10/02/2019

Invoice	Description	Discount	Amount
09-EN-24822	M. Bishop Racial Equality Exchange and PD Task ...	\$0.00	\$349.75
09-EN-24821	PD Task Force Hotel M. Clements	\$0.00	\$137.75
09-EN-24820	Publix-snacks PD Task Force Jacksonville	\$0.00	\$32.58
09-EN-24819	P. Kalifeh Travel Expenses Racial Equality Exchan...	\$0.00	\$519.83
09-EN-24818	P.Kalifeh NWRA Conference Flight	\$0.00	\$504.38
09-EN-24817	Higher Ed Barriers Meeting	\$0.00	\$232.96
09-EN-24816	Amazon Prime Membership	\$0.00	\$12.99
09-EN-24815	Tolls	\$0.00	\$4.10
09-EN-24832	Hotel Personal Charge P. Kalifeh	\$0.00	\$258.48
Total :		\$0.00	\$2,052.82



2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002

SYNOVUS
3471 Thomasville Rd.
Tallahassee, FL 32309
(850) 576-1182

10/02/2019

\$2,052.82

****Two Thousand Fifty Two and 82/100 Dollars

VOID AFTER 6 MONTHS

Capital One
PO Box 60599
City of Industry, CA 91716-0599

Shylis A. Kalifeh

⑈ 1 1 9 ⑈ ⑆ 0 6 1 1 0 0 6 0 6 ⑆ 3 2 7 0 1 2 0 3 0 1 ⑈

Children's Forum, Inc.

Payee Capital One
Vendor ID 6427

Account #:

10/02/2019

Invoice	Description	Discount	Amount
09-EN-24822	M. Bishop Racial Equality Exchange and PD Task ...	\$0.00	\$349.75
09-EN-24821	PD Task Force Hotel M. Clements	\$0.00	\$137.75
09-EN-24820	Publix-snacks PD Task Force Jacksonville	\$0.00	\$32.58
09-EN-24819	P. Kalifeh Travel Expenses Racial Equality Exchan...	\$0.00	\$519.83
09-EN-24818	P.Kalifeh NWRA Conference Flight	\$0.00	\$504.38
09-EN-24817	Higher Ed Barriers Meeting	\$0.00	\$232.96
09-EN-24816	Amazon Prime Membership	\$0.00	\$12.99
09-EN-24815	Tolls	\$0.00	\$4.10
09-EN-24832	Hotel Personal Charge P. Kalifeh	\$0.00	\$258.48
Total :		\$0.00	\$2,052.82



SPARK[®]
BUSINESS

Payment Information

Payment Due Date
Oct. 03, 2019

For online and phone payments,
the deadline is 8pm ET.

New Balance
\$2,052.82

Minimum Payment Due
\$20.00

LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 31.65%.

MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	16 Years	\$4,904
\$76	3 Years	\$2,718
Estimated savings if balance is paid off in about 3 years: \$2,186		

If you would like information about credit counseling services, call 1-888-326-8055.

Account Summary

Previous Balance	\$1,428.26
Payments	- \$1,428.26
Other Credits	\$0.00
Transactions	+ \$2,052.82
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$2,052.82
Credit Limit	\$38,000.00
Available Credit (as of Sep. 06, 2019)	\$35,947.18
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Balance as of
09/05/2019

\$157.42

Track and redeem your rewards with our
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Previous Balance
\$111.55

Earned
\$45.87

Redeemed
\$0.00

Account Notifications



Welcome to your account notifications. Check back here each month for important updates about your account.

Pay or manage your account on our mobile app or at www.capitalone.com.

Customer Service: 1-800-867-0904

See reverse for Important Information



Please send us this portion of your statement and only one check (or one money order) to ensure your payment is processed promptly. Allow at least seven business days for delivery.

Payment Due Date: **Oct. 03, 2019**

Account Ending in 6095

New Balance
\$2,052.82

Minimum Payment Due
\$20.00

Amount Enclosed
\$ _____

PHYLLIS K KALIFEH
CHILDREN'S FORUM
2807 REMINGTON GREEN CIR
TALLAHASSEE, FL 32308-3752



Capital One
P.O. Box 60599
City of Industry, CA 91716-0599



400035



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Transactions

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PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Sep 3	CAPITAL ONE ONLINE PYMTAuthDate 03-Sep	- \$1,428.26

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Aug 7	Amazon PrimeAmzn.com/billWA	✓ \$12.99
Aug 9	TABLE 23.TALLAHASSEEFL	✓ \$232.96
Aug 18	ENTERPRISE CAR TOLLS877-8601258NY	✓ \$4.10
Aug 20	AMERICAN AIR0012373259699FORT WORTH TX TK#: 0012373259699 PSGR: KALIFEH/PHYLLIS ORIG: TLH, DEST: DFW S/O: O CARRIER: AA SVC: S ORIG: DFW, DEST: MSP S/O: X CARRIER: AA SVC: S ORIG: MSP, DEST: CLT S/O: X CARRIER: AA SVC: GX ORIG: CLT, DEST: TLH S/O: X CARRIER: AA SVC: GX	✓ \$449.50
Aug 20	AMERICAN AIR0010654804486FORT WORTH TX TK#: 0010654804486 PSGR: KALIFEH/PHYLLIS ORIG: RVU, DEST: FEE S/O: O CARRIER: AA SVC: Y	✓ \$54.88
Aug 25	MARATHON PETRO250035LIVE OAKFL	✓ \$19.43
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	✓ \$212.00
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	✓ \$212.00
Aug 28	UNF AUX SERVICES PAY DISJACKSONVILLEFL	✓ \$5.00
Aug 28	PUBLIX #1125JACKSONVILLEFL	✓ \$32.58
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	✓ \$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	✓ \$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	✓ \$137.75
Aug 28	MARATHON PETRO250035LIVE OAKFL	✓ \$27.65

Transactions Continued

Date	Description	Amount
Aug 29	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 08/30/19	✓ \$118.00
Sep 1	HOME2 SUITES TILLMANSMOBILEAL ARRIVE: 09/01/19	✓ \$258.48

PHYLLIS K KALIFEH #6095: Total **\$2,052.82**
Total Transactions for This Period **\$2,052.82**
Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	19.24% P	\$0.00	\$0.00
Cash Advances	25.24% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.


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Childrens Forum Inc.
Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-APICapital108avb - MWFMOD-Imported by Shelley Shafer
9/18/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24815	004											
6427	Capital One	09-EN-24815	004	01	01	01	100	NA	100	20004	4.10	4.10	Tolls	8/31/2019
		Total								53000	4.10		Tolls	8/31/2019
		09-EN-24815									4.10	4.10		
6427	Capital One	09-EN-24816	004							20004		0.07	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	004	01	01	01	100	NA	100	57550	0.06		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	004	01	01	01	100	NA	400	57550	0.01		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	125							20004		0.04	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	125	02	01	02	501	NA	500	57550	0.04		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	127							20004		0.11	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	127	02	01	02	100	NA	400	57550	0.11		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	207							20004		0.45	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	207	01	01	01	203	NA	600	57550	0.45		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	469							20004		0.32	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	469	01	01	01	404	NA	104	57550	0.32		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	470							20004		0.92	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	470	01	01	01	404	NA	104	57550	0.92		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	471							20004		0.22	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	471	01	01	01	404	NA	104	57550	0.22		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	472							20004		0.24	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	472	01	01	01	404	NA	104	57550	0.24		Amazon Prime Membership	8/31/2019

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-API/Capital108avb - MWFMOD-Imported by Shelley Shafer
9/18/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24816	522							20004		0.95	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	522	01	01	01	501	NA	500	57550	0.95		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	625							20004		1.71	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	625	01	01	01	301	NA	600	57550	1.71		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	667							20004		0.52	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	667	01	01	01	301	NA	600	57550	0.52		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	668							20004		1.15	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	668	01	01	01	301	NA	600	57550	1.15		Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	861							20004		6.29	Amazon Prime Membership	8/31/2019
6427	Capital One	09-EN-24816	861	01	01	01	801	NA	800	57550	6.29		Amazon Prime Membership	8/31/2019
	Total	09-EN-24816									12.99	12.99		
6427	Capital One	09-EN-24817	004							20004		232.96	Higher Ed Barriers Meeting	8/31/2019
6427	Capital One	09-EN-24817	004	01	01	01	100	NA	100	51101	232.96		Higher Ed Barriers Meeting	8/31/2019
	Total	09-EN-24817									232.96	232.96		
6427	Capital One	09-EN-24818	667							20004		504.38	P.Kalifeh NWRA Conference Flight	8/31/2019
6427	Capital One	09-EN-24818	667	02	01	02	301	NA	600	53000	504.38		P.Kalifeh NWRA Conference Flight	8/31/2019
	Total	09-EN-24818									504.38	504.38		

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-APICapital108avb - MWFMOD-Imported by Shelley Shafer
9/18/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24819	321							20004		221.18	P. Kalifeh Travel Expenses Racial Equality Exchange & PD Tas	8/31/2019
6427	Capital One	09-EN-24819	321	02	01	02	301	NA	600	53000	221.18		P. Kalifeh Travel Expenses Racial Equality Exchange & PD Tas	8/31/2019
6427	Capital One	09-EN-24819	862							20004		298.65	P. Kalifeh Travel Expenses Racial Equality Exchange & PD Tas	8/31/2019
6427	Capital One	09-EN-24819	862	02	01	02	602	NA	800	53000	83.62		P. Kalifeh Travel Expenses Racial Equality Exchange & PD Tas	8/31/2019
6427	Capital One	09-EN-24819	862	02	01	02	801	NA	800	53000	215.03		P. Kalifeh Travel Expenses Racial Equality Exchange & PD Tas	8/31/2019
Total 09-EN-24819											519.83	519.83		
6427	Capital One	09-EN-24820	004							20004		32.58	Publix-snacks PD Task Force Jacksonville	8/31/2019
6427	Capital One	09-EN-24820	004	01	01	01	100	NA	100	57300	32.58		Publix-snacks PD Task Force Jacksonville	8/31/2019
Total 09-EN-24820											32.58	32.58		
6427	Capital One	09-EN-24821	321							20004		137.75	PD Task Force Hotel M. Clements	8/31/2019
6427	Capital One	09-EN-24821	321	02	01	02	301	NA	600	53000	137.75		PD Task Force Hotel M. Clements	8/31/2019
Total 09-EN-24821											137.75	137.75		

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-APICapital108avb - MWFMOD-Imported by Shelley Shafer
9/18/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24822	321							20004		137.75	M. Bishop Racial Equality Exchange and PD Task Force Hotel R	8/31/2019
6427	Capital One	09-EN-24822	321	02	01	02	301	NA	600	53000	137.75		M. Bishop Racial Equality Exchange and PD Task Force Hotel R	8/31/2019
6427	Capital One	09-EN-24822	862							20004		212.00	M. Bishop Racial Equality Exchange and PD Task Force Hotel R	8/31/2019
6427	Capital One	09-EN-24822	862	02	01	02	602	NA	800	53000	59.36		M. Bishop Racial Equality Exchange and PD Task Force Hotel R	8/31/2019
6427	Capital One	09-EN-24822	862	02	01	02	801	NA	800	53000	152.64		M. Bishop Racial Equality Exchange and PD Task Force Hotel R	8/31/2019
Total 09-EN-24822												349.75		
6427	Capital One	09-EN-24832	004							20004		258.48	Hotel Personal Charge P. Kalifeh	8/31/2019
6427	Capital One	09-EN-24832	004	01	01	01	100	NA	100	53000	258.48		Hotel Personal Charge P. Kalifeh	8/31/2019
Total 09-EN-24832												258.48		
Total 9/18/2019												2,052.82		
Total 20-APICapital108avb - MWFMOD-Imported by Shelley Shafer												2,052.82		

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
 20-APICapital108avb - MWFMOD-Imported by Shelley Shafer
 9/18/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
Report Total														
											2,052.82	2,052.82		

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24832****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Hotel Personal Charge P. Kalifeh

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Hotel Personal Charge P. Kalifeh	258.48	0.000	258.48

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 2:03 PM
Kerri Cloud	Contracts Mgr	09/18/2019 2:02 PM
Shelley Shafer	Requester	09/18/2019 2:01 PM

TOTAL \$258.48

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24549

Wednesday, September 18, 2019 Page 1 of 1

24832

Purchase Order Information

Acct. No. (if applicable)

For Fiscal Use

Purchase Description

Last 4

Checks/EFTs

Street Address

City

State

Zip

Fiscal

Phone

AB

Invoice #

☐ Request for Proposal☐ Sole Source☐ Other:**Distribution Code**[illegible]

Amount

2006

Personal Charge Hotel Room

\$258.48

Total

\$ 258.48

GL Code

53000

Fund

Audit

FAS

unctio

Program

Activity

Department

Approvals

Fiscal

CEO(>\$1,000)

Transactions

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PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Sep 3	CAPITAL ONE ONLINE PYMTAuthDate 03-Sep	- \$1,428.26

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Aug 7	Amazon PrimeAmzn.com/billWA	\$12.99
Aug 9	TABLE 23.TALLAHASSEEFL	\$232.96
Aug 18	ENTERPRISE CAR TOLLS877-8601258NY	\$4.10
Aug 20	AMERICAN AIR0012373259699FORT WORTH TX TK#: 0012373259699 PSGR: KALIFEH/PHYLLIS ORIG: TLH, DEST: DFW S/O: O CARRIER: AA SVC: S ORIG: DFW, DEST: MSP S/O: X CARRIER: AA SVC: S ORIG: MSP, DEST: CLT S/O: X CARRIER: AA SVC: GX ORIG: CLT, DEST: TLH S/O: X CARRIER: AA SVC: GX	\$449.50
Aug 20	AMERICAN AIR0010654804486FORT WORTH TX TK#: 0010654804486 PSGR: KALIFEH/PHYLLIS ORIG: RVU, DEST: FEE S/O: O CARRIER: AA SVC: Y	\$54.88
Aug 25	MARATHON PETRO250035LIVE OAKFL	\$19.43
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	\$212.00
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	\$212.00
Aug 28	UNF AUX SERVICES PAY DISJACKSONVILLEFL	\$5.00
Aug 28	PUBLIX #1125JACKSONVILLEFL	\$32.58
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	MARATHON PETRO250035LIVE OAKFL	\$27.65

Transactions Continued

Date	Description	Amount
Aug 29	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 08/30/19	\$118.00
Sep 1	HOME2 SUITES TILLMANSMOBILEAL ARRIVE: 09/01/19	\$258.48
PHYLLIS K KALIFEH #6095: Total		\$2,052.82
Total Transactions for This Period		\$2,052.82

Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	19.24% P	\$0.00	\$0.00
Cash Advances	25.24% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.



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Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24822****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	M. Bishop Racial Equality Exchange and PD Task Force Hotel Rooms

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 321 02 01 02 301 NA 600	N/A	M. Bishop Racial Equality Exchange and PD Task Force Hotel Rooms	137.75	0.000	137.75
1	EA	0		53000	N/A	M. Bishop Racial Equality Exchange and PD Task Force Hotel Rooms	212.00	0.000	212.00

Account Information	Percent	Amount
862 02 01 02 801 NA 800	0.72	\$152.64
862 02 01 02 602 NA 800	0.28	\$59.36

Approval Information

Shelley Shafer Dir of Finance 09/18/2019 1:12 PM
Kerri Cloud Contracts Mgr 09/18/2019 1:11 PM
Shelley Shafer Requester 09/18/2019 1:09 PM

TOTAL \$349.75

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24539

Wednesday, September 18, 2019 Page 1 of 1

24822

Purchase Order

Purchase Order Information				Vendor Information			
Acct. No. (if applicable)				Vendor ID	Capital One		For Fiscal Use
Purchase Description	Racial Equity Learning Exchange and PD Task Force Meeting			Credit Card Payments			
				Credit Card Name:	Margot D. Bishop		Last 4
Purchase/Service Date	8/25/19	to	8/28/19	Checks/EFTs			
Requestor's Name/Dept	M. Denise Bishop			Vendor Name			
Department Approval				Street Address			
				City		State	Zip
				Phone			
				Invoice #			

For purchases over \$2,500, select method of procurement

[illegible]

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal

CEO(>\$1,000)

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24821****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	PD Task Force Hotel M. Clements

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 321 02 01 02 301 NA 600	N/A	PD Task Force Hotel M. Clements	137.75	0.000	137.75

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:12 PM
Kerri Cloud	Contracts Mgr	09/18/2019 1:11 PM
Shelley Shafer	Requester	09/18/2019 1:05 PM

TOTAL**\$137.75**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24538

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
Acct. No. (if applicable)					Vendor ID				For Fiscal Use
					Credit Card Payments				
Purchase Description	PD Task Force meeting				Credit Card Name:	Melissa Clements		Last 4	6095
					Checks/EFTs				
					Vendor Name				
					Street Address				
Purchase/Service Date	8/27/19	to	8/28/19		City		State		Zip
Requestor's Name/Dept	Melissa Clements				Phone				
Department Approval					Invoice #				

☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal
☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____

Total	\$ 137.75
--------------	-----------

Approvals	
Fiscal	<u>Araceli B.</u>
CEO(>\$1,000)	



Name
Address

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room
Arrival Date
Departure Date

Adult/Child
Room Rate

Rate Plan:
HH #
AL:
Car:

219/NQJ
8/27/2019 3:08:00 PM
8/28/2019

1/0
137.75
MFR
610503288 SILVER

HOME2 SUITES BY HILTON JACKSONVILLE SOUTH
ST JOHNS TOWN CENTER
10715 Deerwood Park Blvd. - Jacksonville, FL 32256
Phone (904) 638-0218 - Fax (904) 431-6640
jacksonvillesouthstjohnstownctr.home2suitesbyhilton.com

Melissa Clements

Confirmation Number: 87231508

8/28/2019

DATE	REFERENCE	DESCRIPTION	AMOUNT
8/27/2019	42985	GUEST ROOM EXEMPT	
8/28/2019	43062	VS *6095	\$137.75
		BALANCE	(\$137.75)
			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com



ACCOUNT NO.

VS *6095

DATE OF CHARGE

8/28/2019

FOLIO NO. / CHECK NO.

35774 A

CARD MEMBER NAME

KALIFEH, PHYLLIS

AUTHORIZATION

02553G

INITIAL

ESTABLISHMENT NO. LOCATION

PURCHASES SERVICES

TAXES

TIPS MISC.

CARD MEMBERS SIGNATURE

X

TOTAL AMOUNT

-137.75

PAYMENT DUE UPON RECEIPT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

[illegible]

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24820****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Publix-snacks PD Task Force Jacksonville

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 004 01 01 01 100 NA 100	N/A	Publix-snacks PD Task Force Jacksonville	32.58	0.000	32.58

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:13 PM
Kerri Cloud	Accounting	09/18/2019 1:11 PM
Shelley Shafer	Requester	09/18/2019 1:02 PM

TOTAL \$32.58

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24537

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information			
Acct. No. (if applicable)				Vendor ID			For Fiscal Use
				Credit Card Payments			
Purchase Description	PUBLIX			Credit Card Name:			Last 4
				Checks/EFTs			
				Vendor Name	CAPITAL ONE		
				Street Address			
Purchase/Service Date	8/25/19	to	8/28/19	City		State	Zip
Requestor's Name/Dept	James RACIPOLI			Phone			
Department Approval				Invoice #			
For purchases over \$2,500, select method of procurement				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____			

Total	\$ 32.58
--------------	----------

Approvals <i>Fiscal</i> _____ <i>Amel B.</i> <i>CEO(>\$1,000)</i> _____	
--	--

Publix

St. Johns Town Center
4413 Town Center Pkwy.
Jacksonville, FL 32246
Store Manager: Gary Hyde
904-564-3632

ZEPHYR SPRING WTR	2.50	F
You Saved	0.99	
GRAPES RED SDLS		
2.51 lb @ 1.69/ lb	4.24	F
You Saved	3.28	
GRAPES RED SDLS		
2.34 lb @ 1.69/ lb	3.95	F
You Saved	3.06	
STRAWBERRIES PREM		
1 @ 2 FOR 5.00	2.50	F
You Saved	1.49	
STRAWBERRIES PREM		
1 @ 2 FOR 5.00	2.50	F
You Saved	1.49	
BANANAS		
3.05 lb @ 0.61/ lb	1.86	F
KBLR VRTY CRKR PCK	3.19	F
KBLR VRTY CRKR PCK	3.19	F
DELI TEA UNSWT 1/2		
1 @ 2 FOR 4.00	2.00	T F
PBX DELI TEA SWT H		
1 @ 2 FOR 4.00	2.00	T F
DELI LEMONADE 1/2		
1 @ 2 FOR 4.00	2.00	T F
ICE 10 LB	2.09	T F
Order Total	32.02	
Sales Tax	0.56	
Grand Total	32.58	
Credit	Payment	32.58
Change		0.00

Savings Summary
Special Price Savings 10.31

* Your Savings at Publix *
* 10.31 *

PRESTO!

Trace #: 073658
Reference #: 1593049421
Acct #: XXXXXXXXXXXX6095
Purchase VISA
Amount: \$32.58
Auth #: 010186

CREDIT CARD
A0000000031010
Entry Method:
Mode:

PURCHASE
VISA CREDIT
Chip Read
Issuer

Your cashier was Michele

08/28/2019 8:20 S1125 R107 1275 C0267

Explore the many ways to save at Publix.
View bargains at publix.com/savingstyle

Publix Super Markets, Inc.

