



## PRESIDENT & CEO TRAVEL AND EXPENSE SUMMARY

The table below represents travel that has occurred for the past quarter or is known or planned to occur within the next couple of months.

DATES	PURPOSE	LOCATION	COSTS
02/09/2022	Children's Week Luncheon for volunteer staff	Tallahassee	\$149.15
02/09/2022	Children's Week Luncheon for volunteer staff	Tallahassee	\$102.83
02/15/2022	Business Lunch with BOD L. Pintacuda & Erin S.	Tallahassee	\$ 61.66
02/18/2022	Frames for Children's Week		\$ 89.96
02/28/2022	Prints & Posters for Children's Week		\$30.95
02/28/2022	NAEYC Membership		\$150.00
03/02/2022	Supplies		\$27.71
03/06/2022	Drop Box Annual Fee		\$199.00
03/20/2022	ADOBE Pro Subscription		\$179.88
03/21/2022	Form Swift Document Builder		\$89.00
03/23/2022	Supplies		\$14.99
03/23/2022	CEO Facebook Ad		\$189.96
04/01/2022	Avis Rental/ ACEE Conference Presentation	Winter Garden, FL	\$92.45
04/02/2022	Gasoline/ACEE Conference	Winter Garden, FL	\$37.38
04/02/2022	Gasoline/ACEE Conference	Tallahassee	\$21.90
06/06/2022	FAN Executive Committee Meeting	Jacksonville, FL	\$68.80
06/07/2022	FAN Executive Committee Meeting	Tallahassee	\$61.83

The expense summary of the CEO was provided to the Forum board of directors for their review. It represents expenses that are both reasonable and necessary for the performance of the CEO duties on behalf of the organization and is thereby approved.

July 7, 2022

Date

Robert Buesing, Chair  
Children's Forum Board of Directors

Payee Capital One  
Vendor ID 6427

Account #:

22-01081  
5/4/2022

Invoice	Description	Discount	Amount
22-PO-28938	Adobe Pro Subscription	\$0.00	\$179.88
22-PO-28939	Form Swift Document Builder (Annual Subscription)	\$0.00	\$89.00
22-PO-28940	Supplies	\$0.00	\$14.99
22-PO-28941	CEO AD Facebook	\$0.00	\$189.96
22-PO-28942	Travel Expenses 4/1-4/3/22 auto rental, Gas	\$0.00	\$151.65
Total :		\$0.00	\$625.48

22-01081

\*\*\*\*Six Hundred Twenty Five and 48/100 Dollars

5/4/2022

\$625.48

Capital One  
PO Box 60599  
City of Industry, CA 91716-0599

Payee Capital One  
Vendor ID 6427

Account #:

22-01081  
5/4/2022

Invoice	Description	Discount	Amount
22-PO-28938	Adobe Pro Subscription	\$0.00	\$179.88
22-PO-28939	Form Swift Document Builder (Annual Subscription)	\$0.00	\$89.00
22-PO-28940	Supplies	\$0.00	\$14.99
22-PO-28941	CEO AD Facebook	\$0.00	\$189.96
22-PO-28942	Travel Expenses 4/1-4/3/22 auto rental, Gas	\$0.00	\$151.65
Total :		\$0.00	\$625.48

Payment Information	
Payment Due Date <b>May 03, 2022</b>	For online and phone payments, the deadline is 8pm ET.
New Balance <b>\$625.48</b>	Minimum Payment Due <b>\$15.00</b>
<p><b>LATE PAYMENT WARNING:</b> If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 29.65%.</p> <p><b>MINIMUM PAYMENT WARNING:</b> Even if you make no more charges with this card, if you make only the minimum payment each month we estimate you will never pay off the balance shown on this statement because your payment will be less than the interest charged each month.</p> <p>If you make more than the minimum payment each period, you will pay less in interest and pay off your balance sooner. For example, if you instead paid \$22.00 per month, you would pay off the balance shown on this statement in around 3 years.</p> <p>If you would like information about credit counseling services, call 1-888-326-8055.</p>	

Account Summary	
Previous Balance	\$813.51
Payments	- \$813.51
Other Credits	\$0.00
Transactions	+ \$625.48
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
<b>New Balance</b>	<b>= \$625.48</b>
Credit Limit	\$12,000.00
Available Credit (as of Apr 08, 2022)	\$11,374.52
Cash Advance Credit Limit	\$12,000.00
Available Credit for Cash Advances	\$11,374.52

Rewards Summary	Rewards as of: 04/07/2022	
<b>Rewards Balance</b> <b>\$134.17</b>	Track and redeem your rewards with our mobile app or on <a href="http://capitalone.com">capitalone.com</a>	
Previous Balance	Earned This Period	Redeemed this period
\$121.65	\$12.52	\$0.00

**Account Notifications**

**i** You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your Scheduled Payment Date. If your payment is more than the current balance on your due date, we will only debit the current balance.