Snacks for
PDI Task force
meeting

[Signature]

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24819****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	P. Kalifeh Travel Expenses Racial Equality Exchange & PD Task Force

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 321 02 01 02 301 NA 600	N/A	P. Kalifeh Travel Expenses Racial Equality Exchange & PD Task Force	221.18	0.000	221.18
1	EA	0		53000	N/A	P. Kalifeh Travel Expenses Racial Equality Exchange & PD Task Force	298.65	0.000	298.65

Account Information	Percent	Amount
862 02 01 02 801 NA 800	0.72	\$215.03
862 02 01 02 602 NA 800	0.28	\$83.62

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:13 PM
Kerri Cloud	Contracts Mgr	09/18/2019 1:11 PM
Shelley Shafer	Requester	09/18/2019 1:01 PM

TOTAL \$519.83

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24536

Wednesday, September 18, 2019 Page 1 of 1

24819

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information					
Acct. No. (if applicable)				Vendor ID			For Fiscal Use		
Purchase Description	CAPITAL ONE VISA			Credit Card Payments					
				Credit Card Name:				Last 4	
				Vendor Name		CAPITAL ONE VISA			
Purchase/Service Date	8/25/19	to	8/28/19	Street Address					
Requestor's Name/Dept	PHYLLIS KALIFEH			City			State		
Department Approval				Zip					
				Phone					
				Invoice #					
For purchases over \$2,500, select method of procurement				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____					

Purchase Information		
Distribution Code	Item(s) Description	Amount
TEACH	Hotel	\$212.00 ✓
TEACH	Rental Car	\$ 137.75 ✓
TEACH	Agency Charged Gas	\$ 118.00 ✓
TEACH	Parking	\$ 19.43 ✓
		\$ 27.65 ✓
		\$ 5.00 ✓
9321		221.18
2862		59 + 137.75
		19.43 + 3
		298.65
Total		\$ 519.83

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal	
CEO(>\$1,000)	

From: Customerservice@enterprise.com
 Subject: ENTERPRISE RENTAL AGREEMENT 6VN01G
 Date: Aug 29, 2019 at 8:34:13 AM
 To: Phyllis Kalifeh
 pkalifeh@thechildrensforum.com

ENTERPRISE LEASING COMPANY - SOUTH CENTRAL, 3404 MAHAN
 DR, TALLAHASSEE, FL 323085667 (850) 878-1500

RENTAL AGREEMENT REF#
 554640 6VN01G

RENTER

KALIFEH, PHYLLIS

DATE & TIME OUT

08/25/2019 12:41 PM

DATE & TIME IN

08/29/2019 07:03 AM

BILLING CYCLE

24-HOUR

VEH

#1 2019 NISN ROGU SV2W

VIN# JN8AT2MT4KW501845

LIC# LKW2888

MILES

470

DRIVEN

RATE SOURCE ACCOUNT

DEPARTMENT OF EDUCATION

SUMMARY OF CHARGES

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	08/25 - 08/29	4	DAY	\$28.68	\$114.72
REFUELING CHARGE	08/25 - 08/29				\$0.00
Subtotal:					\$114.72

Taxes & Surcharges

FL WASTE TIRE & BATTERY FEE	08/25 - 08/29	4	DAY	\$0.02	\$0.08
VEHICLE LICENSE FEE RECOVERY	08/25 - 08/29	4	DAY	\$0.80	\$3.20
Total Charges:					\$118.00

Bill-To / Deposits

DEPOSITS (\$118.00)

Total Amount Due \$0.00

PAYMENT INFORMATION

AMOUNT PAID	TYPE	CREDIT CARD NUMBER
\$118.00	Visa	xxxxxxxxxxxx6095

29.50
per day

split 50/50

HOME2

SUITES BY HILTON

HOME2 SUITES BY HILTON GAINESVILLE
2115 SW 13th Street
Gainesville, FL 32608
Phone (352) 372-1025 - Fax (352) 372-0840
gainesvillehotel.home2suites.com

Name
Address

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room
Arrival Date
Departure Date

214/NUJ
8/23/2019 7:25:00 PM
8/27/2019 7:27:00 AM

Adult/Child
Room Rate

1/0
106.00

Rate Plan:
HH #
AL:
Car:

GVS
610503288 SILVER

Confirmation Number: 82529171

8/27/2019

DATE	REFERENCE	DESCRIPTION	AMOUNT
8/25/2019	300294	GUEST ROOM EXEMPT	\$106.00
8/26/2019	300469	GUEST ROOM EXEMPT	\$106.00
8/27/2019	300571	VS *6095 REF=0000106746-00125391 CHIP 05 Application Label: CAPITAL ONE VISA TC: 7A5DC8DB5B7EE201 TVR: 0080008000 **BALANCE**	(\$212.00)
			\$0.00

EXPENSE REPORT SUMMARY

	8/25/2019	8/26/2019	STAY TOTAL
ROOM AND TAX	\$106.00	\$106.00	\$212.00
DAILY TOTAL	\$106.00	\$106.00	\$212.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

ACCOUNT NO.	DATE OF CHARGE	FOLIO NO. / CHECK NO. 106746 A
CARD MEMBER NAME	AUTHORIZATION	INITIAL
ESTABLISHMENT NO. LOCATION	PURCHASES SERVICES	
	TAXES	
	TIPS MISC.	
CARD MEMBERS SIGNATURE X	TOTAL AMOUNT	-212.00 PAYMENT DUE UPON RECEIPT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

Name
Address

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA



Room
Arrival Date
Departure Date

Adult/Child
Room Rate

Rate Plan:
HH #
AL:
Car:

207/NQJ
8/27/2019 6:04:00 PM
8/28/2019

1/0
137.75
MFR
610503288 SILVER

2321
HOME2 SUITES BY HILTON JACKSONVILLE SOUTH
ST JOHNS TOWN CENTER
10715 Deerwood Park Blvd. - Jacksonville, FL 32256
Phone (904) 638-0218 - Fax (904) 431-6640
jacksonvillesouthstjohnstownctr.home2suitesbyhilton.com

Confirmation Number: 87231508

8/28/2019

DATE	REFERENCE	DESCRIPTION	AMOUNT
8/27/2019	42978	GUEST ROOM EXEMPT	
8/28/2019	43064	VS *6095	\$137.75
		BALANCE	((\$137.75)
			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com



ACCOUNT NO. VS *6095	DATE OF CHARGE 8/28/2019	FOLIO NO. / CHECK NO. 35773 A
CARD MEMBER NAME KALIFEH, PHYLLIS	AUTHORIZATION 07441G	INITIAL
ESTABLISHMENT NO. LOCATION	PURCHASES SERVICES	
	TAXES	
	TIPS MISC.	
CARD MEMBERS SIGNATURE X	TOTAL AMOUNT	-137.75 PAYMENT DUE UPON RECEIPT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

6458 US HWY 129 North
Live Oak FL 32668

6458 US HWY 129 North
Live Oak FL 32668

MARATHON PETRO250035
00000250035
6458 U.S. 129
Live Oak , FL
08/28/2019 748355559
05:33:05 PM

XXXX XXXX XXXX 6095
VISA

INVOICE 173100
AUTH 00-01198G
REF470040828191731

PUMP# 18
REGULAR 11.064G
PRICE/GAL \$2.499

FUEL TOTAL \$ 27.65

CREDIT \$ 27.65

COMPLETION
Entry: SWIPE
Batch: 47 Seq Num: 4
ZIP CODE APPROVED

Have a Nice Day

MARATHON PETRO250035
00000250035
6458 U.S. 129
Live Oak , FL
08/25/2019 748350863
06:11:12 PM

XXXX XXXX XXXX 6095
VISA

INVOICE 180924
AUTH 00-07996G
REF140250825191809

PUMP# 18
REGULAR 7.775G
PRICE/GAL \$2.499

FUEL TOTAL \$ 19.43

CREDIT \$ 19.43

COMPLETION
Entry: SWIPE
Batch: 14 Seq Num: 25
ZIP CODE APPROVED

Have a Nice Day

BLUE and GRAY LOT PARKING

EXPIRES

08/28/19 11:59 PM



PLATE: LLKW2888M

Date/Time: 08/28 08:44 AM

Meter: 34320440

Paid: \$ 5.00

2321

TRAVELER: PHYLLIS KALIFEH

SOCIAL SECURITY NO. XXX-XX

OFFICE/EMPLOYEE	NONEMPLOYEE IND. CONTRACTOR	OPS
...	...	...

AGENCY	CHILDREN'S FORUM
--------	------------------

HEADQUARTERS	TALLAHASSEE
--------------	-------------

RESIDENCE (CITY)	TALLAHASSEE
------------------	-------------

Distribution of	Fund	%
	2321	50
	2862	50

[illegible]

Meetings, councils, site visits, monitoring, training, seminars, conferences and all activities related to the Children's Forum, Inc. and its founders' mission to ensure quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children

Revolving Fund:							
Check No.		Advance:					
Check Date		Voucher No.					
Agency Voucher No.		Voucher Date					
		Statewide Doc. No.					
I hereby certify or affirm and declare that this claim for reimbursement is true and correct in every material matter; that the travel expenses were actually incurred by me as necessary in the performance of official duties; that per diem claimed has been appropriately reduced by any meals or lodging included in the convention or conference registration fees claimed by me; and that the voucher conforms in every respect with the requirements of Section 112.081, Florida Statutes.				Agency Voucher No.			
TRAVELER'S SIGNATURE:							
SIGNATURE DATE: 8/30/19				TITLE: CFO			
FOR AGENCY USE:							
\$	180.00	\$	-	\$	-	\$	6.23
LESS RENT V. DRIVE						\$	-
LESS TRAVEL ADVANCE						\$	-
LESS NON-REIMBURSABLE ITEMS INCLUDED ON PURCHASING CARD						\$	-
NET AMOUNT DUE TRAVELER						\$	-
NET AMOUNT DUE THE STATE						\$	186.23
Pursuant to Section 112.081 (3)(b), Florida Statutes, I hereby certify or affirm that to the best of my knowledge the travel was on official business of the State of Florida and was for the purpose(s) stated above.							
SUPERVISOR'S SIGNATURE:							
SUPERVISOR'S TITLE:				CFO			
SIGNATURE DATE:				8/30/2019			

Class A travel – Continuous travel of 24 hours or more away from official headquarters.
Class B travel – Continuous travel of less than 24 hours which involves overnight absences from official headquarters.
Class C travel – Travel for short or day trips where the traveler is not away from the official headquarters overnight.

Breakfast — when travel begins before 6 a.m. and extends beyond 8 a.m.
Lunch — when travel begins before 12 Noon and extends beyond 2 p.m.
Dinner — when travel begins before 6 p.m. and extends beyond 8 p.m. or when travel occurs during night-time hours due to special assignment

[illegible]

State of Florida
Authorization to incur Travel Expenses

PHYLLIS KALIFEH

Official Headquarters: TALLAHASSEE

Date: 08/01/19

Department: HQ

Division:

Distribution or Fund: TEACH 100%

Purpose of Trip: EQUITY LEARNING EXCHANGE AND PDI

Destination:

Conference or convention travel: Explanation of benefits accruing to the State of Florida

Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.

Departure Date

8/25/2019

Return Date

8/28/2019

Total Days

3

Total Estimated Meals & Per Diem:

\$ 120.00

Registration Fee:

\$ -

Transportation:

\$ 150.00

Hotel

Hotel Name

Confirm

Rate

Nights

Cost

Home2 Suites

136

3

\$ 408.00

Flights

Airline

Departing Flight

Time

Returning Flight

Time

Cost

\$ -

TOTAL ESTIMATED COST FOR TRIP

\$ 678.00

Comments: First two days are in Gainesville at Home 2 Suites and the last night is in Jacksonville at Home 2 Suites

I hereby certify that travel as shown above is to be incurred in connection with official business of the State

Signed:



Approved by Supervisor:



Date

8/1/19

Approved-Agency Head

Date

RACIAL EQUITY LEARNING EXCHANGE (RELE) SESSIONS "
FLORIDA INSTITUTE FOR CHILD WELFARE AND THE FLORIDA OFFICE OF

EARLY LEARNING
GAINESVILLE, FLORIDA

MONDAY, AUGUST 26, 2019

8:00 - 4:00 PM

AGENDA

8:00 - 8:15 am

Welcome and Introductions

8:15 - 10:00 am

Reviewing the Racial Equity Framework: Raising Awareness
and Framing the Issues
Kharib Whitehead

10:00 - 10:15 am

BREAK

10:15 - 11:00 am

Reviewing the Racial Equity Framework: Raising Awareness
and Framing the Issues
Kharib Whitehead

11:00 - 12:00 pm

"Race: The Power of an Illusion - The House We Live In"
"How our institutions and courts used public policy and
inconsistent logic to define race and give different racial and ethnic
groups vastly unequal opportunities and access to life chances."

12:00 - 1:00 pm

LUNCH

1:00 - 2:30 pm

Part I: Having "Courageous Conversations" in Listening Pairs
Kharib Whitehead

2:30 - 2:45 pm

BREAK

2:45 - 3:45 pm

Part II: Continuing the "Courageous Conversations" in
Listening Pairs
Kharib Whitehead

3:45 - 4:00 pm

Closing Remarks

RACIAL EQUITY LEARNING EXCHANGE (RELE) SESSIONS *
FLORIDA INSTITUTE FOR CHILD WELFARE AND THE FLORIDA OFFICE OF

EARLY LEARNING
GAINESVILLE, FLORIDA
TUESDAY, AUGUST 27, 2019
8:00 - 4:00 PM

AGENDA

8:00 - 8:30 am

Debrief from Previous Day
Khatib Waheed

8:30 - 9:30 am

Reviewing Definitions and Concepts: Reflecting on the Concept Racial
Identity Group Formation
Khatib Waheed

9:30 - 10:30

Part III: "Continuing the Courageous Conversations" in Listening
Pairs

10:30 - 10:45 am

BREAK

10:45 - 11:30 am

Reviewing Concepts: Reflecting on the Concepts in a Continuum of
Anti-Racism Practice Theories
Khatib Waheed

11:30 - 12:00 am

Part IV: "Continuing the Courageous Conversations" in Listening
Pairs

12:00 - 1:00 pm

LUNCH

1:30 - 2:00 pm

Outdoor Group Activity: The Level Playing Field
Khatib Waheed

2:00 - 2:45 pm

Part V: "Continuing the Courageous Conversations" in Dyads
Khatib Waheed

2:45 - 3:00 pm

BREAK

3:00 - 3:45 pm

"The Raising of America: Wounded Places"
"How has the environment and geographic space where many of our
nation's most vulnerable children, youth, and families live predisposed
them to higher levels of toxic stress and trauma?"

3:45 - 4:00 pm

Closing Remarks/Evaluations

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24818****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	P.Kalifeh NWRA Conference Flight

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 667 02 01 02 301 NA 600	N/A	P.Kalifeh NWRA Conference Flight	504.38	0.000	504.38

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:14 PM
Kerri Cloud	Contracts Mgr	09/18/2019 1:11 PM
Shelley Shafer	Requester	09/18/2019 12:57 PM

TOTAL \$504.38

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24535

Wednesday, September 18, 2019 Page 1 of 1

24818

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information			
Acct. No. (if applicable)				Vendor ID	For fiscal Use		
Purchase Description	NWRA			Vendor Name	Capital One		
Purchase/Service Date	8/20/19	To	8/20/19	Street Address			
Requestor's Name/Dept	Phyllis Kalifen			City		FL	
Department Approval				Phone			
				Invoice #			
				Terms (Due)			

Purchase Information		
Distribution Code		Amount
	Annual NWRA Conferene	\$504.38
2667	(449.50 + 54.88 on visa statement)	
	Total	\$ 504.38

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal Dept.	
CEO(+ \$1,000)	



Plan Travel Travel Information AAdvantage



Your trip

« Show all trips

Check in beginning 24 hours and up to 45 minutes before your flight (90 minutes for international).



Same-day flight change



Cancel trip



Change seats

Record locator: **TTODSY**

Issued: **Tuesday, August 20, 2019**

Trip name: **TLH/MSP** [Edit](#)

Status: **Ticketed**

Depart Tallahassee, FL to Minneapolis/St Paul, MN
Tuesday, September 17, 2019

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats	Bags
 5964 American Airlines 	7:56 AM TLH	9:13 AM DFW	2h 17m	CR9	Economy	<u>7D</u>	1

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats	Bags
--------	--------	--------	-------------	----------	-------	-------	------

Operated by Mesa
Airlines as American
Eagle

On time	Estimated 7:56 AM	Estimated 9:13 AM Terminal: B Gate: B36 Baggage: B30
	Terminal: -- Gate: A5	

[Get alerts for this flight](#)

Stop: change terminals in Dallas/Fort Worth (DFW)

 2086 American Airlines 	10:20 AM DFW	12:37 PM MSP	2h 17m	738	Economy	<u>9D</u>	1
---	--------------------	-----------------	-----------	-----	---------	-----------	---

On time	Estimated 10:20 AM	Estimated 12:37 PM Terminal: 1 Gate: E15 Baggage: 12
	Terminal: C Gate: C15	

[Get alerts for this flight](#)

Return Minneapolis/St Paul, MN to Tallahassee, FL
Friday, September 20, 2019

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
--------	--------	--------	-------------	----------	-------	-------

 1043 American Airlines 	2:30 PM	6:13 PM	2h 43m	320	Economy	<u>21D</u>
---	------------	------------	-----------	-----	---------	------------

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
	MSP	CLT				
On time	Estimated 2:30 PM	Estimated 6:13 PM				
	Terminal: 1 Gate: --	Terminal: -- Gate: -- Baggage: --				

[Get alerts for this flight](#)

Stop: Charlotte (CLT)						
 5284 American Airlines  Operated by PSA Airlines as American Eagle	8:20 PM CLT	9:57 PM TLH	1h 37m	CR9	Economy	19D
On time	Estimated 8:20 PM	Estimated 9:57 PM				
	Terminal: -- Gate: --	Terminal: -- Gate: -- Baggage: --				

[Get alerts for this flight](#)

Cost summary

Your total

\$504.38

Includes all taxes and carrier-imposed fees

Passenger	\$376.74	Bag and optional fees 
Taxes	\$72.76	Reservation and tickets
Carrier-imposed fees	\$0.00	FAQs 
Subtotal	\$449.50	Price and Tax Information 
Main Cabin Extra	\$34.94	

Preferred seat	\$19.94
Bags	\$0.00
AAdvantage® benefits	
Priority	\$0.00
Total (all passengers)	\$504.38

Travel offers



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Upgrades available



At the airport

Priority security at participating airports & priority boarding



Relax

Our largest, most comfortable seat (assigned automatically)



In the air

Complimentary food, award-winning wine and other comforts



Bags

2 free checked bags delivered to baggage claim first

Would you like to upgrade?

Flight	Flight details	Type of upgrade	Cost per person
☐ 5964	Tallahassee (TLH) to Dallas/ Fort Worth (DFW)	First Class Refreshments	\$93



Dallas/ Fort Worth (DFW) to Minneapolis/ St Paul (MSP)

Upgrade not available



1043 Minneapolis/ St Paul (MSP) to Charlotte (CLT)

Upgrade not available

--



5284 Charlotte (CLT) to Tallahassee (TLH)

Upgrade not available

--

Total: \$0

(all passengers)

Taxes and fees are included. Upgrades are non-refundable.

[Upgrade terms and conditions](#)

Passengers

Phyllis Kalifeh

219HPX2 (AAAdvantage)

 Already checked in

[Add / edit passenger information](#)

[Get boarding pass »](#)

Day-of-travel information

[Add / edit information](#)

Helpful links

[Email trip](#)

[Bag and optional fees](#) 

[Send to calendar](#)

Print trip and receipt 

Reservation and tickets FAQs 

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24817****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Higher Ed Barriers Meeting

Unit Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		51101 004 01 01 01 100 NA 100	N/A	Higher Ed Barriers Meeting	232.96	0.000	232.96

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:14 PM
Kerri Cloud	Accounting	09/18/2019 1:11 PM
Shelley Shafer	Requester	09/18/2019 12:56 PM

TOTAL \$232.96

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24534

Wednesday, September 18, 2019 Page 1 of 1

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information		
Acct. No. (if applicable)				Vendor ID		For fiscal Use
Purchase Description	Table 23			Vendor Name	Capital One VISA	
Purchase/Service Date	8/9/19	To	8/9/19	Street Address		
Requestor's Name/Dept	Phyllis Kalifeh			City		
Department Approval				Phone		
				Invoice #		
				Terms (Due)	Pay by Invoice	

Expense Coding Info	
GL Code	31101
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

\\main\shared\pkalifeh\Desktop\Fiscal Forms\P.O.Template.xls

080919AAI0003-00

Table 23 Restaurant, LLC

1215 Thomasville
Tallahassee, FL 32303
(850)-329-2261

Device:
8/9/19, 2:10 PM

STATION 5 PRO
Shelby K

1.0	Entree Power	\$17.00
1.0	Lunch Salmon	\$13.00
1.0	with Grits NC	\$0.00
1.0	Entree Southern	\$8.00
1.0	Fried Green Tomatoes	\$8.00
1.0	Lunch Salmon	\$13.00
1.0	Quinoa NC	\$0.00
1.0	Bacon Egg & Cheeseburger	\$15.00
1.0	W/ T&B \$	\$2.00
1.0	Lunch Salmon	\$13.00
1.0	Lunch Salmon	\$13.00
1.0	T&B NC	\$0.00
1.0	T&B NC	\$0.00
1.0	Lunch Salmon	\$13.00
1.0	Quinoa NC	\$0.00
1.0	Entree Caesar	\$15.00
1.0	Iced Tea	\$2.50
1.0	Iced Tea	\$2.50
1.0	Iced Tea	\$2.50
1.0	Key Lime Pie	\$7.00
1.0	Key Lime Pie	\$7.00
1.0	Key Lime Pie	\$7.00
1.0	Key Lime Pie	\$7.00
1.0	Key Lime Pie	\$7.00
1.0	Bread Pudding	\$7.00

SUBTOTAL: \$179.50
TAX: \$13.46
TOTAL: \$192.96

Tbl: 20

Items Sold - 25

Meeting for
Higher Education
Barriers Workshop

080919AAI0003-00

Table 23 Restaurant, LLC

1215 Thomasville
Tallahassee, FL 32303
(850)-329-2261

Device:
8/9/19, 2:19 PM

STATION 6 AIR
Shelby K

TRANS ID: 145909
AUTH CODE: 07349G
CARD TYPE: Visa
CARD #: 6095
CARD HOLDER: KALIFEH/PHYLLIS

AMOUNT : 192.96

GRATUITY: 40.00

TOTAL : 232.96

I AGREE TO PAY THE ABOVE
TOTAL AMOUNT ACCORDING TO THE
CARD ISSUER AGREEMENT

Tbl: 20

Charged to
Soren Capital Inc
Vish

Charged

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER

09-EN-24816

Vendor Information

Capital One

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Amazon Prime Membership

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57550	N/A	Amazon Prime Membership	12.99	0.000	12.99

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0049	\$0.06
004 01 01 01 100 NA 400	0.0011	\$0.01
207 01 01 01 203 NA 600	0.0348	\$0.45
469 01 01 01 404 NA 104	0.0245	\$0.32
470 01 01 01 404 NA 104	0.0707	\$0.92
471 01 01 01 404 NA 104	0.0169	\$0.22
522 01 01 01 501 NA 500	0.073	\$0.95
625 01 01 01 301 NA 600	0.1318	\$1.71
472 01 01 01 404 NA 104	0.0181	\$0.24
667 01 01 01 301 NA 600	0.0402	\$0.52
668 01 01 01 301 NA 600	0.0885	\$1.15
861 01 01 01 801 NA 800	0.484	\$6.29
127 02 01 02 100 NA 400	0.0082	\$0.11
125 02 01 02 501 NA 500	0.0033	\$0.04

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:14 PM
Kerri Cloud	Accounting	09/18/2019 1:11 PM
Shelley Shafer	Requester	09/18/2019 12:55 PM

TOTAL	\$12.99
--------------	----------------

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24533

24816

Purchase Order Information

Acct. No. (if applicable)

Amazon Prime Membership

Purchase/Service Date	8/1/19	to	8/30/19
-----------------------	--------	----	---------

Requestor's Name/Dept	Fiscal
-----------------------	--------

Department Approval | AB

For Fiscal Use

Credit Card Name:

Kalifeh

Last 4

6095

Vendor Name

Street Address

State

Zip

Phone

Invoice #

☐ 3 Quotes
 ☐ Invitation to Bid
 ☐ Request for Proposal
☐ Invitation to Negotiate
 ☐ Sole Source
 ☐ Other: _____

Amount

Membership

\$ 12.99

Total

\$ 12.99

GL Code	57550
---------	-------

Fund

Audit

FAS

Function

Program

Activity

Department

Fiscal

CEO(>\$1,000)

Transactions

Visit www.capitalone.com/sparkbusiness to see detailed

PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Sep 3	CAPITAL ONE ONLINE PYMTAuthDate 03-Sep	- \$1,428.26

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Aug 7	Amazon PrimeAmzn.com/billWA	\$12.99
Aug 9	TABLE 23.TALLAHASSEEFL	\$232.96
Aug 18	ENTERPRISE CAR TOLLS877-8601258NY	\$4.10
Aug 20	AMERICAN AIR0012373259699FORT WORTH TX TK#: 0012373259699 PSGR: KALIFEH/PHYLLIS ORIG: TLH, DEST: DFW S/O: O CARRIER: AA SVC: S ORIG: DFW, DEST: MSP S/O: X CARRIER: AA SVC: S ORIG: MSP, DEST: CLT S/O: X CARRIER: AA SVC: GX ORIG: CLT, DEST: TLH S/O: X CARRIER: AA SVC: GX	\$449.50
Aug 20	AMERICAN AIR0010654804486FORT WORTH TX TK#: 0010654804486 PSGR: KALIFEH/PHYLLIS ORIG: RVU, DEST: FEE S/O: O CARRIER: AA SVC: Y	\$54.88
Aug 25	MARATHON PETRO250035LIVE OAKFL	\$19.43
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	\$212.00
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	\$212.00
Aug 28	UNF AUX SERVICES PAY DISJACKSONVILLEFL	\$5.00
Aug 28	PUBLIX #1125JACKSONVILLEFL	\$32.58
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	MARATHON PETRO250035LIVE OAKFL	\$27.65

Transactions Continued

Date	Description	Amount
Aug 29	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 08/30/19	\$118.00
Sep 1	HOME2 SUITES TILLMANSMOBILEAL ARRIVE: 09/01/19	\$258.48
PHYLLIS K KALIFEH #6095: Total		\$2,052.82
Total Transactions for This Period		\$2,052.82

Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	19.24% P	\$0.00	\$0.00
Cash Advances	25.24% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.



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Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24815****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
08/31/2019	09/28/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Tolls

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Tolls	4.10	0.000	4.10

Approval Information

Shelley Shafer	Dir of Finance	09/18/2019 1:15 PM
Kerri Cloud	Contracts Mgr	09/18/2019 1:10 PM
Shelley Shafer	Requester	09/18/2019 12:54 PM

TOTAL \$4.10

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Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24532

Transactions

Visit www.capitalone.com/sparkbusiness to see detailed

PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Sep 3	CAPITAL ONE ONLINE PYMTAuthDate 03-Sep	- \$1,428.26

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Aug 7	Amazon PrimeAmzn.com/billWA	\$12.99
Aug 9	TABLE 23.TALLAHASSEEFL	\$232.96
Aug 18	ENTERPRISE CAR TOLLS877-8601258NY	\$4.10
Aug 20	AMERICAN AIR0012373259699FORT WORTH TX TK#: 0012373259699 PSGR: KALIFEH/PHYLLIS ORIG: TLH, DEST: DFW S/O: O CARRIER: AA SVC: S ORIG: DFW, DEST: MSP S/O: X CARRIER: AA SVC: S ORIG: MSP, DEST: CLT S/O: X CARRIER: AA SVC: GX ORIG: CLT, DEST: TLH S/O: X CARRIER: AA SVC: GX	\$449.50
Aug 20	AMERICAN AIR0010654804486FORT WORTH TX TK#: 0010654804486 PSGR: KALIFEH/PHYLLIS ORIG: RVU, DEST: FEE S/O: O CARRIER: AA SVC: Y	\$54.88
Aug 25	MARATHON PETRO250035LIVE OAKFL	\$19.43
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	\$212.00
Aug 27	HOMES TO SUITES BY HILTONGAINESVILLEFL ARRIVE: 08/27/19	\$212.00
Aug 28	UNF AUX SERVICES PAY DISJACKSONVILLEFL	\$5.00
Aug 28	PUBLIX #1125JACKSONVILLEFL	\$32.58
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 08/28/19	\$137.75
Aug 28	MARATHON PETRO250035LIVE OAKFL	\$27.65

Transactions Continued

Date	Description	Amount
Aug 29	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 08/30/19	\$118.00

Sep 1	HOME2 SUITES TILLMANSMOBILEAL ARRIVE: 09/01/19	\$258.48
-------	---	----------

PHYLLIS K KALIFEH #6095: Total	\$2,052.82
---------------------------------------	-------------------

Total Transactions for This Period	\$2,052.82
---	-------------------

Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	19.24% P	\$0.00	\$0.00
Cash Advances	25.24% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.



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Sept. 2019 ✓ Phyllis Capital One

Thanks for your payment!

Your payment will be on time. No additional payment required.

Your available credit typically updates within 1-2 days.

Most bank accounts update within 3 days, but the exact timing depends on your bank.

Amount **\$3,578.46**

Pay to **Visa Signature Business ...6095**

Pay from **Synovus Bank ...0301**

Pay on **October 16, 2019**

FXX0TTBBBM
CONFIRMATION CODE


President/CEO Approval >\$1,000

Payment Information

Payment Due Date
Nov. 03, 2019

For online and phone payments,
the deadline is 8pm ET.

New Balance
\$3,578.46

Minimum Payment Due
\$35.00

LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 31.15%.

MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	21 Years	\$8,808
\$131	3 Years	\$4,705
Estimated savings if balance is paid off in about 3 years: \$4,103		

If you would like information about credit counseling services, call 1-888-326-8055.

Account Summary

Previous Balance	\$2,052.82
Payments	- \$2,052.82
Other Credits	- \$17.55
Transactions	+ \$3,596.01
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$3,578.46

Credit Limit	\$38,000.00
Available Credit (as of Oct. 06, 2019)	\$34,421.54
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Balance as of
10/04/2019
\$221.19

Track and redeem your rewards with our
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Previous Balance
\$157.42

Earned
\$63.77

Redeemed
\$0.00

Account Notifications



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Customer Service: 1-800-867-0904

See reverse for Important Information



Please send us this portion of your statement and only one check (or one money order) to ensure your payment is processed promptly. Allow at least seven business days for delivery.

Payment Due Date: **Nov. 03, 2019**

Account Ending in 6095

New Balance
\$3,578.46

Minimum Payment Due
\$35.00

Amount Enclosed
\$ _____

PHYLLIS K KALIFEH
CHILDREN'S FORUM
2807 REMINGTON GREEN CIR
TALLAHASSEE, FL 32306-3752



Capital One
P.O. Box 60599
City of Industry, CA 91716-0599



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Transactions

Visit www.capitalone.com/sparkbusiness to see detailed

PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Sep 13	EMBASSY SUITESTAMPAFL	- \$17.55
Oct 2	CAPITAL ONE ONLINE PYMTAuthDate 19-Sep	- \$2,052.82

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Sep 7	Amazon.com*MO9803BH0Amzn.com/billWA	✓ \$389.99
Sep 7	AMZN Mktp US*MO4FC5800Amzn.com/billWA	✓ \$7.99
Sep 13	SEASONS 52 0074511TAMPAFL	✓ \$124.16
Sep 13	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 09/14/19	✓ \$59.00
Sep 13	EMBASSY SUITES813-8451555FL ARRIVE: 09/13/19	✓ \$121.00
Sep 13	EMBASSY SUITES813-8451555FL ARRIVE: 09/13/19	✓ \$138.55
Sep 13	EMBASSY SUITES813-8451555FL ARRIVE: 09/13/19	✓ \$121.00
Sep 13	EMBASSY SUITES813-8451555FL ARRIVE: 09/13/19	✓ \$125.10
Sep 13	MARATHON PETRO250035LIVE OAKFL	✓ \$34.65
Sep 13	PAN FOOD STORES 3TALLAHASSEEFL	✓ \$2.57
Sep 18	LYFT *RIDE TUE 1PMlyft.comCA	✓ \$33.91
Sep 20	HYATT REGENCY MINNEAPOLI8885874589MN ARRIVE: 09/17/19	✓ \$641.55
Sep 21	LYFT *RIDE FRI 11AMlyft.comCA	✓ \$31.70
Sep 24	LYFT *RIDE MON 1PMlyft.comCA	✓ \$19.63
Sep 26	LYFT *RIDE WED 2PMlyft.comCA	✓ \$16.02
Sep 26	NATIONAL WOMENS LAW CENTE202-3193038DC	✓ \$478.00
Sep 26	FLORIDA CHAMBER OF COMME850-521-1262FL	✓ \$530.00
Sep 28	HYATT RGNCY GRND CYPRESS8885886308FL ARRIVE: 10/28/19	✓ \$257.63
Sep 30	DUNKIN #349673 Q35TALLAHASSEEFL	✓ \$20.33
Oct 1	SHELL OIL 57543704001SAINT CLOUDFL	✓ \$34.07
Oct 3	BP#9099185PETRO OCALAREDDICKFL	✓ \$20.00

Transactions Continued

Date	Description	Amount
Oct 3	SHELL OIL 10047712012PORT SAINT LUFL	✓ \$29.16
Oct 3	DOUBLETREE HOLLYWOODHOLLYWOODFL ARRIVE: 10/03/19	✓ \$360.00

PHYLLIS K KALIFEH #6095: Total **\$3,596.01**

Total Transactions for This Period **\$3,596.01**

Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	18.74% P	\$0.00	\$0.00
Cash Advances	24.74% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.



Stay on top of your credit score.

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Text ONE to 80101 to download the app. Messaging & Data rates may apply.

300084

Payee Capital One
Vendor ID 6427

Account #:

10/16/2019

Invoice	Description	Discount	Amount
09-EN-24950	FL Children Policy Network Hotel & Gas P. Kalifeh	\$0.00	\$443.23
09-EN-24949	Sept. Leadership Mtg. Refreshments	\$0.00	\$20.33
09-EN-24947	FI Chamber Foundation P. Kalifeh Registration	\$0.00	\$530.00
09-EN-24948	Hotel P.Kalifeh Workforce Forum FL Chamber Fou...	\$0.00	\$257.63
09-EN-24945	Alliance for Early Success P. Kalifeh Lyft	\$0.00	\$35.65
09-EN-24946	National Women Law Center Registration P. Kalife...	\$0.00	\$478.00
09-EN-24944	Pan Food Store Charge Sept. Board Meeting P.Kal...	\$0.00	\$2.57
09-EN-24943	Sept. Board Meeting Board Members Hotel Rooms	\$0.00	\$363.00
09-EN-24939	Supplies	\$0.00	\$389.99
09-EN-24940	Supplies	\$0.00	\$7.99
09-EN-24941	Sept. Board Meeting Dinner	\$0.00	\$124.16
09-EN-24942	Sept. Board Meeting Hotel, Rental Car, Gas P. Kali...	\$0.00	\$218.74
09-EN-24951	P. Kalifeh NWRA hotel, airfare, lyft	\$0.00	\$707.17
Total :		\$0.00	\$3,578.46



2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002

SYNOVUS
3471 Thomasville Rd.
Tallahassee, FL 32309
(850) 576-1182

10/16/2019

\$3,578.46

****Three Thousand Five Hundred Seventy Eight and 46/100 Dollars

VOID AFTER 6 MONTHS

Capital One
PO Box 60599
City of Industry, CA 91716-0599

⑈⑈⑈ ⑆061100606⑆ 3270120301⑈

Children's Forum, Inc.

Payee Capital One
Vendor ID 6427

Account #:

10/16/2019

Invoice	Description	Discount	Amount
09-EN-24950	FL Children Policy Network Hotel & Gas P. Kalifeh	\$0.00	\$443.23
09-EN-24949	Sept. Leadership Mtg. Refreshments	\$0.00	\$20.33
09-EN-24947	FI Chamber Foundation P. Kalifeh Registration	\$0.00	\$530.00
09-EN-24948	Hotel P.Kalifeh Workforce Forum FL Chamber Fou...	\$0.00	\$257.63
09-EN-24945	Alliance for Early Success P. Kalifeh Lyft	\$0.00	\$35.65
09-EN-24946	National Women Law Center Registration P. Kalife...	\$0.00	\$478.00
09-EN-24944	Pan Food Store Charge Sept. Board Meeting P.Kal...	\$0.00	\$2.57
09-EN-24943	Sept. Board Meeting Board Members Hotel Rooms	\$0.00	\$363.00
09-EN-24939	Supplies	\$0.00	\$389.99
09-EN-24940	Supplies	\$0.00	\$7.99
09-EN-24941	Sept. Board Meeting Dinner	\$0.00	\$124.16
09-EN-24942	Sept. Board Meeting Hotel, Rental Car, Gas P. Kali...	\$0.00	\$218.74
09-EN-24951	P. Kalifeh NWRA hotel, airfare, lyft	\$0.00	\$707.17
Total :		\$0.00	\$3,578.46

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-APICap109avb - MWFMOD-Imported by Shelley Shafer
10/16/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24939	862							20004		389.99	Supplies	9/30/2019
6427	Capital One	09-EN-24939	862	02	01	02	602	NA	800	57300	109.20		Supplies	9/30/2019
6427	Capital One	09-EN-24939	862	02	01	02	801	NA	800	57300	280.79		Supplies	9/30/2019
	Total	09-EN-24939									389.99	389.99		
6427	Capital One	09-EN-24940	862							20004		7.99	Supplies	9/30/2019
6427	Capital One	09-EN-24940	862	02	01	02	602	NA	800	57300	2.24		Supplies	9/30/2019
6427	Capital One	09-EN-24940	862	02	01	02	801	NA	800	57300	5.75		Supplies	9/30/2019
	Total	09-EN-24940									7.99	7.99		
6427	Capital One	09-EN-24941	004							20004		124.16	Sept. Board Meeting Dinner	9/30/2019
6427	Capital One	09-EN-24941	004	01	01	01	100	NA	100	57300	124.16		Sept. Board Meeting Dinner	9/30/2019
	Total	09-EN-24941									124.16	124.16		
6427	Capital One	09-EN-24942	004							20004		1.31	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	004	01	01	01	100	NA	100	53000	1.07		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	004	01	01	01	100	NA	400	53000	0.24		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	125							20004		0.73	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	125	02	01	02	501	NA	500	53000	0.73		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	127							20004		1.79	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-APICap109avb - MWFMOD-Imported by Shelley Shafer
10/16/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24942	625							20004		28.83	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	625	01	01	01	301	NA	600	53000	28.83		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	667							20004		8.79	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	667	01	01	01	301	NA	600	53000	8.79		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	668							20004		19.36	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	668	01	01	01	301	NA	600	53000	19.36		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	861							20004		105.87	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
6427	Capital One	09-EN-24942	861	01	01	01	801	NA	800	53000	105.87		Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	9/30/2019
Total 09-EN-24942											218.74	218.74		
6427	Capital One	09-EN-24943	004							20004		363.00	Sept. Board Meeting Board Members Hotel Rooms	9/30/2019
6427	Capital One	09-EN-24943	004	01	01	01	100	NA	100	53000	363.00		Sept. Board Meeting Board Members Hotel Rooms	9/30/2019
Total 09-EN-24943											363.00	363.00		
6427	Capital One	09-EN-24944	004							20004		2.57	Pan Food Store Charge Sept. Board Meeting P. Kalifeh	9/30/2019

Childrens Forum Inc.

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-APICap109avb - MWFMOD-Imported by Shelley Shafer
10/16/2019

ID	Name	Document Number	Fund Code	Audit Code	FAS Code	Func Code	Prog Code	Activ... Code	Dept Code	GL Code	Debit	Credit	Transaction Description	Effective Date
6427	Capital One	09-EN-24944	004	01	01	01	100	NA	100	53000	2.57		Pan Food Store Charge Sept. Board Meeting P.Kalifeh	9/30/2019
		Total 09-EN-24944									2.57	2.57		
6427	Capital One	09-EN-24945	004							20004		35.65	Alliance for Early Success P. Kalifeh Lyft	9/30/2019
6427	Capital One	09-EN-24945	004	01	01	01	100	NA	100	53000	35.65		Alliance for Early Success P. Kalifeh Lyft	9/30/2019
		Total 09-EN-24945									35.65	35.65		
6427	Capital One	09-EN-24946	004							20004		478.00	National Women Law Center Registration P. Kalifeh Child Care	9/30/2019
6427	Capital One	09-EN-24946	004	01	01	01	100	NA	100	53000	478.00		National Women Law Center Registration P. Kalifeh Child Care	9/30/2019
		Total 09-EN-24946									478.00	478.00		
6427	Capital One	09-EN-24947	004							20004		530.00	FI Chamber Foundation P. Kalifeh Registration	9/30/2019
6427	Capital One	09-EN-24947	004	01	01	01	100	NA	100	53000	530.00		FI Chamber Foundation P. Kalifeh Registration	9/30/2019
		Total 09-EN-24947									530.00	530.00		
6427	Capital One	09-EN-24948	004							20004		257.63	Hotel P.Kalifeh Workforce Forum FL Chamber Foundation	9/30/2019

Unposted General Ledger Transactions - A-UNPOSTED ENTRY
20-API/Cap109avb - MWFMOD-Imported by Shelley Shafer
10/16/2019

Date: 10/16/19 12:34:51 PM

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24950****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	FL Children Policy Network Hotel & Gas P. Kalifeh

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	FL Children Policy Network Hotel & Gas P. Kalifeh	443.23	0.000	443.23

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:29 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 12:03 PM

TOTAL \$443.23

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24672

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information				
Acct. No. (if applicable)				Vendor ID			For Fiscal Use	
Purchase Description	 CAPITAL ONE			Credit Card Payments				
				Credit Card Name:			Last 4	
				Checks/EFTs				
				Vendor Name	CAPITAL ONE			
				Street Address				
Purchase/Service Date	10/1/19	to	10/5/19	City		State	Zip	
Requestor's Name/Dept	PHYLLIS KALIFEH			Phone				
Department Approval				Invoice #				

☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal
☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____

Purchase Information		
Distribution Code	Item(s) Description	Amount
004	Hotel	\$360.00
	Rental Car	\$ 028.00
	Agency Charged Gas	\$ 83.23
	Registration Fee (includes room and some meals)	
	Total	\$ 443.23

Expense Coding Info	
GL Code	33000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal 

CEO(>\$1,000) _____

Florida Children's Policy Network

The Diplomat Hotel
Conference Room 212-213
Fort Lauderdale, FL

MEETING AGENDA

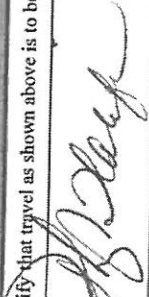
Wednesday, October 2, 2019

10:00 AM – 3:00 PM

- I. Welcome and Introductions
- II. Purpose and Plan
- III. Desired Outcomes
 - a. Shared goals and values
 - b. Alignment of legislative priorities
 - c. Creation of a policy agenda for children birth – 5
 - d. Identification of strategic leaders for policy goals
- IV. Next Steps
- V. Other
- VI. Adjournment

Acknowledgements

Thank you to the Florida Grade Level Reading Campaign, the Barancik Foundation, and the Early Learning Consortium for sponsorship of today's meeting.

State of Florida Authorization to Incur Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters: TALLAHASSEE		Date: 9/26/19																									
Department:		Division:		Distribution or Fund:		%																									
Purpose of Trip: ZERO TO THREE / CHILDREN'S POLICY NETWORK																															
Destination: FORT LAUDERDALE, FL																															
Conference or convention travel: Explanation of benefits accruing to the State of Florida Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.																															
Total Estimated Meals & Per Diem:				\$ 171.00		Total Days 3																									
Registration Fee:				\$ 475.00		Return Date 10/4/2019																									
Transportation:				\$ 213.00		Return Time 7:00:00 PM																									
<table border="1"> <thead> <tr> <th>Hotel</th> <th>Hotel Name</th> <th>Confirm</th> <th>Rate</th> <th>Nights</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td></td> <td>Doubletree</td> <td></td> <td></td> <td>180</td> <td>\$ 540.00</td> </tr> <tr> <td></td> <td>Airline</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>American Airlines</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Hotel	Hotel Name	Confirm	Rate	Nights	Cost		Doubletree			180	\$ 540.00		Airline						American Airlines					Departure Date 10/1/2020		Departure Time 12:00:00 PM	
Hotel	Hotel Name	Confirm	Rate	Nights	Cost																										
	Doubletree			180	\$ 540.00																										
	Airline																														
	American Airlines																														
TOTAL ESTIMATED COST FOR TRIP				\$ 1,399.00		Trip Number																									
Comments:																															
I hereby certify that travel as shown above is to be incurred in connection with official business of the State																															
Signed: 				Approved by Supervisor:		Date: 9/24/19																									
Approved by Agency Head:				Date:		Date:																									

[illegible]

STATE OF FLORIDA PURCHASING CARD CHARGES			
THIS SECTION REQUIRED TO BE COMPLETED ONLY WHEN TRAVEL RELATED EXPENSES ARE PAID BY USING THE STATE OF FLORIDA PURCHASING CARD.			
Date	Merchant/Vendor	Description of Item Acquired	Amount of Charge
10/1/2018	DOUBLETREE HOTEL	LODGING (CONFERENCE LODGING RATE)	\$ 360.00
10/1/2019	SHELL	GASOLINE	\$ 34.07
10/3/2018	SHELL	GASOLINE	\$ 29.16
10/3/2018	PETRO	GASOLINE	\$ 20.00
10/4/2018	ENTERPRISE	CAR RENTAL	\$ 118.00
			\$ -
			\$ -
			\$ -
			\$ 561.23

[illegible]

Class A travel -- Continuous travel of 24 hours or more away from official headquarters.
Class B travel -- Continuous travel of less than 24 hours which involves overnight absence from official headquarters.
Class C travel -- Travel for short or day trips where the traveler is not away from his official headquarters overnight.

GENERAL INSTRUCTIONS

Breakfast — when travel begins before 6 a.m. and extends beyond 8 a.m.
Lunch — when travel begins before 12 Noon and extends beyond 2 p.m.
Dinner — when travel begins before 6 p.m. and extends beyond 8 p.m. or when travel occurs during night-time hours due to special assignment

NOTE: No allowance shall be made for meals when travel is confined to the city or town of official headquarters or immediate vicinity except assignments of official business outside the traveler's regular place of employment if travel expenses are approved and such special approval is noted on the travel voucher. Rate of Per Diem and Meals shall be those prescribed by Section 112.081, Florida Statutes.

[illegible]



DOUBLETREE RESORT
BY HILTON
HOLLYWOOD BEACH

4000 South Ocean Drive • Hollywood, FL 33019
Phone (954) 454-4334 • Fax (954) 454-0880
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room 903/NKRPD
Arrival Date 10/1/2019 12:02:00 PM
Departure Date 10/4/2019
Adult/Child 1/0
Room Rate 180.00
Rate Plan: GVS
HH # 610503288 GOLD
AL:
Car:

Confirmation Number: 82189693

10/3/2019

Hilton

DATE	REFERENCE	DESCRIPTION	AMOUNT
10/1/2019	655292	GUEST ROOM EXEMPT	\$180.00
10/2/2019	655992	GUEST ROOM EXEMPT	\$180.00
10/3/2019	656065	VS *6095	(\$360.00)
		BALANCE	\$0.00

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BY HILTON

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CURIO
A COLLECTION BY HILTON

DOUBLETREE
BY HILTON

TAPESTRY
COLLECTION
BY HILTON

E
EMBASSY
SUITES
BY HILTON

Hilton
Garden
Inn

Hampton
BY HILTON

tru
BY HILTON

HOMewood
SUITES
BY HILTON

HOME2
SUITES BY HILTON

Hilton
Grand Vacations

ACCOUNT NO

VS *6095

CARD MEMBER NAME
KALIFEH, PHYLLIS

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE

X

DATE OF CHARGE

10/3/2019

FOLIO NO /CHECK NO

132845 A

AUTHORIZATION
03970G

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC

TOTAL AMOUNT

-360.00

PAYMENT DUE UPON RECEIPT

MERCHANTS AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE REFUND OR RETURNED FOR A CASH REFUND

Hilton
HONORS

Gasoline Receipts - Charged to Capital One

Welcome to Shell

100 205 Florida's Turnpike
The Green Service Plaza
St. Cloud FL 34789

SHELL

MILE MARKER 029

SAINT CLOUD, FL

34 09

57543704019

10/01/2019 689451776

05:14:30 PM

PUMP# 22

UNLEADED 13.9126

PRICE/GAL \$2.449

FUEL TOTAL \$ 34.07

CREDIT \$ 34.07

XXXX XXXX XXXX 6095

VISA

SWIPED

APPROVED

AUTH # 005369

INV # 047827

THANK YOU

PLEASE DRIVE

SAFELY!!!

Please come again

Welcome to Shell

FT. PIERCE SHELL

100145 FL. TURNPIKE

772-879-3970

SHELL

MILE MARKER 145

PORT SAINT LU, FL

34952

10047712012

10/03/2019 343705764

08:46:51 AM

PUMP# 2

UNLEADED 11.3076

PRICE/GAL \$2.579

FUEL TOTAL \$ 29.16

CREDIT \$ 29.16

XXXX XXXX XXXX 6095

VISA

SWIPED

APPROVED

AUTH # 031786

INV # 546200

HAVE A NICE DAY

PLEASE DRIVE

SAFELY!!!

Please come again

PETRO #323
7401 West Hwy 318
Reddick FL
32686

DATE 10/03/19 11:44

TRAN# 9113369

PUMP# 11

SERVICE LEVEL: SELF

PRODUCT: UNLD

GALLONS: 8.003

PRICE/G: \$ 2.499

FUEL SALE \$ 20.00

CREDIT \$20.00

VISA

*****6095

Entry Method: Swiped

Auth #: 01938G

Resp Code: 000

Stan: 04173510630

Invoice #: 487127

BP SITE ID: 9099185

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apply online at
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REWARD

*****6095

Stan: 04173510630

SMGR: 352-591-1881

DMGR: 912-674-6765

Thank You

Shalifee

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24949****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Sept. Leadership Mtg. Refreshments

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 004 01 01 01 100 NA 100	N/A	Sept. Leadership Mtg. Refreshments	20.33	0.000	20.33

Approved

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:29 PM
Kerri Cloud	Accounting	10/16/2019 12:25 PM
Shelley Shafer	Requester	10/16/2019 12:02 PM

TOTAL \$20.33

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



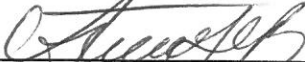
Control No. 24671

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
Acct. No. (if applicable)					Vendor ID				For fiscal Use
Purchase Description		Refreshments			Vendor Name		Capital One-Kalifeh		
Purchase/Service Date		9/30/19	To	9/30/19	Street Address				
Requestor's Name/Dept		Phyllis Kalifeh			City			FL	
Department Approval					Phone				
					Invoice #				
					Terms (Due)				

Expense Coding Info	
GL Code	57300
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal Dept. 

CEO(+ \$1,000) _____

3440 INDIANAPOLIS, IN 46204-1100
Phone: 850-558-5995

Director of OPS - Robert Wisniewski
email: rwisniewski@rajanpartners.com
9/30/2019 8:39:52 AM

Eat In
Order: 082

Register: 2 Tran Seq No: 2031082
Cashier: Julie H. *****SALE*****

2 12 Donuts	17.98
1 Ht Cof MD Origbind	2.19
Sub. Total:	\$20.17
Tax:	\$0.16
Total:	\$20.33
Discount Total:	\$0.00
Change	\$0.00
Visa:	\$20.33

VISA
Card Num : *****6095
Terminal : 2
Approval : 084506
AID : A0000000031010
TVR : 0080001000
IAD : 06010A03A02002
TSI : E800
AR : Y3
TC : E028C8
USD\$ 20.33

Tell us about today's visit at
www.telldunkinbaskin.com within 3 days

RECEIVE A FREE CLASSIC DONUT

on your next visit when you
purchase a Medium or Larger Beverage

Tamela Nelloms

From: Phyllis Kalifeh
Sent: Tuesday, October 1, 2019 10:45 PM
To: Tamela Nelloms
Subject: Donuts Receipt

Would you a PO for the donuts for our meeting? The receipt is attached. Thanks Tam. Charged to Capital One.

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER

09-EN-24947

Vendor Information

Capital One

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	FI Chamber Foundation P. Kalifeh Registration

Unit Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	FI Chamber Foundation P. Kalifeh Registration	530.00	0.000	530.00

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:30 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 12:01 PM

TOTAL \$530.00

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24669

Wednesday, October 16, 2019 Page 1 of 1

JOIN THE CHAMBER

2019 Future of Florida Forum

Florida Chamber Foundation

Thank you for registering for the 2019 Future of Florida Forum

10/28/2019 - 10/30/2019

Hyatt Regency Grand Cypress One Grand Cypress Blvd
Orlando, FL 32836

2019 Future of Florida Forum Early Bird Registration

Registration Item	Confirmation #	Quantity	Price
2019 Future of Florida Forum Early Bird Registration	100027	1	\$530.00
Attendees:			
Phyllis Kalifeh pkalifeh@thechildrensforum.com			
Sub-Total			\$530.00
Taxes			\$0.00
Total			\$530.00
Amount Paid			\$530.00
Amount Due			\$0.00

Phyllis Kalifeh
Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308
8503228053
pkalifeh@thechildrensforum.com

Our Team Contact Media

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Florida Chamber of Commerce
136 S. Bronough Street
Tallahassee, Florida 32301

(850) 521-1200

info@fchamber.com

*Pd. by
Capital CC
Florida Chamber*

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24948****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Hotel P.Kalifeh Workforce Forum FL Chamber Foundation

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Hotel P.Kalifeh Workforce Forum FL Chamber Foundation	257.63	0.000	257.63

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:31 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 12:02 PM

TOTAL \$257.63

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24670

Wednesday, October 16, 2019 Page 1 of 1

24948

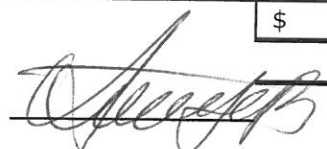
Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information			
Acct. No. (if applicable)				Vendor ID			
Purchase Description	Hotel			Vendor Name	Capital One		
Purchase/Service Date	9/28/19	To	9/29/19	Street Address			
Requestor's Name/Dept	Phyllis Kallfeh			City		FL	
Department Approval				Phone			
				Invoice #			
				Terms (Due)			

Purchase Information		
Distribution Code	Description	Amount
2006	Hotel	\$257.63
	Workforce Forum Florida Chamber Foundation	
Total		

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal Dept.	\$ 257.63
	
CEO(+ \$1,000)	



INVOICE

Hyatt Regency Grand Cypress

One Grand Cypress Blvd

Orlando, FL 32836

Tel: 407-239-1234 Fax:

407-239-3800

grandcypress.hyatt.com

Ms Phyllis Kalifeh

2807 Remington Green Cir

Tallahassee FL 32308

United States

Room No.

Arrival 10-28-19

Departure 10-29-19

Folio Window 1

Folio No.

Confirmation No. 4370767501

Group Name 2019 Future of FL Forum

Date	Description	Charges	Credits
10-28-19	Deposit Transferred at C/I		257.63
10-28-19	Group Room	229.00	
10-28-19	State Sales Tax	14.89	
10-28-19	Occupancy Tax	13.74	
10-28-19	Resort Fee	10.00	
10-28-19	Resort Fee Sales Tax	0.65	
10-28-19	Resort Fee Occupancy Tax		0.60
Total		268.88	257.63

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Balance

11.25

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Eligible Spend: 229.00

Redemption Eligible: 1.25

World of Hyatt Summary

Membership: XXXXXX309U

Bonus Codes:

Qualifying Nights: 1

Summary Invoice, please see front desk for eligible details.

Thank you for choosing the Hyatt Regency Grand Cypress. The greatest compliment that we can receive is for you to return as well as to recommend us to your friends and

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24945****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Alliance for Early Success P. Kalifeh Lyft

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Alliance for Early Success P. Kalifeh Lyft	35.65	0.000	35.65

Approved

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:31 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:23 PM
Shelley Shafer	Requester	10/16/2019 11:56 AM

TOTAL \$35.65

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

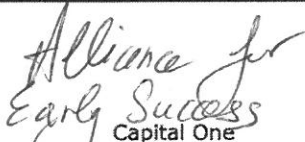
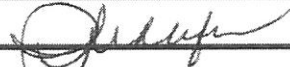
Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24667

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information				
Acct. No. (if applicable)				Vendor ID			For Fiscal Use	
Purchase Description				Credit Card Payments				
				Credit Card Name:			Last 4	
				Checks/EFTs				
				Vendor Name				
				Street Address				
Purchase/Service Date	9/23/19	to	9/25/19	City		State	Zip	
Requestor's Name/Dept	Phyllis Kalifeh			Phone				
Department Approval				Invoice #				
For purchases over \$2,500, select method of procurement				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____				

Purchase Information		
Distribution Code	Item(s) Description	Amount
2006	Lyft	\$35.65
		N/A
		N/A
	Total	\$ 35.65

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal 

CEO(>\$1,000) _____

From: Lyft Ride Receipt no-reply@lyftmail.com
Subject: Your ride with Melissa on September 23
Date: Sep 24, 2019 at 3:23:35 PM
To: pkalifeh@yahoo.com



SEPTEMBER 23, 2019 AT 2:03 PM

**Thanks for riding with
Melissa!**



Lyft fare (9.56mi, 19m 31s)

\$19.63

VISA Visa *6095

\$19.63

From: Lyft Ride Receipt no-reply@lyftmail.com
Subject: Your ride with Mehdi on September 25
Date: Sep 26, 2019 at 3:28:11 PM
To: pkalifeh@yahoo.com



SEPTEMBER 25, 2019 AT 2:10 PM

**Thanks for riding with
Mehdi!**



Lyft fare (10.02mi, 17m 8s)

\$16.02

VISA Visa *6095

\$16.02



**Elevating State Policies For/With the Early Education Profession:
Taking Stock, Moving Forward**

September 24-25, 2019
Hyatt Regency Milwaukee
333 West Kilbourn Avenue
Milwaukee, WI 53203

AGENDA

September 24

8:30 – Registration

10:00 – Welcome (Lakeshore Ballroom)

**10:30 – 11:30 – Opening Plenary Panel with Early Childhood Educators:
Seeing the Future of the Profession through the Eyes of Today's Educators (Lakeshore Ballroom)**

The field of early care and education has been doing a lot of advocating *for* the profession, and less of advocating *with*. Where do current early childhood educators see the profession in 50 years? What strengths do they treasure? What improvements do they think are critical to make? What will it take for them to be truly engaged in this journey of transformation with advocates, researchers, higher education faculty, and policymakers?

- Moderator: Marica Mitchell, Bainum Family Foundation
- Panelists: Maria Isabel Ballivian, ACCA Child Development Center (VA)
Jerletha McDonald, Arlington DFW Child Care (TX)
Miranda Niemi, Collins Aerospace Day Academy (IA)
Michelle Marbury, Innis Enterprise (MD)

12:00 – 1:15 – Lunch (Atrium)

1:30 – 2:45 – Breakout Sessions I

- Building Systems That Help Family Child Care Thrive: A New Framework (Lakeshore C)
 - Yesenia Robles, All Our Kin

- Tane Trimble, Tane's Lil World Daycare
- Natalie Viera, All Our Kin
- Moving the Needle on Early Childhood Workforce Compensation: State Teams in Action (Lakeshore B)
 - Angela Burch, NC Early Education Coalition
 - Phyllis Kalifeh, The Children's Forum (Florida)
 - Sue Russell, T.E.A.C.H. Early Childhood® National Center
 - Ruth Schmidt, Wisconsin Early Childhood Association
 - Kristi Snuggs, NC Division of Child Development and Early Education
- Rising up to Increase Opportunities for the Professionalization of the Early Childhood Workforce (Gilpatrick)
 - Jean Allison, Delaware Community College
 - Tara Dwyer, The Pennsylvania Key
 - Rebecca Mercatoris, Office of Child Development and Early Learning (Pennsylvania)
 - Jennifer Pyles, Shippensburg University
- Stories from the EarlyEdU Alliance: Lowering Barriers to Higher Education and Strengthening the EC Workforce (VUE East)
 - Katie Emerson-Hoss, EarlyEdU Alliance – University of Washington
 - Lisa Henderson, University of Washington
 - Gail Joseph, Cultivate Learning – University of Washington
 - Juliet Taylor, Cultivate Learning – University of Washington
- Using Higher Education Data to Inform Practice, Policy, and Advocacy (Lakeshore A)
 - Sara Mickelson, Oregon Early Learning Division
 - Abby Copeman Petig, Center for the Study of Child Care Employment
 - Susan Sarver, Buffett Early Childhood Institute (Nebraska)

3:15 – 4:30 – Breakout Sessions II

- Compensation, Retention, & Recruitment: Program, Community, Policy & Systems Innovations in Colorado (Gilpatrick)
 - Pamela Harris, Mile High Early Learning
 - Elsa Holguin, Denver Preschool Program
 - Bill Jaeger, Colorado Children's Campaign
 - Jennifer Stedron, Early Milestones Colorado
- Educator Voice is "No Small Matter" (Lakeshore B)
 - Cama Charlet, Buffett Early Childhood Institute

- Susan Sarver, Buffett Early Childhood Institute
- Anna Welch, Buffett Early Childhood Institute
- Increasing Teacher Compensation – How Do We Get There? (VUE East)
 - Angela Abrams, Washington Department of Children, Youth, and Families
 - Bethany Patten, Illinois Governor's Office of Early Childhood Development
 - Mandy Sorge, National Governors Association Center for Best Practices
 - Joyce Weiner, Ounce of Prevention
- Overcoming the ECE Workforce Data Deficit to Improve Policy (Lakeshore C)
 - Caitlin McLean, Center for the Study of Child Care Employment
 - Joellyn Whitehead, Illinois Network of Child Care Resource & Referral Agencies
- Quality for All: Towards unified standards and competencies, effective professional preparation, and equitable access to higher education (Lakeshore A)
 - Lauren Hogan, National Association for the Education of Young Children
 - Michele Miller-Cox, First Presbyterian Day School (NC)
 - Carmen Rivers, University of Wisconsin – Whitewater
 - Sue Russell, T.E.A.C.H. Early Childhood® National Center
 - Florianna Thompson, Wake Technical Community College

5:30 – Reception (Atrium)

September 25

8:00 – Breakfast (Atrium)

9:00 – 10:00 – Plenary Panel with Policymakers:

Making the Political Case for Investing in the ECE Profession (Lakeshore Ballroom)

After decades of focused advocacy and research on early childhood development, it is common today for policymakers and elected official on both sides of the aisle to express support for ECE programs. This support has often translated to bipartisan agreements on funding, at both the state and federal levels. However, as much as elected officials profess their belief in the early years, we have not been able to move the needle very much on policies and investments that promote the competence and well-being of early childhood educators. Through this plenary session, we will hear directly from elected officials and their staff on how advocates and early childhood educators can make a more compelling case for investing in the workforce.

- Moderator: Linda Smith, Bipartisan Policy Center
- Panelists: Vance Aloupis, Florida House of Representatives

Jenna Conway, Virginia Department of Education
Tracy Ehlert, Iowa General Assembly
Kimber Liedl, Office of Senate Republican Leader, (WI)

10:30 – 11:45 – Breakout Sessions III

- Equity for California's ECE Workforce: Supporting Diversity Using Provider Voice (Lakeshore C)
 - Patricia Lozano, Early Edge California
 - Sarah Neville-Morgan, California Department of Education
 - Maggie Steakley, Glen Price Group
- Exploring Innovations in Higher Education to Better Support Early Childhood Educators (VUE East)
 - Catron Allred, Central New Mexico Community College
 - Laura Bornfreund, New America
 - Kathy Glazer, Virginia Early Childhood Foundation
 - Ashley Williams, EDVance – San Francisco State University
- If Not Us, Then Who? Educator Voice in Advocacy, Policy and Making a Difference! (Gilpatrick)
 - Cassandra Brooks, Little Believers Academy (North Carolina)
 - Anne Douglass, University of Massachusetts – Boston
 - Jerletha S. McDonald, Arlington DFW Child Care Providers Association (Texas)
 - Amy O'Leary, Strategies for Children (Massachusetts)
 - Mary Thundercloud-Eary, Ho-Chunk Nation - Hoocak Ee Cooni Waziperes Hocira (Wisconsin)
- Promoting Equity & Success in Early Childhood Teacher Preparation through Competency-Based Education (Lakeshore A)
 - Johnna Darragh-Ernst, Heartland Community College
 - Jamilah R. Jor'dan, Illinois Governor's Office of Early Childhood Development
 - Joni Scritchlow, Illinois Network of Child Care Resource & Referral Agencies
 - Teri N. Talan, McCormick Center for Early Childhood Leadership
- Using Refundable Tax Credits to Improve Professional Development and Increase Wages (Lakeshore B)
 - Bill Jaeger, Colorado Children's Campaign
 - Grace Reef, Committee for Economic Development (consultant)
 - Louise Stoney, Independent Consultant

12:00 – 1:15 – Lunch (Atrium)

1:30 – 2:40 – State Team Reflection and Planning Time (Lakeshore Ballroom)

2:45 – 3:30 – What's Next? A Discussion About How to Grow the Movement
(Lakeshore Ballroom)

This conference is made possible by the generous funding and support from the Early Educators
Investment Collaborative

*Regular
Garten
East cross migrant*

*(Nothing about us,
without us.)*

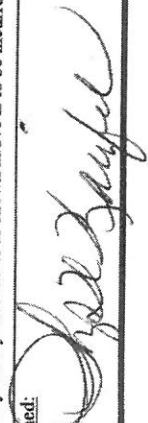
Follow-up:

*McCormick Center - Building leader
voices - Participate in virtual
summits. (See below)*

Class A travel — Continuous travel of 24 hours or more away from official headquarters.
Class B travel — Continuous travel of less than 24 hours which involves overnight absence from official headquarters.
Class C travel — Travel for short or day trips where the traveler is not away from his official headquarters overnight.

Breakfast — when travel begins before 6 a.m. and extends beyond 8 a.m.
Lunch — when travel begins before 12 Noon and extends beyond 2 p.m.
Dinner — when travel begins before 6 p.m. and extends beyond 8 p.m. or when travel occurs during night-time hours due to special assignment

[illegible]

State of Florida Authorization to Incur Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters: TALLAHASSEE		9/1/2019	
Department:		Division:		Distribution or Fund:		%	
Purpose of Trip: ALLIANCE FOR EARLY SUCCESS							
Destination: MILWAUKEE, WI		Departure Date 9/23/2019		Return Date 9/25/2019		Total Days 3	
Conference or convention travel: Explanation of benefits accruing to the State of Florida Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.		Departure Time 6:00:00 AM		Return Time 11:00:00 PM		Trip Number	
Total Estimated Meals & Per Diem:		\$ 65.00					
Registration Fee:		\$					
Transportation:		\$ 500.00					
Hotel	Hotel Name Hyatt Regency Milwaukee	Confirm	Rate	Nights	Cost		
Flights	Airline American Airlines	Departing Flight 6:00 AM	Time	Returning Flight 11:00 PM	Time	Cost 500.00	
TOTAL ESTIMATED COST FOR TRIP		\$ 1,065.00					
Comments:							
I hereby certify that travel as shown above is to be incurred in connection with official business of the State							
Signed: 		Approved by Supervisor:		Date 9/1/19	Approved-Agency Head	Date	

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24946****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	National Women Law Center Registration P. Kalifeh Child Care and Early Learning Advocated Mtg.

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	National Women Law Center Registration P. Kalifeh Child Care and Early Learning Advocated Mtg.	478.00	0.000	478.00

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:32 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 11:59 AM

TOTAL \$478.00

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

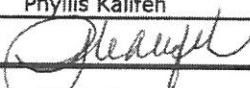
Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24668

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information						
Acct. No. (if applicable)				Vendor ID				For Fiscal Use		
Purchase Description	National Women's Law Center			Credit Card Payments						
				Credit Card Name:				Last 4		
				Checks/EFTs						
				Vendor Name	Capital One Credit Card					
Purchase/Service Date	1/7/20	to	1/9/20	Street Address						
Requestor's Name/Dept	Phyllis Kalifeh			City			State		Zip	
Department Approval				Phone						
For purchases over \$2,500, select method of procurement				Invoice #						
				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____						

Purchase Information		
Distribution Code	Item(s) Description	Amount
2006	Hotel	N/A
	Rental Car	N/A
	Agency Charged Gas	N/A
	Registration Fee (includes room and some meals)	\$ 478.00
Total		\$ 478.00

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

	Approvals
Fiscal	
CEO(>\$1,000)	

Phyllis Kalifeh

From: The National Women's Law Center <action@nwlc.org>
Sent: Thursday, September 26, 2019 4:53 PM
To: Phyllis Kalifeh
Subject: Your Registration Is Confirmed

NWLC National State Child Care and Early Learning Advocates Meeting 2020



Dear Phyllis,

Thank you for registering for the 2020 Child Care and Early Learning Advocates Meeting. We look forward to seeing you January 7-9, 2020 at the **Mt. Washington Conference Center**, 5801 Smith Ave, Baltimore MD 21209. The retreat will begin at 4:00 pm on Tuesday, January 7, and will conclude at 12:00 pm on Thursday, January 9.

Your registration information:

Level	Quantity	Price Each
Complete Meeting Package, Single Room	1	\$478.00
	Subtotal	\$478.00

Additional contribution: Additional contribution was not made

Registration Level Options & Details:

- Complete Meeting Package - Single Room (Includes all day sessions and 2 nights in single occupancy room. \$239.00 per person/per night x 2 nights = \$478.00.)

Charged to Capital One

State of Florida Authorization to Incur Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters: TALLAHASSEE		Date: 9/26/19	
Department:		Division:		Distribution or Fund:		%	
Purpose of Trip: STATE ADVOCATES MEETING							
Destination: BALTIMORE, MD		Departure Date 1/7/2020		Return Date 1/9/2020		Total Days 3	
Conference or convention travel: Explanation of benefits accruing to the State of Florida Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.		Departure Time 6:00:00 AM		Return Time 11:00:00 PM		Trip Number	
Total Estimated Meals & Per Diem:		\$ 48.00					
Registration Fee:		\$ 478.00					
Transportation:		\$ 500.00					
Hotel	Hotel Name	Confirm	Rate	Nights	Cost		
	Washington Conference Center				\$ -		
Flights	Airline	Departing Flight	Time	Returning Flight	Time	Cost	
	American Airlines		6:00 AM		11:00 PM	\$ 500.00	
TOTAL ESTIMATED COST FOR TRIP		\$ 1,526.00					
Comments:							
I hereby certify that travel as shown above is to be incurred in connection with official business of the State							
Signed: 		Approved by Supervisor:		Date: 9/26/19		Approved Agency Head:	

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24944****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Pan Food Store Charge Sept. Board Meeting P.Kalifeh

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Pan Food Store Charge Sept. Board Meeting P.Kalifeh	2.57	0.000	2.57

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:32 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:23 PM
Shelley Shafer	Requester	10/16/2019 11:55 AM

TOTAL \$2.57

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24666

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
Acct. No. (if applicable)					Vendor ID				For fiscal Use
Purchase Description		Pan Food Store			Vendor Name		Capital One		
					Street Address				
Purchase/Service Date		9/13/19	To	9/13/19	City			FL	
Requestor's Name/Dept		Phyllis Kalifeh			Phone				
Department Approval					Invoice #				
					Terms (Due)				

Expense Coding Info		
GL Code		53000
Fund		
Audit		
FAS		
Function		
Program		
Activity		
Department		

Approvals	\$2.57
Fiscal Dept. <u> <i>Lee G B</i> </u>	
CEO (+\$1,000) _____	

MISSING RECEIPT FORM

Cardholder/Approving Official must fill out form below:

Name of Card Holder: Capital One-Kalifeh

Date of Purchase/Service 09/13/19

Vendor Name: Pan Food Store

Description of Purchase: Miscellaneous

Quantity Purchased:

Dollar Amount: \$2.57

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24943****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Sept. Board Meeting Board Members Hotel Rooms

Unit Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Sept. Board Meeting Board Members Hotel Rooms	242.00	0.000	242.00
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Sept. Board Meeting Board Members Hotel Rooms	138.55	0.000	138.55
1	EA	0		53000 004 01 01 01 100 NA 100	N/A	Sept. Board Meeting Board Members Hotel Rooms	-17.55	0.000	-17.55

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:32 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:23 PM
Shelley Shafer	Requester	10/16/2019 11:52 AM

TOTAL \$363.00

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24665

Sent Board Mtg.
Charge to 004



EMBASSY SUITES
HOTELS®

24943

EMBASSY SUITES TAMPA WESTSHORE
555 NORTH WESTSHORE BLVD
TAMPA, FL 33609
United States of America
TELEPHONE 813-875-1555 • FAX 813-287-3664
Reservations
www.embassysuites.com or 1 800 EMBASSY

KALIFEH, PHYLLIS

5419 PIMLICO DRIVE

TALLAHASSEE FL 32309

UNITED STATES OF AMERICA

Room No: 1005/TDBN
Arrival Date: 9/12/2019 4:55:00 PM
Departure Date: 9/13/2019
Adult/Child: 2/0
Cashier ID: BET
Room Rate: 121.00
AL:
HH # 610503288 SILVER
VAT #
Folio No/Che 881752 A

Confirmation Number: 92904012

EMBASSY SUITES TAMPA WESTSHORE 9/13/2019 8:42:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
9/13/2019	4729685	VS *6095	(\$138.55)
9/13/2019	4729706	GUEST ROOM EXEMPT	\$121.00
9/13/2019	4729685	VS *6095	\$17.55
BALANCE			\$0.00

Charged to
VISA
Credited
to VISA

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.

THANK YOU FOR CHOOSING THE EMBASSY SUITES HOTEL, TAMPA WESTSHORE. WE HOPE YOU ENJOY YOUR STAY!

Sent Board Mfg.
charge to 004



EMBASSY SUITES
HOTELS*

EMBASSY SUITES TAMPA WESTSHORE
555 NORTH WESTSHORE BLVD
TAMPA, FL 33609
United States of America
TELEPHONE 813-875-1555 • FAX 813-287-3664
Reservations
www.embassysuites.com or 1 800 EMBASSY

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room No: 1406/TDBN
Arrival Date: 9/12/2019 5:02:00 PM
Departure Date: 9/13/2019 8:26:00 AM
Adult/Child: 2/0
Cashier ID: BET
Room Rate: 121.00
AL:
HH # 610503288 SILVER
VAT #
Folio No/Che 881751 A

Confirmation Number: 92904012

EMBASSY SUITES TAMPA WESTSHORE 9/13/2019 8:25:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
9/13/2019	4729700	GUEST ROOM EXEMPT	\$121.00
9/13/2019	4729701	VS *6095	(\$121.00)
BALANCE			\$0.00

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Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.

THANK YOU FOR CHOOSING THE EMBASSY SUITES HOTEL, TAMPA WESTSHORE. WE HOPE YOU ENJOY YOUR STAY!

121 x 2 (2 ~~bed~~ rooms)
missing other room
receipt for \$121

\$242 total

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24939****Vendor Information****Capital One**

PO Box 60599

City of Industry, CA 91716-0599

Phone - / Fax -

Shipping Information

2807 Remington Green Circle

Tallahassee, FL 32308

(850) 681-7002 Ext

Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Supplies

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300	N/A	Supplies	389.99	0.000	389.99

Account Information**Percent****Amount**

862 02 01 02 801 NA 800

0.72

\$280.79

862 02 01 02 602 NA 800

0.28

\$109.20

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:33 PM
Kerri Cloud	Accounting	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 11:47 AM

TOTAL**\$389.99**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24661

24939

Purchase Order

Purchase Order Information					Vendor Information				
Acct. No. (if applicable)					Vendor ID				For fiscal Use
Purchase Description	Scanner				Vendor Name	Kalifeh-Capital One			
					Street Address				
Purchase/Service Date	9/6/19	To	9/6/19		City		FL		
Requestor's Name/Dept	Tamela Nelloms				Phone				
Department Approval	Phyllis Kalifeh				Invoice #				
					Terms (Due)				

Purchase Information		
Distribution Code		Amount
2862	Brother Image Center wireless Scanner	\$389.99
	Total	\$ 389.99

Expense Coding Info	57300
GL Code	
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal Dept. 

CEO(+ \$1,000) _____

**Details for Order #113-0375628-6024245**

Order Placed: September 6, 2019
Amazon.com order number: 113-0375628-6024245
Order Total: \$389.99

Not Yet Shipped

Items Ordered	Price
1 of: <i>Brother ImageCenter ADS-2800W Wireless Document Scanner, Multi-Page Scanning, Color Touchscreen, Integrated Image Optimization, High-Precision Scanning, Continuous Scan Mode, Black</i> Sold by: Amazon.com Services, Inc	\$389.99
Condition: New	

Shipping Address:
Phyllis K. Kalifeh
5419 PIMLICO DR
TALLAHASSEE, FL 32309-2408
United States

Shipping Speed:
One-Day Shipping

Payment information

Payment Method:
Visa | Last digits: 6095

Item(s) Subtotal: \$389.99
Shipping & Handling: \$0.00

Billing address
Phyllis Kalifeh
2807 REMINGTON GREEN CIR
TALLAHASSEE, FL 32308-3752
United States

Total before tax: \$389.99
Estimated tax to be collected: \$0.00

Grand Total: \$389.99

To view the status of your order, return to [Order Summary](#).

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Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24940****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Supplies

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300	N/A	Supplies	7.99	0.000	7.99
				Account Information	Percent	Amount			
				862 02 01 02 801 NA 800	0.72	\$5.75			
				862 02 01 02 602 NA 800	0.28	\$2.24			

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:33 PM
Kerri Cloud	Accounting	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 11:47 AM

TOTAL**\$7.99**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24662

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information					Vendor Information				
Acct. No. (if applicable)					Vendor ID				For fiscal Use
Purchase Description		Stamp			Vendor Name		Capital One		
Purchase/Service Date		9/6/19	To	9/6/19	Street Address				
Requestor's Name/Dept		Lori Stegmeyer			City			FL	
Department Approval					Phone				
					Invoice #				
					Terms (Due)				

Expense Coding Info	
GL Code	57300
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

CEO(+\$1,000)

Final Details for Order #113-1839975-9716267

[Print this page for your records.](#)

Order Placed: September 6, 2019

Amazon.com order number: 113-1839975-9716267

Order Total: \$7.99

Shipped on September 7, 2019**Items Ordered**

1 of: *SCANNED Self Inking Rubber Stamp - Red Ink*

Price

\$7.99

Sold by: Discount Rubber Stamps ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

Fresh Inventory

Shipping Address:

Phyllis K. Kalifeh
5419 PIMLICO DR
TALLAHASSEE, FL 32309-2408
United States

Item(s) Subtotal: \$7.99

Shipping & Handling: \$0.00

Total before tax: \$7.99

Sales Tax: \$0.00

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$7.99**Payment information****Payment Method:**

Visa | Last digits: 6095

Item(s) Subtotal: \$7.99

Shipping & Handling: \$0.00

Total before tax: \$7.99

Estimated tax to be collected: \$0.00

Billing address

Phyllis Kalifeh
2807 REMINGTON GREEN CIR
TALLAHASSEE, FL 32308-3752
United States

Grand Total: \$7.99**Credit Card transactions**

Visa ending in 6095: September 7, 2019: \$7.99

To view the status of your order, return to [Order Summary](#).

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24941****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Sept. Board Meeting Dinner

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 004 01 01 01 100 NA 100	N/A	Sept. Board Meeting Dinner	124.16	0.000	124.16

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:33 PM
Kerri Cloud	Accounting	10/16/2019 12:25 PM
Shelley Shafer	Requester	10/16/2019 11:48 AM

TOTAL**\$124.16**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

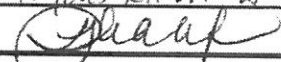
Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24663

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information							
Acct. No. (if applicable)				Vendor ID				For Fiscal Use			
Purchase Description		Seasons 52		Credit Card Payments							
				Credit Card Name:						Last 4	
				Checks/EFTs							
				Vendor Name		Capital One					
Purchase/Service Date		9/12/19 to 9/12/19		Street Address							
Requestor's Name/Dept		PHYLIS KALIPET		City				State		Zip	
Department Approval				Phone							
For purchases over \$2,500, select method of procurement				Invoice #							
				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____							

[illegible]

Expense Coding Info	
GL Code	57300
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

	Approvals 
Fiscal	
CEO(>\$1,000)	

204 N Westshore Blvd
Tampa, FL 33609

Check #: 37032-4511

Table 128

Naomi A

19:53:13 09/12/2019

Gst 3

Guest No. 2

1 Ginger Beer	3.00
1 Field Greens Salad	7.00
1 Cedar Plank Salmon	23.00
1 Mores	3.00

Guest No. 5

1 Crab Cake	12.50
1 Cedar Plank Salmon	23.00
Medium Rare	
1 White Ginger Pear	3.50

Guest No. 7

1 Salmon Salad	18.00
1 Mocha Machiato	3.00

Duplicate Receipt
Stored Order

Subtotal 96.00
Sales Tax 8.16

Please pay this amount
Total 104.16

Dine In

Name: PHILLIS

19:53:13 09/12/2019

* Join us for Happy Hour in the bar *
* Monday through Friday. *
* Enjoy \$5 small plates and more. *
* Seasons52.com/Happy-Hour *

Visit us at www.Seasons52.com

204 N Westshore Blvd
Tampa, FL 33609

Check #: 37032-4511

Table 128

Naomi A

08:04 PM 09/12/2019

Gst 3

Transaction #: 2080485554

AID: A0000000031010

TC: AAADB47FA9942EB7

App Name/Label: VISA CREDIT

Card Verification: Signature

Tran DataSource: Chip

Card Number
xxxxxxxxxxxx6095

Auth Code
02388G
Visa

Check Amount 104.16

Tip.....

Total...

X

Cardmember agrees to pay total in
accordance with agreement governing
use of such card.

Received
Dinner
9-12-19

Childrens Forum Inc.

2807 Remington Green Circle
 Tallahassee, FL 32308
 (850) 681-7002 Ext
 Shelley Shafer

PURCHASE ORDER**09-EN-24942****Vendor Information****Capital One**

PO Box 60599
 City of Industry, CA 91716-0599
 Phone - / Fax -

Shipping Information

2807 Remington Green Circle
 Tallahassee, FL 32308
 (850) 681-7002 Ext
 Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000	N/A	Sept. Board Meeting Hotel, Rental Car, Gas P. Kalifeh	218.74	0.000	218.74

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0049	\$1.07
004 01 01 01 100 NA 400	0.0011	\$0.24
207 01 01 01 203 NA 600	0.0348	\$7.61
469 01 01 01 404 NA 104	0.0245	\$5.36
470 01 01 01 404 NA 104	0.0707	\$15.46
471 01 01 01 404 NA 104	0.0169	\$3.70
522 01 01 01 501 NA 500	0.073	\$15.97
625 01 01 01 301 NA 600	0.1318	\$28.83
472 01 01 01 404 NA 104	0.0181	\$3.96
667 01 01 01 301 NA 600	0.0402	\$8.79
668 01 01 01 301 NA 600	0.0885	\$19.36
861 01 01 01 801 NA 800	0.484	\$105.87
127 02 01 02 100 NA 400	0.0082	\$1.79
125 02 01 02 501 NA 500	0.0033	\$0.72

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:34 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:23 PM
Shelley Shafer	Requester	10/16/2019 11:50 AM

TOTAL \$218.74

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24664

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order Information				Vendor Information				
Acct. No. (if applicable)				Vendor ID			☐ For Fiscal Use	
Purchase Description	Capital One			Credit Card Payments				
				Credit Card Name:			Last 4	
				Checks/EFTs				
				Vendor Name	Capital One			
Purchase/Service Date	9-12-11 to 9-13-11			Street Address				
Requestor's Name/Dept	PAULUS KALIFA			City		State	Zip	
Department Approval				Phone				
For purchases over \$2,500, select method of procurement				Invoice #				
				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____				

Distribution Code	Purchase Information Item(s) Description	Amount
<i>Admin</i>	Hotel	\$125.10
	Rental Car	\$ 59.00 88.50
	Agency Charged Gas	\$ 34.65 73.65
	<i>Children's Forum Grng BOD Meeting</i>	
	Total	\$ 162.15

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

			\$218.75
		Approvals	10/6/19
Fiscal	[Signature]		
CEO(>\$1,000)			

TALLAHASSEE FL 32300
850-586-6888

CARY116601
PAN FOOD 3
2290 CAP CIR NE
TALLAHASSEE FL

6458 US Hwy 129 North
Live Oak FL 32060

DATE 09/13/19 16:33
TRAN# 9014580
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: UNLEADED
GALLONS: 16.395
PRICE/G: \$ 2.379
FUEL SALE \$ 39.00
CREDIT \$39.00

*Gasoline
Charged to
Personal card*

VISA
XXXXXXXXXXXX5103
Auth #: 013612
Resp Code: 000
Stan: 09381391978
Reference: 89590

SITE ID: CARY116601

THANK YOU
HAVE A NICE DAY

MARATHON PETRO250035
00000250035
6458 U.S. 129
Live Oak, FL
09/13/2019 748391837
03:10:04 PM

XXXX XXXX XXXX 6095
VISA

INVOICE 150727
AUTH 00-015246
REF050070913191507

PUMP# 15
REGULAR 14.092G
PRICE/GAL \$2.459

FUEL TOTAL \$ 34.65

CREDIT \$ 34.65 ✓

COMPLETION
Entry: GRIPE
Batch: 5 Seq Num: 7
ZIP CODE APPROVED

Have a Nice Day

Garif

*Gasoline
Charged to
Capital VISA*



EMBASSY SUITES
HOTELS

EMBASSY SUITES TAMPA WESTSHORE
555 NORTH WESTSHORE BLVD
TAMPA, FL 33609
United States of America
TELEPHONE 813-875-1555 • FAX 813-287-3664
Reservations
www.embassysuites.com or 1 800 EMBASSY

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room No: 1408/TDBN
Arrival Date: 9/12/2019 5:03:00 PM
Departure Date: 9/13/2019
Adult/Child: 1/0
Cashier ID: BET
Room Rate: 125.10
AL:
HH # 610503288 SILVER
VAT #
Folio No/Che 881753 A

Confirmation Number: 92904012

EMBASSY SUITES TAMPA WESTSHORE 9/13/2019 8:27:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
9/13/2019	4729702	GUEST ROOM EXEMPT	\$125.10
9/13/2019	4729703	VS *6095	(\$125.10)
BALANCE			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.

THANK YOU FOR CHOOSING THE EMBASSY SUITES HOTEL, TAMPA WESTSHORE. WE HOPE YOU ENJOY YOUR STAY!



3404 MAHAN DR
TALLAHASSEE, FL 32308-5667

Rental Agreement #:
Bill Ref #:
Invoice Date:
Account #:

7149KW
7500-3633-8790
09/13/2019

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	2 DAY	28.68	57.36

Subtotal 57.36

2 DAY 0.02 0.04

VEHICLE LICENSE FEE RECOVERY 2 DAY 0.80 1.60

Total Charges (USD) 59.00

PAYMENTS

Payment Visa -59.00

Total Payments (USD) -59.00

Amount Due (USD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

PHYLLIS KALIFEH
5419 PIMLICO DR
TALLAHASSEE, FL - 32309-2408

RENTAL INFORMATION

Date/Time Out
09/11/2019 04:49 PM

Date/Time In
09/13/2019 05:06 PM

Renter
KALIFEH, PHYLLIS

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out In
\$WHITE	JBUI69	ALTI	7SQMH2	2,141 2,720

VIN: 1N4BL4BV0LC128683

CLAIM INFORMATION

Claim# / PO# / RO#

PKALIFEH@THECHILDRENSFORU

Insured

Date of Loss

Type of Loss

Type of Vehicle

Repair Shop

For Billing Inquiries / Payment Terms :

Tel#: +1 2058234599

55RRARADMIN@ehi.com

Payment Due within days of invoice date

Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Amount Due (USD) 0.00

Remit To :

ENTERPRISE RENT-A-CAR
2271 VALLEYDALE ROAD
SUITE 100
BIRMINGHAM, AL 35244

Paid By:

PHYLLIS KALIFEH
5419 PIMLICO DR
TALLAHASSEE, FL 32309-2408

Fed Tax Id: 43-0724835

Account #

Rental Agreement
7149KW

Amount
0.00

GPBR
5542

**Rental Agreement Summary**

RA#: 7149KW

Renter: PHYLLIS KALIFEH

DEPARTMENT OF EDUCATION

Billing Cycle: 24-HOUR

Dates & Times**Location****Pick up**

Wednesday, September 11, 2019 4:49 PM 3404 MAHAN DR
Start Charges: TALLAHASSEE,
Wednesday, September 11, 2019 4:49 PM FL 32308-5667
(850) 878-1500

Anticipated Return

Saturday, September 14, 2019 10:00 AM 3404 MAHAN DR
TALLAHASSEE,
FL 32308-5667
(850) 878-1500

Vehicle

*2020 NISN ALTI 24DS WHITE License: FL JBIU69
VIN 1N4BL4BV0LC128683 Vehicle: 7SQM12
Pickup: 09/11/2019 @ 4:49 PM ODO:2141 Fuel:FULL

Vehicle Condition:

No Damage Documented

Summary of Charges**Estimated Bill-To**

Reference: PKALIFEH@THECHILDRENSFORU

Charges	Price/Unit	Total
Subtotal		(\$0.00)

Estimated Renter Charges

Charges	Price/Unit	Total
TIME & DISTANCE 9/11/19-9/14/19	\$28.68 / Day	\$86.04
*NO CHARGE DISTANCE 9/11/19-9/14/19	\$0.00 / Mile	\$0.00
DAILY RATE:	\$29.50 / Day	
WEEKLY RATE:	\$191.75 / Week	
MONTHLY RATE:	\$708.00 / Month	
HOURLY RATE:	\$9.74 / Hour	
REFUELING CHARGE	\$2.73 / Gallons	\$0.00

Optional Protections Accepted

CDW INCLUDED
9/11/19-9/14/19 Included

Optional Protections Accepted

RAP
9/11/19-9/14/19 Included

NO SLP - SEE MASTER
AGREEMENT

Optional Protections Declined**Renter Acknowledgement of Accepted and Declined Protections**

I acknowledge that I have accepted or declined protections as indicated above.

Taxes and Fees

FL WASTE TIRE & BATTERY FEE	\$0.02 / Day	\$0.06
VEHICLE LICENSE FEE RECOVERY	\$0.80 / Day	\$2.40
Total Estimated Charge:		\$88.50

Payments:

VISA *****6095 Auth (\$88.50)

Renter Acknowledgement of Charges

I acknowledge that I have reviewed and agree to all Estimated Renter Charges and fees listed on Summary of Charges and further agree to pay for final charges in accordance with the Terms and Conditions of this Rental Agreement.

Owner: ENTERPRISE LEASING COMPANY - SOUTH CENTRAL, LLC

Additional Drivers

No Additional Drivers are authorized to drive the vehicle with the exception of the drivers listed below.
(Additional driver names listed here if applicable)

Please keep this Rental Agreement Summary with you in the vehicle during the rental.

Local Addenda

Optional Products Notice: We offer for an additional charge the following optional products: Damage Waiver; Personal Accident Insurance/Personal Effects Coverage; Supplemental Liability Protection and Roadside Assistance Protection. Before deciding to purchase any of these products, you may wish to determine whether your personal insurance, credit card or other coverage provides you protection during the rental period. The purchase of any of these products is not required to rent vehicle.

Childrens Forum Inc.

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

PURCHASE ORDER**09-EN-24951****Vendor Information****Capital One**

PO Box 60599
City of Industry, CA 91716-0599
Phone - / Fax -

Shipping Information

2807 Remington Green Circle
Tallahassee, FL 32308
(850) 681-7002 Ext
Shelley Shafer

Date	Require Date	Prepared By	Workflow	Status	Description
09/30/2019	10/26/2019	Shelley Shafer	Accounting	Documents Transferred to Abila	P. Kalifeh NWRA hotel, airfare, lyft

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000 667 01 01 01 301 NA 600	N/A	P. Kalifeh NWRA hotel, airfare, lyft	707.17	0.000	707.17

Approved

Approval Information

Shelley Shafer	Dir of Finance	10/16/2019 12:34 PM
Kerri Cloud	Contracts Mgr	10/16/2019 12:24 PM
Shelley Shafer	Requester	10/16/2019 12:16 PM

TOTAL \$707.17

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

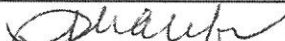
Organization Name is exempt from payment of Sate sales tax under Exemption # xxxxxxxxxxxxxx



Control No. 24673

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information				
Acct. No. (if applicable)				Vendor ID			For Fiscal Use	
Purchase Description	 Capital One Credit Card			Credit Card Payments				
				Credit Card Name:			Last 4	
				Checks/EFTs				
				Vendor Name	Capital One			
				Street Address				
Purchase/Service Date	9/17/19	to	9/20/19	City		State	Zip	
Requestor's Name/Dept	Phyllis Kalifeh			Phone				
Department Approval				Invoice #				

For purchases over \$2,500, select method of procurement

- ☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal
☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____

Purchase Information		
Distribution Code	Item(s) Description	Amount
2667 admin	Hyatt Regency	\$641.56
	American Airlines	\$ 504.38
	Lyft - to and from airport to hotel	\$ 31.70
		\$ 33.91
		\$707.17
	Total	\$ 1,211.55

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal	
CEO(>\$1,000)	

**Hyatt Regency Minneapolis**

1300 Nicollet Mall

Minneapolis, MN 55403

Tel: 1-612-370-1234

Fax: 1-612-370-1463

www.minneapolis.hyatt.com**INVOICE**

Phyllis Kalifeh
2807 Remington Green Cir
Tallahassee, FL 32308
United States

Room No. 0628
Arrival 2019-09-17
Departure 2019-09-20
Page No. 1 of 1
Folio Window 1
Folio No. 24133167

Confirmation No. 3816141501

Group Name National Workforce Registry Alliance

Date	Description	Charges	Credits
09-17-2019	Group Room	189.00	
09-17-2019	Occupancy Tax	24.85	
09-18-2019	Group Room	189.00	
09-18-2019	Occupancy Tax	24.85	
09-19-2019	Group Room	189.00	
09-19-2019	Occupancy Tax	24.85	
09-20-2019	Visa XXXXXXXXXXXXXXX6095		-641.55

Total	641.55	-641.55
--------------	--------	---------

Guest Signature

Balance	0.00
----------------	------

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: XXXXXX309U

Bonus Codes:

Qualifying Nights: 3

Eligible Spend: 567.00

Redemption Eligible: 0.00

Summary Invoice, please see front desk
for eligibility details.



Plan Travel Travel Information AAdvantage



Your trip

« Show all trips

Check in beginning 24 hours and up to 45 minutes before your flight (90 minutes for international).



Same-day flight change



Cancel trip



Change seats

Record locator: **TTODSY**

Issued: **Tuesday, August 20, 2019**

Trip name: **TLH/MSP** [Edit](#)

Status: **Ticketed**

Depart Tallahassee, FL to Minneapolis/St Paul, MN

Tuesday, September 17, 2019

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats	Bags
 5964 American Airlines	7:56 AM TLH	9:13 AM DFW	2h 17m	CRJ	Economy	<u>7D</u>	1

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats	Bags
--------	--------	--------	-------------	----------	-------	-------	------

Operated by Mesa Airlines as American Eagle

On time	Estimated 7:56 AM	Estimated 9:13 AM					
	Terminal: -- Gate: A5	Terminal: B Gate: B36 Baggage: B36					

[Get alerts for this flight](#)

Stop, change terminals in Dallas/Fort Worth (DFW)

 2086 American Airlines	10:20 AM DFW	12:37 PM MSP	2h 17m	738	Economy	<u>9D</u>	1
---	-----------------	-----------------	--------	-----	---------	-----------	---

On time	Estimated 10:20 AM	Estimated 12:37 PM					
	Terminal: C Gate: C15	Terminal: 1 Gate: E15 Baggage: 12					

[Get alerts for this flight](#)

Return Minneapolis/St Paul, MN to Tallahassee, FL

Friday, September 20, 2019

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
 1043 American Airlines	2:30 PM	6:13 PM	2h 43m	320	Economy	<u>21D</u>

Flight	Depart	Arrive	Travel time	Aircraft	Class	Seats
--------	--------	--------	-------------	----------	-------	-------

On time	MSP	CLT				
	Estimated	Estimated				
	2:30	6:13				
	PM	PM				

Terminal: 1	Terminal: --
Gate: --	Gate: --
	Baggage: --

[Get alerts for this flight](#)

Stop: Charlotte (CLT)

 5284 American Airlines Operated by PSA Airlines as American Eagle	8:20	9:57	1h	CR9	Economy	19D
	PM	PM	37m			
	CLT	TLH				

On time	Estimated	Estimated
	8:20	9:57
	PM	PM

Terminal: --	Terminal: --
Gate: --	Gate: --
	Baggage: --

[Get alerts for this flight](#)

Cost summary

Your total

\$504.38

Includes all taxes and carrier-imposed fees

Passenger	\$376.74	Bag and optional fees 
Taxes	\$72.76	Reservation and tickets
Carrier-imposed fees	\$0.00	FAQs 
Subtotal	\$449.50	Price and Tax Information 
Main Cabin Extra	\$34.94	

From: Lyft Ride Receipt no-reply@lyftmail.com
Subject: Your ride with Abdalla on September 17
Date: Sep 18, 2019 at 2:44:34 PM
To: pkalifeh@yahoo.com



SEPTEMBER 17, 2019 AT 1:10 PM

**Thanks for riding with
Abdalla!**



Lyft XL fare (12.98mi, 31m 31s)

\$33.91

VISA Visa *6095

\$33.91

- **Pickup** 1:10 PM
4351 Glumack Dr, , MN
- **Drop-off** 1:47 PM
1312 Nicollet Ave, Minneapolis, MN

TIP DRIVER

From: Lyft Ride Receipt no-reply@lyftmail.com
Subject: Your ride with Satti on September 20
Date: Sep 21, 2019 at 1:24:18 PM
To: pkalifeh@yahoo.com



SEPTEMBER 20, 2019 AT 11:51 AM

**Thanks for riding with
Satti!**



Lyft XL fare (15.36mi, 28m 35s)

\$31.70

VISA Visa *6095

\$31.70



SPARK[®]
BUSINESS

November 2019 Phyllis USA Page 1 of 2

Spark[®] Visa Signature Business Account Ending in 6095

Oct. 07, 2019 - Nov. 06, 2019 | 31 days in Billing Cycle

Payment Information

Payment Due Date
Dec. 03, 2019

For online and phone payments,
the deadline is 8pm ET.

New Balance
\$536.69

Minimum Payment Due
\$15.00

LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 31.15%.

MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	4 Years	\$791
\$20	3 Years	\$706
Estimated savings if balance is paid off in about 3 years: \$85		

If you would like information about credit counseling services, call 1-888-326-8055.

Account Summary

Previous Balance	\$3,578.46
Payments	- \$3,578.46
Other Credits	- \$251.53
Transactions	+ \$788.22
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$536.69

Credit Limit	\$38,000.00
Available Credit (as of Nov. 06, 2019)	\$37,463.31
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Your annual fee of \$95 will be charged on your 12/2019 statement.

Rewards Balance as of
11/05/2019

\$13.01

Track and redeem your rewards with our
mobile app or on www.capitalone.com

Previous Balance
\$221.19

Earned
\$23.15

Redeemed
-\$231.33

Account Notifications

i Renewal Notice -- Your annual membership fee is \$95.00. The reverse of this page explains how you may close your account and avoid this fee. Both sides of this page provide important information about your rate(s) and how your interest charge is calculated.

\$ You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your due date. If your payment is more than the current balance on your due date, we will only debit the current balance.

Pay or manage your account on our mobile app or at www.capitalone.com.

Customer Service: 1-800-867-0904

See reverse for Important Information



Please send us this portion of your statement and only one check (or one money order) to ensure your payment is processed promptly. Allow at least seven business days for delivery.

Payment Due Date: **Dec. 03, 2019**

Account Ending in 6095

New Balance	Minimum Payment Due	Amount Enclosed
\$536.69	\$15.00	\$ _____

PHYLLIS K KALIFEH
CHILDREN'S FORUM
2807 REMINGTON GREEN CIR
TALLAHASSEE, FL 32308-3752



Get the app designed
to save time.

Effortlessly manage your
account on the go with
the Capital One[®] mobile app.

Text **ONE** to **80101** to download the app.
Messaging & Data rates may apply.

Capital One
P.O. Box 60599
City of Industry, CA 91716-0599



1 4154179757306095 06 0536693578460015006

Transactions

Visit www.capitalone.com/sparkbusiness to see detailed

PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Oct 16	CAPITAL ONE ONLINE PYMTAuthDate 16-Oct	- \$3,578.46
Oct 16	CREDIT-CASH BACK REWARD	- \$231.33
Oct 17	HOME 2 SUITESJACKSONVILLEFL	- \$20.20

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Oct 7	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 10/08/19	\$118.00
Oct 14	ENTERPRISE TOLL877-8601258NY	\$7.90
Oct 16	SHELL OIL 57525864005JACKSONVILLEFL	\$24.97
Oct 17	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 10/17/19	\$119.00
Oct 17	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 10/17/19	\$139.20
Oct 17	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 10/17/19	\$119.00
Oct 18	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 10/16/19	\$70.00
Oct 19	ENTERPRISE TOLL877-8601258NY	\$18.55
Oct 29	7-ELEVEN 24607ORLANDOFL	\$29.93
Oct 29	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 10/25/19	\$138.30
Oct 29	HYATT RGNCY GRND CYPRESSORLANDOFL ARRIVE: 10/28/19	\$3.37

PHYLLIS K KALIFEH #6095: Total **\$788.22**
Total Transactions for This Period **\$788.22**
Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Transactions Continued
Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	18.74% P	\$0.00	\$0.00
Cash Advances	24.74% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.

300085


Protect your credit score.

Detect fraud with automatic alerts if your credit report changes with CreditWise[®]—built right into the Capital One[®] mobile app.

Text ONE to 80101 to download the app. Messaging & Data rates may apply.

Purchase Order

Purchase Information		
Distribution Code	Item(s) Description	Amount
	Hotel	\$300.00
2006	Rental Car	\$ 118.00
	Agency Charged Gas	\$ 85.23
	Registration Fee (includes room and some meals)	
	Total	\$ 662.23

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals

Fiscal 11/13/19

CEO(>\$1,000) _____

From: Customerservice@enterprise.com
 Subject: ENTERPRISE RENTAL AGREEMENT 77HF8S
 Date: Oct 7, 2019 at 3:01:49 PM
 To: Phyllis Kalifeh
 pkalifeh@thechildrensforum.com

ENTERPRISE LEASING COMPANY - SOUTH CENTRAL, 3404 MAHAN
 DR, TALLAHASSEE, FL 323085667 (850) 878-1500

RENTAL AGREEMENT REF#

557158 77HF8S

RENTER

KALIFEH, PHYLLIS

DATE & TIME OUT

10/01/2019 09:21 AM

DATE & TIME IN

10/05/2019 07:25 AM

BILLING CYCLE

24-HOUR

VEH

#1 2018 NISN RSPT MLP4

VIN# JN1BJ1CR0JW294264

LIC# FKF4118

MILES DRIVEN1525

RATE SOURCE ACCOUNT

DEPARTMENT OF EDUCATION

CLAIM INFO

PKALIFEH@THECHILDRENSFORU

SUMMARY OF CHARGES

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	10/01 - 10/05	4	DAY	\$28.68	\$114.72
REFUELING CHARGE	10/01 - 10/05				\$0.00
Subtotal:					\$114.72
Taxes & Surcharges					
FL WASTE TIRE & BATTERY FEE	10/01 - 10/05	4	DAY	\$0.02	\$0.08
VEHICLE LICENSE FEE RECOVERY	10/01 - 10/05	4	DAY	\$0.80	\$3.20
Total Charges:					\$118.00

Bill-To / Deposits

DEPOSITS (\$118.00)

Total Amount Due \$0.00

PAYMENT INFORMATION

AMOUNT PAID

\$118.00

TYPE

Visa

CREDIT CARD NUMBER

xxxxxxxxxxx6095

Florida Children's Policy Network

The Diplomat Hotel
Conference Room 212-213
Fort Lauderdale, FL

MEETING AGENDA

Wednesday, October 2, 2019

10:00 AM – 3:00 PM

- I. Welcome and Introductions
- II. Purpose and Plan
- III. Desired Outcomes
 - a. Shared goals and values
 - b. Alignment of legislative priorities
 - c. Creation of a policy agenda for children birth – 5
 - d. Identification of strategic leaders for policy goals
- IV. Next Steps
- V. Other
- VI. Adjournment

Acknowledgements

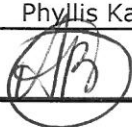
Thank you to the Florida Grade Level Reading Campaign, the Barancik Foundation, and the Early Learning Consortium for sponsorship of today's meeting.

State of Florida Authorization to Incur Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters: TALLAHASSEE		Date: 9/26/19	
Department:		Division:		Distribution or Fund:		%	
Purpose of Trip: ZERO TO THREE / CHILDREN'S POLICY NETWORK							
Destination: FORT LAUDERDALE, FL		Departure Date 10/1/2020		Return Date 10/4/2019		Total Days 3	
Conference or convention travel: Explanation of benefits accruing to the State of Florida Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.		Departure Time 12:00:00 PM		Return Time 7:00:00 PM		Trip Number	
Total Estimated Meals & Per Diem:		\$ 171.00					
Registration Fee:		\$ 475.00					
Transportation:							
Hotel	Hotel Name	Confirm	Rate	Nights	Cost		
	Doubletree			180	3	\$ 540.00	
Flights	Airline	Departing Flight	Time	Returning Flight	Time	Cost	
	American Airlines						
TOTAL ESTIMATED COST FOR TRIP		\$ 1,399.00					
Comments:							
I hereby certify that travel as shown above is to be incurred in connection with official business of the State							
Signed: 		Approved by Supervisor:		Date: 9/24/19		Approved-Agency Head	
						Date	

[illegible]

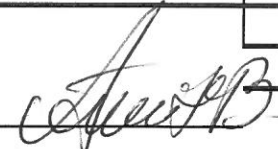
Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information			
Acct. No. (if applicable)				Vendor ID			For fiscal Use
Purchase Description	Travel			Vendor Name	Capital One Kalifeh		
Purchase/Service Date	10/14/19	To	10/29/19	Street Address			
Requestor's Name/Dept	Phyllis Kalifeh			City		FL	
Department Approval				Phone			
				Invoice #			
				Terms (Due)			

Purchase Information		
Distribution Code		Amount
	Enterprise Toll Charges	
2006 Transition		\$7.90
		\$18.55
	Total	\$ 26.45

Expense Coding Info	
GL Code	53000
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal Dept.	 11/13/19
CEO(+ \$1,000)	

Transactions

Visit www.capitalone.com/sparkbusiness to see detailed

PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments

Date	Description	Amount
Oct 16	CAPITAL ONE ONLINE PYMTAuthDate 16-Oct	- \$3,578.46
Oct 16	CREDIT-CASH BACK REWARD	- \$231.33
Oct 17	HOME 2 SUITESJACKSONVILLEFL	- \$20.20

PHYLLIS K KALIFEH #6095: Transactions

Date	Description	Amount
Oct 7	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 10/08/19	\$118.00 ✓
Oct 14	ENTERPRISE TOLL877-8601258NY	\$7.90
Oct 16	SHELL OIL 57525864005JACKSONVILLEFL	\$24.97 ✓
Oct 17	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 10/17/19	\$119.00 ✓
Oct 17	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 10/17/19	\$139.20 ✓
Oct 17	HOME 2 SUITESJACKSONVILLEFL ARRIVE: 10/17/19	\$119.00 ✓
Oct 18	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 10/16/19	\$70.00 ✓
Oct 19	ENTERPRISE TOLL877-8601258NY	\$18.55
Oct 29	7-ELEVEN 24607ORLANDOFL	\$29.93
Oct 29	ENTERPRISE RENT-A-CARTALLAHASSEEFL RETURN: 10/25/19	\$138.30
Oct 29	HYATT RGNCY GRND CYPRESSORLANDOFL ARRIVE: 10/28/19	\$3.37

PHYLLIS K KALIFEH #6095: Total **\$788.22**
Total Transactions for This Period **\$788.22**
Fees

Date	Description	Amount
Total Fees for This Period		\$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00

Transactions Continued
Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate(APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	18.74% P	\$0.00	\$0.00
Cash Advances	24.74% P	\$0.00	\$0.00

P, L, D, F = Variable Rate. See reverse of page 1 for details.

300085


Protect your credit score.

Detect fraud with automatic alerts if your credit report changes with CreditWise[®]—built right into the Capital One[®] mobile app.

Text ONE to 80101 to download the app. Messaging & Data rates may apply.

Purchase Order

Purchase Order Information					Vendor Information				
Acct. No. (if applicable)					Vendor ID				For fiscal Use
Purchase Description		Travel			Vendor Name		Capital One Kalifeh		
					Street Address				
Purchase/Service Date		10/16/19	To	10/17/19	City			FL	
Requestor's Name/Dept		Phyllis Kalifeh			Phone				
Department Approval					Invoice #				
					Terms (Due)				

[illegible]

Expense Coding Info		
GL Code		53000
Fund		
Audit		
FAS		
Function		
Program		
Activity		
Department		

Approvals

Fiscal Dept. George B. 11/13/19

CEO(+\$1,000) _____



HOME2 SUITES BY HILTON JACKSONVILLE-SOUTH,
SJTC
10715 DEERWOOD PARK BLVD
JACKSONVILLE, FL 32256
United States of America
TELEPHONE 904-638-0218 • FAX 904-281-1166
Reservations
www.hilton.com or 1 800 HILTONS

Kalifeh, Phyllis

Room No: 407/NQJ
Arrival Date: 10/16/2019 7:39:00 AM
Departure Date: 10/17/2019 9:10:00 AM
Adult/Child: 2/0
Cashier ID: ARSO
Room Rate: 164.00
AL:
HH #
VAT #
Folio No/Che 38669 A

UNITED STATES OF AMERICA

Confirmation Number: 80537139

HOME2 SUITES BY HILTON JACKSONVILLE-SOUTH, SJTC 11/8/2019
11:41:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
10/16/2019	51993	GUEST ROOM EXEMPT	\$119.00
10/17/2019	52075	VS *6095	(\$139.20)
10/17/2019	52075	VS *6095	\$20.20
BALANCE			\$0.00

CREDIT CARD DETAIL

APPR CODE	04321G	MERCHANT ID	992204188880
CARD NUMBER	VS *6095	EXP DATE	08/23
TRANSACTION ID	52075	TRANS TYPE	Sale



HOME2 SUITES BY HILTON JACKSONVILLE-SOUTH,
SJTC
10715 DEERWOOD PARK BLVD
JACKSONVILLE, FL 32256
United States of America
TELEPHONE 904-638-0218 • FAX 904-281-1166
Reservations
www.hilton.com or 1 800 HILTONS

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room No: 320/NKJ
Arrival Date: 10/16/2019 3:15:00 PM
Departure Date: 10/17/2019 7:34:00 AM
Adult/Child: 1/0
Cashier ID: ARSO
Room Rate: 119.00
AL:
HH # 610503288 GOLD
VAT #
Folio No/Che 38975 A

Confirmation Number: 88130106

HOME2 SUITES BY HILTON JACKSONVILLE-SOUTH, SJTC 11/8/2019
11:39:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
10/16/2019	51977	GUEST ROOM EXEMPT	\$119.00
10/17/2019	52073	VS *6095	(\$119.00)
BALANCE			\$0.00

CREDIT CARD DETAIL

APPR CODE	07403G	MERCHANT ID	992204188880
CARD NUMBER	VS *6095	EXP DATE	08/23
TRANSACTION ID	52073	TRANS TYPE	Sale

Purchase Order

\\main\shared\pkalifeh\Desktop\Travel Workbook.xlsx

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA



HOME2 SUITES BY HILTON JACKSONVILLE SOUTH
ST JOHNS TOWN CENTER
10715 Deerwood Park Blvd. - Jacksonville, FL 32256
Phone (904) 638-0218 - Fax (904) 431-6640
jacksonvillesouthstjohnstownctr.home2suitsbyhilton.com

Room	Arrival Date	Departure Date
101	10/1/2023	10/3/2023
102	10/1/2023	10/3/2023
103	10/1/2023	10/3/2023
104	10/1/2023	10/3/2023
105	10/1/2023	10/3/2023
106	10/1/2023	10/3/2023
107	10/1/2023	10/3/2023
108	10/1/2023	10/3/2023
109	10/1/2023	10/3/2023
110	10/1/2023	10/3/2023
111	10/1/2023	10/3/2023
112	10/1/2023	10/3/2023
113	10/1/2023	10/3/2023
114	10/1/2023	10/3/2023
115	10/1/2023	10/3/2023
116	10/1/2023	10/3/2023
117	10/1/2023	10/3/2023
118	10/1/2023	10/3/2023
119	10/1/2023	10/3/2023
120	10/1/2023	10/3/2023
121	10/1/2023	10/3/2023
122	10/1/2023	10/3/2023
123	10/1/2023	10/3/2023
124	10/1/2023	10/3/2023
125	10/1/2023	10/3/2023
126	10/1/2023	10/3/2023
127	10/1/2023	10/3/2023
128	10/1/2023	10/3/2023
129	10/1/2023	10/3/2023
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131	10/1/2023	10/3/2023
132	10/1/2023	10/3/2023
133	10/1/2023	10/3/2023
134	10/1/2023	10/3/2023
135	10/1/2023	10/3/2023
136	10/1/2023	10/3/2023
137	10/1/2023	10/3/2023
138	10/1/2023	10/3/2023
139	10/1/2023	10/3/2023
140	10/1/2023	10/3/2023
141	10/1/2023	10/3/2023
142	10/1/2023	10/3/2023
143	10/1/2023	10/3/2023
144	10/1/2023	10/3/2023
145	10/1/2023	10/3/2023
146	10/1/2023	10/3/2023
147	10/1/2023	10/3/2023
148	10/1/2023	10/3/2023
149	10/1/2023	10/3/2023
150	10/1/2023	10/3/2023
151	10/1/2023	10/3/2023
152	10/1/2023	10/3/2023
153	10/1/2023	10/3/2023
154	10/1/2023	10/3/2023
155	10/1/2023	10/3/2023
156	10/1/2023	10/3/2023
157	10/1/2023	10/3/2023
158	10/1/2023	10/3/2023
159	10/1/2023	10/3/2023
160	10/1/2023	10/3/2023
161	10/1/2023	10/3/2023
162	10/1/2023	10/3/2023
163	10/1/2023	10/3/2023
164	10/1/2023	10/3/2023
165	10/1/2023	10/3/2023
166	10/1/2023	10/3/2023
167	10/1/2023	10/3/2023
168	10/1/2023	10/3/2023
169	10/1/2023	10/3/2023
170	10/1/2023	10/3/2023
171	10/1/2023	10/3/2023
172	10/1/2023	10/3/2023
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174	10/1/2023	10/3/2023
175	10/1/2023	10/3/2023
176	10/1/2023	10/3/2023
177	10/1/2023	10/3/2023
178	10/1/2023	10/3/2023
179	10/1/2023	10/3/2023
180	10/1/2023	10/3/2023
181	10/1/2023	10/3/2023
182	10/1/2023	10/3/2023
183	10/1/2023	10/3/2023
184	10/1/2023	10/3/2023
185	10/1/2023	10/3/2023
186	10/1/2023	10/3/2023
187	10/1/2023	10/3/2023
188	10/1/2023	10/3/2023

322/NKJ
10/16/2019 3:16:00 PM
10/17/2019 7:34:00 AM

Adult/Child
Room Rate

1/0
119.00

Rate Plan:
HH #
AL:
Car:

GV7
610503288 GOLD

Confirmation Number: 88130106

10/17/2019

DATE	REFERENCE	DESCRIPTION	AMOUNT
10/16/2019	51979	GUEST ROOM EXEMPT	\$119.00
10/17/2019	52074	VS *6095	(\$119.00)
		BALANCE	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

ACCOUNT NO. VS *6095	DATE OF CHARGE 10/17/2019	FOLIO NO. / CHECK NO. 38976 A
CARD MEMBER NAME KALIFEH, PHYLLIS	AUTHORIZATION 08325G	INITIAL
ESTABLISHMENT NO. LOCATION	PURCHASES SERVICES	
	TAXES	
	TIPS MISC.	
CARD MEMBERS SIGNATURE X	TOTAL AMOUNT	-119.00 PAYMENT DUE UPON RECEIPT

Phyllis Kalifeh

From: Customerservice@enterprise.com
Sent: Friday, October 18, 2019 9:26 AM
To: Phyllis Kalifeh
Subject: ENTERPRISE RENTAL AGREEMENT 7DD9ZR

ENTERPRISE LEASING COMPANY - SOUTH CENTRAL, 3404 MAHAN DR, TALLAHASSEE, FL 323085667 (850) 878-1500

RENTAL AGREEMENT REF#
558278 7DD9ZR

SUMMARY OF CHARGES

RENTER
KALIFEH, PHYLLIS

DATE & TIME OUT
10/16/2019 08:55 AM
DATE & TIME IN
10/17/2019 06:00 PM

BILLING CYCLE
24-HOUR

VEH #1 2019 DODG GCAR SXT
VIN# 2C4RDGCG0KR672128
LIC# KZH6396
MILES DRIVEN 371

RATE SOURCE ACCOUNT
STATE OF FLORIDA OEU

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	10/16 - 10/17	2	DAY	\$34.18	\$68.36
REFUELING CHARGE	10/16 - 10/17				\$0.00
Subtotal:					\$68.36

Taxes & Surcharges

FL WASTE TIRE & BATTERY FEE	10/16 - 10/17	2	DAY	\$0.02	\$0.04
VEHICLE LICENSE FEE RECOVERY	10/16 - 10/17	2	DAY	\$0.80	\$1.60

Total Charges: \$70.00

Bill-To / Deposits

DEPOSITS (\$70.00)

Total Amount Due \$0.00

PAYMENT INFORMATION

AMOUNT PAID
\$70.00

TYPE
Visa

CREDIT CARD NUMBER
xxxxxxxxxxxx6095

Phyllis Kalifeh
10-18-19

SHOPPING AT SHELL

57525864005
SHELL
4991 GATE PARKWAY
JACKSONVILLE FL 32

10/16/2019 8:49:26 PM
TRAN# 1499396
87-Reg
PUMP NO. 02
GALLONS 10.073
PRICE/GAL \$2.479
FUEL TOTAL \$24.97

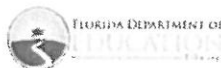
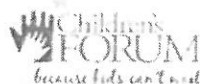
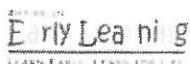
TAX \$0.00
TOTAL AMOUNT \$24.97

XXXX XXXX XXXX 6095
VISA
Swiped
APPROVED
AUTH # 02734G
INV # 331165

THANK YOU FOR

Heather
10-16-19

makerspace



code.org

Mentor
Notes

Transition to Kindergarten Summit
Duval
October 17, 2019

MSELs
TAB

MELD

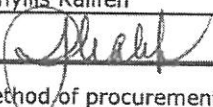
9:00 am	Kick-Off	Shana Beiro
9:15 am	ELC & School District Welcome	Duval County Representatives
9:30 am	Overview and Anticipated Outcomes	Phyllis Kalifeh
9:45 am	Child and Teacher Perspective Videos	Lisa Roberts
10:00 am	Florida Institute of Education (FIE) - University of North Florida	Dr. Cheryl Fountain & Dr. Tiffany Ohlson
10:25 am	Break	All
10:35 am	Leon County Schools – ECE Programs	Brooke Brunner
11:00 am	Transition Resources & Best Practices	Melissa Clements
11:20 am	Local Transition Needs Assessment (Duval)	Melissa Clements
11:40 am	Small Group Collaboration	Lisa Roberts
12:00 pm	Lunch Break (on your own)	All
1:30 pm	Small Group Collaboration Cont.	Lisa Roberts
2:45 pm	Groups Share	Lisa Roberts
3:00 pm	Closing Statements	Phyllis Kalifeh

State of Florida Authorization for Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters: TALLAHASSEE		Date: 9/26/19	
Department:		Division:		Distribution or Fund:		%	
Purpose of Trip: PRE-K TO K Transition Summit							
Destination: BALTIMORE, MD							
Conference or convention travel: Explanation of benefits accruing to the State of Florida							
Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.							
Total Estimated Meals & Per Diem:				\$ 100.00		Total Days 3	
Registration Fee:				\$ -		Return Date 1/9/2020	
Transportation:				\$ 100.00		Return Time 6:30:00 PM	
Hotel Name Home 2 Suites		Confirm Departing Flight Airline		Rate Time Time		Nights Returning Flight Cost	
Flights		1		\$ 119.00		Cost	
TOTAL ESTIMATED COST FOR TRIP				\$ 219.00		Comments:	
I hereby certify that travel as shown above is to be incurred in connection with official business of the State							
Signed: 				Approved by Supervisor:			
Date: 9/26/19				Approved Agency Head: 			
Date:				Date:			

[illegible]

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information					
Acct. No. (if applicable)				Vendor ID			For Fiscal Use		
Purchase Description	Florida Chamber Foundation			Credit Card Payments					
				Credit Card Name:			Last 4		
				Checks/EFTs					
				Vendor Name	Capital One Credit Card				
				Street Address					
Purchase/Service Date	10/28/19	to	10/29/19	City	State	Zip			
Requestor's Name/Dept	Phyllis Kalifeh			Phone					
Department Approval				Invoice #					
For purchases over \$2,500, select method of procurement				☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____					

Purchase Information		
Distribution Code	Item(s) Description	Amount
	Hotel	\$261.00
	Rental Car	\$ 138.30
	Agency Charged Gas	\$ 29.93
	Registration	\$ 530.00
Total		\$ 698.23

Expense Coding Info	
GL Code	
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal	_____
CEO(>\$1,000)	_____



Hyatt Regency Grand Cypress
One Grand Cypress Blvd
Orlando, FL 32836
Tel: 407-239-1234
Fax: 407-239-3800
grandcypress.hyatt.com

INVOICE

Phyllis Kalifeh
2807 Remington Green Cir
Tallahassee, FL 32308
United States

Room No. 0525
Arrival 2019-10-28
Departure 2019-10-29
Page No. 1 of 1
Folio Window 1
Folio No. 19742106

Confirmation No. 4370767501
Group Name 2019 Future of FL Forum

Date	Description	Charges	Credits
10-28-2019	Deposit Transferred at C/I		
10-28-2019	Group Room		-257.63
10-28-2019	Valet Parking	229.00	
10-28-2019	Resort Fee	22.00	
10-29-2019	Visa XXXXXXXXXXXXX6095	10.00	
			-3.37 ✓

Total 261.00 -261.00

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: XXXXXX309U
Bonus Codes:
Qualifying Nights: 1
Eligible Spend: 251.00
Redemption Eligible: 22.00

Summary Invoice, please see front desk for eligibility details.

OH THANK HEAVEN
FOR 7-ELEVEN.

7-ELEVEN
13407 APOKA-VINELAN
ORLANDO FL
PHONE #4072390093
STORE #24607
TID: 00072460741 08
VISA
*****6095
REF# 92000 09 016 5
10/28/2019 20:29:03

PUMP 3
GRADE RUL
GALLONS 12.172
PRICE/GAL \$ 2.459
FUEL SALE \$ 29.93 ✓

APPROVED 07097G

THANKS FOR
YOUR BUSINESS.



Rental Agreement Summary

RA #: 7H0NBT
Renter: PHYLLIS KALIFEH



Dates & Times

Pickup

Oct 25, 2019
9:33 AM



Location

3404 MAHAN DR
TALLAHASSEE, FL
32308-5667
0506781500

One Way Rental

Return Location

Oct 29, 2019
12:06 PM

1 JEFF FUQUA BOULEVARD
ORLANDO, FL 32827
0449510601



Vehicle

Make/Model: NISSA/ALTI
Color: BLACK
Car Class Driven: FCAR
Car Class Charged: FCAR
Miles In: 30694 Miles Out: 29916
Mileage: 778
Fuel In: Full Fuel Out: Full
License: 5N18A9 State/Province: TN
Unit #: 7RPFXX Vehicle #: KC147990



Charges

Price/Unit Total

Renter Charges

TIME & DISTANCE	4 @ \$28.68 / DAY	\$114.72
10/25/2019 - 10/29/2019		
TIME & DISTANCE	2 @ \$9.74 / HOUR	\$19.48
10/29/2019 - 10/29/2019		
CDW INCLUDED		INCLUDED
RAP		INCLUDED
FL WASTE TIRE \$	4 @ \$0.02 / DAY	\$0.08
BATTERY FEE		
VEHICLE LICENSE	4 @ \$0.00 / DAY	\$0.00
FEE RECOVERY		
FL WASTE TIRE \$	1 @ \$0.02 / DAY	\$0.02
BATTERY FEE		
VEHICLE LICENSE	1 @ \$0.00 / DAY	\$0.00
FEE RECOVERY		

Total Charges: \$138.30 ✓

Charge To: VISA xxxx6095
APN: 4341504954414C204F4E452056495341
AID: A0000000031010
Verified: Signature
Entry: Manual
TSI: E000

Amount Due: \$0.00

Subject to Audit
Your loyalty number is 7XPHVXX
For Reservations: 1-800-RENT-A-CAR

**Hyatt Regency Grand Cypress**

One Grand Cypress Blvd

Orlando, FL 32836

Tel: 407-239-1234

Fax: 407-239-3800

grandcypress.hyatt.com**INVOICE**

Phyllis Kalifeh
2807 Remington Green Cir
Tallahassee, FL 32308
United States

Confirmation No. 4370767501

Group Name 2019 Future of FL Forum

Room No. 0525

Arrival 2019-10-28

Departure 2019-10-29

Page No. 1 of 1

Folio Window 4

Folio No.

Date	Description	Charges	Credits
10-28-2019	State Sales Tax	14.89	
10-28-2019	Occupancy Tax	13.74	
10-28-2019	Parking Tax	1.43	
10-28-2019	Resort Fee Sales Tax	0.65	
10-28-2019	Resort Fee Occupancy Tax	0.60	
10-29-2019	State Sales Tax Exempt	-14.89	
10-29-2019	Occupancy Tax Exempt	-13.74	
10-29-2019	Resort Fee Sales Tax - Exempt	-0.65	
10-29-2019	Parking Tax - Exempt	-1.43	
10-29-2019	Resort Fee Occupancy Tax - Exempt	-0.60	
Total		0.00	0.00
Guest Signature		Balance	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: XXXXXX309U

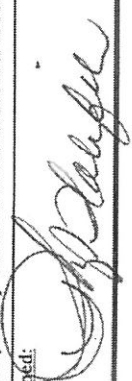
Bonus Codes:

Qualifying Nights: 1

Eligible Spend: 251.00

Redemption Eligible: 22.00

Summary Invoice, please see front desk
for eligibility details.

State of Florida Authorization to Incur Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters:		Date: 9/24/19	
Department:		Division: TALLAHASSEE		Distribution of Fund:		%	
Purpose of Trip: FUTURE OF FLORIDA FORUM, FLORIDA CHAMBER							
Destination:		Departure Date 10/28/2019		Return Date 10/29/2019		Total Days 2	
Conference or convention travel: Explanation of benefits accruing to the State of Florida Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.		Departure Time 6:00:00 AM		Return Time 7:00:00 PM		Trip Number	
Total Estimated Meals & Per Diem:		\$ 116.00					
Registration Fee:		\$ 530.00					
Transportation:		\$ 120.00					
Hotel	Hotel Name Hyatt Regency	Confirm	Rate 229	Nights 1	Cost \$ 229.00		
Flights	Airline	Departing Flight	Time	Returning Flight	Time	Cost \$ -	
TOTAL ESTIMATED COST FOR TRIP		\$ 995.00					
Comments:							
I hereby certify that travel as shown above is to be incurred in connection with official business of the State							
Signed: 		Approved by Supervisor:		Date: 9/24/19		Approved-Agency Head: 	

Class A travel – Continuous travel of 24 hours or more away from official headquarters.
Class B travel – Continuous travel of less than 24 hours which involves overnight absence from official headquarters.
Class C travel – Travel for short or day trips where the traveler is not away from his official headquarters overnight.

Breakfast — when travel begins before 8 a.m. and extends beyond 8 a.m.
Lunch — when travel begins before 12 Noon and extends beyond 2 p.m.
Dinner — when travel begins before 8 p.m. and extends beyond 8 p.m. or when travel occurs during night-time hours due to special assignment

NOTE: No allowance shall be made for meals when travel is confined to the city or town of official headquarters or immediate vicinity except assignments of official business outside the traveler's regular place of employment if travel expenses are approved and such special approval is noted on the travel voucher. Rate of Per Diem and Meals shall be those prescribed by Section 112.081, Florida Statutes.

Non-reimbursable items may not be charged on the State of Florida Purchasing Card. Inadvertent non-reimbursable charges are to be deducted from the travel reimbursement claimed on the reverse side of this form on the line "Less Non-reimbursable Items Included on Purchasing Card" and the above "Non-reimbursable Items" section of "State of Florida Purchasing Card Charges" section above must be completed.

Per diem shall be completed at one-fourth of authorized rate for each quarter or fraction thereof. Travel over a period of 24 hours or more will be calculated on the basis of 8-hour cycles, beginning at midnight; less than 24-hour travel will be calculated on the basis of 8-hour cycles, beginning at the hour of departure from official headquarters. Hour of departure and hour of return should be shown for all travel. When claiming per diem, the meal allowance columns should not be used. Claims for actual lodging at single occupancy rate plus meal allowances should be put in the "Per Diem or Actual Lodging Expenses" column and include the appropriate meal allowances in the "Meals for Class A & B Traveler" column. Claims for meals allowance involving travel that did not require the traveler to be away from headquarters overnight should be included in the "Class C Meals" column. "Victory travel" must appear in the separate column. When travel is by common carrier and billed directly to the traveler, the amount and description should be included in the "Other Expenses" column. A copy of the ticket or invoice should be completed. If travel is by common carrier and the carrier is paid by the State of Florida, then the "Travel Performed by Common Carrier or State Vehicle" section above should be completed. The name of the common carrier should be inserted in the "Map Mileage Claimed" column in these instances. Justification must be provided for use of a noncontract airline (or one offering equal or lesser rates than the contract airline) or rental car (or one having lower net rate) when contract carriers are available. Additionally, justification must be provided for use of a rental car larger than a Class "B" car. If travel is performed by the use of a State-owned vehicle, the word "State" should be inserted in the "Map Mileage Claimed" column on the reverse side of this form, and the "Map Mileage Claimed" column on the reverse side of this form, and the above section designated as "State of Florida Purchasing Card Charges" should be completed. If lodging is paid by the use of the State of Florida Purchasing Card, the words "Purchasing Card" should be inserted in the "Per Diem or Actual Lodging Expenses" column on the reverse side of this form, and the above section designated as "State of Florida Purchasing Card Charges" should be completed. Incidental travel expenses which may be reimbursed include: (a) reasonable taxi fares; (b) ferry fares and bridge, road, and tunnel tolls; (c) storage and parking fees; (d) telephone and telegraph expenses; (e) convention or conference registration fee. If meals are included in the registration fee, per diem should be reduced accordingly. Receipts should be obtained when required. The official Department of Transportation map should be used in computing mileage from point of origin to destination whenever possible. When any State employee is stationed in any city or town for over 30 days continuous work days, such city or town shall be deemed to be his official headquarters and he shall not be allowed per diem or subsistence after that period of 30 continuous work days has elapsed, unless extended by the approval of the agency head. If travel is to a conference or convention, the "Statement of Benefits to the State" section must be completed or a copy of the Authorization to Incur Travel Expense, Form DFA-AA-13, must be attached. Additionally, a copy of a agenda and registration receipt must be attached. Any fraudulent claim for mileage, per diem or other travel expense is subject to prosecution as a misdemeanor.

Purchase Order

Purchase Information		
Distribution Code	Item(s) Description	Amount
Forum	Personal Expenses	\$124.84
		Total \$ 124.84

Expense Coding Info	
GL Code	
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal	
CEO(>\$1,000)	

Form DES-AA-15 (Rev. 07/05)

FLORIDA'S TURNPIKE ENTERPRISE

CUSTOMER TOLL RECEIPT

Interstate 4

PLAZA 003140 LANE 04
COLL 8171
TOLL DUE 1.00
PAID 1.00 CHANGE 0.00
PAY TYPE CASH
10/28/19-09:47:09.334

You would have saved \$0.46 at
this Toll Plaza by using SUNPASS

Available at Publix, CVS,
Walgreens, AMSCOT, AAA and
www.SUNPASS.com

FLORIDA'S TURNPIKE ENTERPRISE

CUSTOMER TOLL RECEIPT

Beachline ML

PLAZA 003200 LANE 01
COLL C104
TOLL DUE 2.50
PAID 2.50 CHANGE 2.50
PAY TYPE CASH
10/29/19-11:54:46.236

You would have saved \$0.57 at
this Toll Plaza by using SUNPASS

Available at Publix, CVS,
Walgreens, AMSCOT, AAA and
www.SUNPASS.com

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

Purchase Order

Purchase Order Information				Vendor Information					
Acct. No. (if applicable)				Vendor ID			For Fiscal Use		
Purchase Description	<i>TKK Orlando - Haines City</i> Travel Expenses			Credit Card Payments					
				Credit Card Name:			Last 4		
				Checks/EFTs					
				Vendor Name	Capital One				
				Street Address					
Purchase/Service Date	11/5/19	to	11/6/19	City		State	Zip		
Requestor's Name/Dept	Phyllis Kalifeh			Phone					
Department Approval	<i>[Signature]</i>			Invoice #					
For purchases over \$2,500, select method of procurement ☐ 3 Quotes ☐ Invitation to Bid ☐ Request for Proposal ☐ Invitation to Negotiate ☐ Sole Source ☐ Other: _____									

Purchase Information		
Distribution Code	Item(s) Description	Amount
TKK	Hotel	\$143.10
TKK	Rental Car	\$ 55.63
TKK	Agency Charged Gas	N/A
	Registration Fee (includes room and some meals)	\$ -
Total		\$ 198.73

Expense Coding Info	
GL Code	
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal	_____
CEO(>\$1,000)	_____



HAMPTON INN WINTER HAVEN-FL
HAMPTON INN WINTER HAVEN, 202 CYPRESS
GARDENS BLVD.
WINTER HAVEN, FL 33880
United States of America
TELEPHONE 863-299-9251 • FAX 863-401-9388
Reservations
www.hamptoninn.com or 1 800 HAMPTON

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

Room No: 202/SXBL
Arrival Date: 11/5/2019 4:38:00 PM
Departure Date: 11/6/2019 7:14:00 AM
Adult/Child: 2/0
Cashier ID: LENBAS
Room Rate: 143.10
AL:
HH # 610503288 GOLD
VAT #
Folio No/Che 328244 A

Confirmation Number: 55134977

HAMPTON INN WINTER HAVEN-FL 11/6/2019 7:14:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
11/6/2019	952888	GUEST ROOM EXEMPT	\$143.10
11/6/2019	952889	VS *6095	(\$143.10)
BALANCE			\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

THANK YOU FOR STAYING HERE AT THE HAMPTON INN WINTER HAVEN! WE LOVED HAVING YOU HERE, AND WE LOOK FORWARD TO SEEING YOU BACK! ENJOY YOUR DAY!

CREDIT CARD DETAIL

APPR CODE	04757G	MERCHANT ID	0194565500
CARD NUMBER	VS *6095	EXP DATE	08/23
TRANSACTION ID	952889	TRANS TYPE	Sale



Rental Agreement #: 6521820625

Account Number: Department Of Education

PICK-UP

Nov 5, 2019 at 3:44 PM

Orlando Airport

1 Jeff Fuqua Boulevard

Orlando, FL, 32827

RETURN

Nov 6, 2019 at 7:51 AM

Haines City

511 U.S. Hwy 17-92 W

Haines City, FL, 33844

Final Total

\$55.63

or correction, the "Statement of Beginning to the State" section must be completed or a copy of the Authorization to Incur Travel Expenses, Form DFS-AA-13, must be attached. Additionally, a copy of a agenda and registration receipt must be attached. Any fraudulent claim for mileage, per diem or other travel expenses is subject to prosecution as a misdemeanor.

Purchase Order

For purchases over \$2,500, select method of procurement

Total	\$ 99.00
--------------	-----------------

Approvals	
Fiscal	
CEO(>\$1,000)	

[illegible]

State of Florida Authorization to Incur Travel Expenses		Name: PHYLLIS KALIFEH		Official Headquarters: TALLAHASSEE		Date: 9/26/19													
Department:		Division:		Distribution or Fund:		%													
Purpose of Trip: Transition to Kindergarten Summit																			
Destination: HAINES CITY, FL																			
Conference or convention travel: Explanation of benefits accruing to the State of Florida				Departure Date		Return Date													
Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.				11/5/2019		11/6/2019													
Total Estimated Meals & Per Diem:				\$ 143.10		Total Days 2													
Registration Fee:				\$ -		Trip Number													
Transportation:				\$ 50.00		Return Time 8:00:00 PM													
<table border="1"> <thead> <tr> <th>Hotel</th> <th>Hotel Name</th> <th>Confirm</th> <th>Rate</th> <th>Nights</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>2 Included in registration</td> <td>\$ -</td> </tr> </tbody> </table>				Hotel	Hotel Name	Confirm	Rate	Nights	Cost					2 Included in registration	\$ -	Departure Time 3:00:00 PM			
Hotel	Hotel Name	Confirm	Rate	Nights	Cost														
				2 Included in registration	\$ -														
<table border="1"> <thead> <tr> <th>Flights</th> <th>Airline</th> <th>Departing Flight</th> <th>Time</th> <th>Returning Flight</th> <th>Time</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Flights	Airline	Departing Flight	Time	Returning Flight	Time	Cost								Trip Number	
Flights	Airline	Departing Flight	Time	Returning Flight	Time	Cost													
TOTAL ESTIMATED COST FOR TRIP \$ 193.10																			
Comments:																			
I hereby certify that travel as shown above is to be incurred in connection with official business of the State																			
Signed: 		Approved by Supervisor:		Date: 9/26/19		Approved Agency Head:													
Date:		Date:		Date:		Date:													

Breakfast — when travel begins before 6 a.m. and extends beyond 8 a.m.
Lunch — when travel begins before 12 Noon and extends beyond 2 p.m.
Dinner — when travel begins before 6 p.m. and extends beyond 8 p.m. or when travel occurs during night-time hours due to special assignment

GENERAL INSTRUCTIONS

- Class A travel – Continuous travel of 24 hours or more away from official headquarters.
- Class B travel – Continuous travel of less than 24 hours which involves overnight absence from official headquarters.
- Class C travel – Travel for short or day trips where the traveler is not away from his official headquarters overnight

NOTE: No allowance shall be made for meals when travel is confined to the city or town of official headquarters or immediate vicinity except assignments of official business outside the traveler's regular place of employment if travel expenses are approved and such special approval is noted on the travel voucher. Rate of Per Diem and Meal shall be those prescribed by Section 112.061, Florida Statutes.

Non-reimbursable items may not be charged on the State of Florida Purchasing Card. Inadvertent non-reimbursable charges are to be deducted from the travel reimbursement claimed on the reverse side of this form on the line "Less Non-reimbursable Items Included on Purchasing Card" and the above "Non-reimbursable Items" section of "State of Florida Purchasing Card Charges" section above must be completed.

Per diem shall be completed at one-fourth of authorized rate for each quarter of fraction thereof. Travel over a period of 24 hours or more will be calculated on the basis of 8-hour cycles. Beginning at midnight; less than 24-hours travel will be calculated on the basis of fraction thereof, beginning at the hour of departure from official headquarters. Hour of departure and hour of return should be shown for all travel. When claiming per diem, the meal allowance columns should not be used. Claims for actual lodging at single occupancy rate plus meal allowances should be put in the "Per Diem or Actual Lodging Expenses" column and include the appropriate meal allowances in the "Meals for Class A & B Travel" column. Claims for meals allowance involving travel that did not require the traveler to be away from headquarters overnight should be included in the "Class C Meals" column. Vicinity travel must appear in the separate column. When travel is by common carrier and billed directly to the traveler, the amount and description should be included in the "Other Expenses" column. A copy of the ticket or invoice should be attached to this form. If travel is by common carrier and billed directly to the State agency, then the "Travel Performed by Common Carrier or State Vehicle" section above should be completed. If travel is by common carrier and the travel is paid by the use of the State of Florida Purchasing Card, then the "State of Florida Purchasing Card Charges" section above should be completed. The name of the common carrier should be inserted in the "Mileage Claimed" column in these instances. Justification must be provided for use of a noncontracted airline (or one offering equal or lesser rates than the contract airline) or rental car (or one having lower net rate) when contracted carriers are available. Additionally, justification must be provided for use of a rental car larger than a Class "B" car, if travel is performed by the use of a State-owned vehicle, the word "State" should be inserted in the "Mileage Claimed" column on the reverse side of this form, and the above section designated as "Travel Performed by Common Carrier or State Vehicle" should be completed. If lodging is paid by the use of the State of Florida Purchasing Card, the words "Purchasing Card" should be inserted in the "Per Diem or Actual Lodging Expenses" column on the reverse side of this form, and the above section designated as "State of Florida Purchasing Card Charges" should be completed. Incidental travel expenses which may be reimbursed include: (a) reasonable fare; (b) ferry fares and bridge, road, and tunnel tolls; (c) storage and parking fees; (d) telephone and telegraph expenses; (e) convention or conference registration fee. If meals are included in the registration fee, per diem should be reduced accordingly. Receipts should be obtained when required. The official Department of Transportation map should be used in computing mileage from point of origin to destination whenever possible. When any State employee is stationed in any city or town for over 30 days continuous work days, such city or town shall be deemed to be his official headquarters and he shall not be allowed per diem or subsistence after the period of 30 continuous work days has elapsed, unless extended by the approval of the agency head. If travel is to a conference or convention, the "Statement of Benefits to the State" section must be completed or a copy of the Authorization to Incur Travel Expense, Form DFS-AA-113, must be attached. Additionally, a copy of a agenda and a confirmation receipt must be attached. Any fraudulent claim for mileage, per diem or other travel expense is subject to prosecution as a misdemeanor.

Purchase Order

Purchase Information		
Distribution Code	Item(s) Description	Amount
TKK	Hotel	\$109.00
TKK	Rental Car	\$70.00
TKK	Agency Charged Gas	\$54.27
	Registration Fee (includes room and some meals)	\$-
	Total	\$233.27

Expense Coding Info	
GL Code	
Fund	
Audit	
FAS	
Function	
Program	
Activity	
Department	

Approvals	
Fiscal	
CEO(>\$1,000)	

5049 CORPORATE WOODS DRIVE
PENSACOLA, FL 32504
TELEPHONE 850-474-3777 • FAX 850-474-3531

KALIFEH, PHYLLIS
5419 PIMLICO DRIVE
TALLAHASSEE FL 32309
UNITED STATES OF AMERICA

402/QSTN
11/11/2019 5:38:00 PM
11/12/2019 7:33:00 AM

1/0
109.00

Rate Plan:
HH #
AL:
Car:

GVT
610503288 GOLD

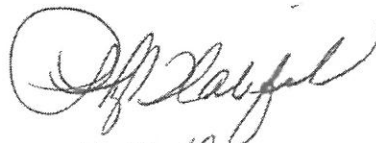
Confirmation Number: 91761922

11/12/2019

11/11/2019	1173470	GUEST ROOM EXEMPT	\$109.00
11/12/2019	1173516	VS *6095	(\$109.00)
		BALANCE	\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

Introducing Suite Selection. Check in online at homewoodsuites.com and choose the floor, the location and the suite you'll call home. Check out a demonstration at suiteselectiondemo.com.


11-12-19

VS *6095

11/12/2019

271680 A

KALIFEH, PHYLLIS

04553G

THANK YOU FOR CHOOSING HOMEWOOD SUITES

-109.00

From: Customerservice@enterprise.com
Subject: ENTERPRISE RENTAL AGREEMENT 7NG58J
Date: Nov 13, 2019 at 7:33:54 AM
To: Phyllis Kalifeh
pkalifeh@thechildrensforum.com

ENTERPRISE LEASING COMPANY - SOUTH CENTRAL, 3404 MAHAN DR, TALLAHASSEE, FL 323085667 (850) 878-1500

RENTAL AGREEMENT REF#

560133 7NG58J

RENTER

KALIFEH, PHYLLIS

DATE & TIME OUT

11/11/2019 09:23 AM

DATE & TIME IN

11/13/2019 07:07 AM

BILLING CYCLE

24-HOUR

VEH

#1 2019 DODG GCAR SXT

VIN# 2C4RDGCG7KR622679

LIC# LSC9822

MILES DRIVEN 441

RATE SOURCE ACCOUNT

DEPARTMENT OF EDUCATION

CLAIM INFO

PKALIFEH@THECHILDRENSFORU

SUMMARY OF CHARGES

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	11/11 - 11/13	2	DAY	\$34.18	\$68.36
REFUELING CHARGE	11/11 - 11/13				\$0.00
Subtotal:					\$68.36

Taxes & Surcharges

FL WASTE TIRE & BATTERY FEE	11/11 - 11/13	2	DAY	\$0.02	\$0.04
VEHICLE LICENSE FEE RECOVERY	11/11 - 11/13	2	DAY	\$0.80	\$1.60
Total Charges:					\$70.00

Bill-To / Deposits

DEPOSITS (\$70.00)

Total Amount Due \$0.00

PAYMENT INFORMATION

AMOUNT PAID	TYPE	CREDIT CARD NUMBER
\$70.00	Visa	xxxxxxxxxxxx6095


11-12-19

PAN FOOD STORE #3
2290 CAPITAL CIR NE
TALLAHASSEE FL 3230
850-386-6888

CARY116601
PAN FOOD 3
2290 CAP CIR NE
TALLAHASSEE FL

DATE 11/12/19 19:13
TRAN# 9097185
PUMP# 09
SERVICE LEVEL: SELF
PRODUCT: UNLEADED
GALLONS: 3.782
PRICE/G: \$ 2.359
FUEL SALE \$ 8.92
CREDIT \$8.92

VISA
XXXXXXXXXXXX6095
Auth #: 000130
Resp Code: 000
Stan: 10001491282
Reference: 45391

SITE ID: CARY116601

THANK YOU
HAVE A NICE DAY

Thanks For Shopping
Store #0152
2102 S Waukesha St
Bonifay FL
32425850-547-4258
Term: 00666724
Appr: 032506

Unld_Regular
PUMP 03
VOLUME 17.583
PRICE/G \$2.579
GAS TOTAL \$45.35

TAX \$0.00
TOTAL \$45.35

Visa
Swiped
Type:
Completion Force
Sale
Resp: APPROVED
Card Num :
XXXXXXXXXXXX6095
Bat#: 20191112958
Seq#: 9032
Ref :
93165801158830931681
2816744093M5C
00010000 2

11/12/2019 16:34:38

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

Want to be part of a
Team and make a
DIFFERENCE? come
for a job, stay for
a career!
Apply Now

Thank you for
raising over
\$800,000 for
Veterans during
our DAV Giving
Campaign!

Mr. Laugel
11/12/19