Pay or manage your account at [capitalone.com](http://capitalone.com)

Customer Service: 1-800-867-0904

See reverse for Important Information



PHYLLIS K KALIFEH  
 CHILDREN'S FORUM  
 SUITE 200/FISCAL DEPARTMENT  
 1211 GOVERNORS SQUARE BLVD  
 TALLAHASSEE, FL 32301-2993



Save time, stay informed. Discover new features with the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **May 03, 2022**

Account ending in 6095

New Balance	Minimum Payment Due	Amount Enclosed
<b>\$625.48</b>	<b>\$15.00</b>	\$ _____

Capital One  
 P.O. Box 60599  
 City of Industry CA 91716-0599  


Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

**Transactions**

Visit [capitalone.com](https://capitalone.com) to see detailed transactions.

**PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
Apr 3	Apr 4	CAPITAL ONE AUTOPAY PYMTAuthDate 03-Apr	\$813.51

**PHYLLIS K KALIFEH #6095: Transactions**

Trans Date	Post Date	Description	Amount
Mar 20	Mar 21	ADOBE ACROPRO SUBS408-536-6000CA	\$179.88 ✓
Mar 22	Mar 22	FORMSWIFT.COM/CHARGE888-311-2977CA	\$89.00 ✓
Mar 23	Mar 24	MICHAELS STORES 1551TALLAHASSEEFL	\$14.99 ✓
Mar 31	Apr 1	FACEBK FA2H8DPMD2650-5434800CA	\$189.96 ✓
Apr 2	Apr 4	PILOT_04556WILDWOODFL	\$37.30 ✓
Apr 2	Apr 4	CIRCLE K 05176TALLAHASSEEFL	\$21.90 ✓
Apr 3	Apr 4	AVIS RENT-A-CARTALLAHASSEEFL	\$92.45 ✓

*TRA* ✓

**PHYLLIS K KALIFEH #6095: Total Transactions** **\$625.48**

**Total Transactions for This Period** **\$625.48**

**Fees**

Trans Date	Post Date	Description	Amount
<b>Total Fees for This Period</b>			<b>\$0.00</b>

**Interest Charged**

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
<b>Total Interest for This Period</b>	<b>\$0.00</b>

**Totals Year-to-Date**

Total Fees charged	\$0.00
Total Interest charged	\$0.00





Posted Transactions Since Your Last Statement

Account Ending in ...6095

DATE	DESCRIPTION	CATEGORY	CARD	AMOUNT
May 03	AutoPay from Synovus Bank ...0301	Payment	Phyllis K. ...6095	-\$625.48
Apr 25	Courtyard by Marriott	Lodging	Phyllis K. ...6095	\$473.31
Apr 25	Meadowmont	Gas/Automotive	Phyllis K. ...6095	\$12.29
Apr 23	AIRPORT PARKING GARAGE	Gas/Automotive	Phyllis K. ...6095	\$52.00
Apr 23	Budget Rent A Car	Car Rental	Phyllis K. ...6095	\$188.87
			Total:	\$100.99

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28938**

5

**Vendor Information Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
04/30/2022	05/12/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Adobe Pro Subscription

Unit Qty	Type	Received Qty	Account Rec'd Date	Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57550	N/A	Adobe Pro Subscription	179.88	0.000	179.88

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0045	\$0.81
004 01 01 01 100 NA 400	0.0011	\$0.20
207 01 01 01 203 NA 600	0.0311	\$5.59
480 01 01 01 404 NA 104	0.0265	\$4.77
481 01 01 01 404 NA 104	0.0642	\$11.55
482 01 01 01 404 NA 104	0.0242	\$4.35
525 01 01 01 501 NA 500	0.0618	\$11.12
628 01 01 01 301 NA 600	0.1098	\$19.75
674 01 01 01 301 NA 600	0.0369	\$6.64
673 01 01 01 301 NA 600	0.079	\$14.21
864 01 01 01 801 NA 800	0.4674	\$84.08
125 02 01 02 501 NA 500	0	\$0.00
130 01 01 01 111 NA 111	0.0173	\$3.11
304 01 01 01 600 NA 600	0.0507	\$9.12
128 01 01 01 603 NA 600	0.015	\$2.70
129 01 01 01 600 NA 500	0.0105	\$1.89

**Approval Information**

Colleen Groot Dir of Finance 05/04/2022 3:27 PM  
 Lauren Wofford Accounting 05/04/2022 1:22 PM  
 Colleen Groot Requester 05/02/2022 12:42 PM

**TOTAL \$179.88**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28908





345 Park Avenue  
 San Jose CA 95110-2704  
 United States  
 Federal Tax ID: 77-0019522

ORIGINAL

**Invoice Information**

Invoice Number 2132231861  
 Invoice Date 19-MAR-2022  
 Payment Terms Credit Card  
 Purchase Order ADB023779595  
 Order Number 5020853253  
 Customer Number 129507233  
 Currency USD

**Bill To**

**Phyllis Kalifeh**  
 Children's Forum  
 1211 Governors Square Blvd, #200  
 Tallahassee FL 32308-3752

# INVOICE

## Item Details

**Service Term: 19-MAR-2022 to 18-MAR-2023**

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65232746	Acrobat Pro DC	1	EA	179.88	179.88	0.00%	0.00	179.88

## Invoice Total

NET AMOUNT (USD)	179.88
TAXES (SEE DETAILS FOR RATES)	0.00
<b>GRAND TOTAL (USD)</b>	<b>179.88</b>

Comments:

**Billing Contact**

<https://helpx.adobe.com/contact.html>

Thank you for your business!

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

22-PO-28939

5

**Vendor Information Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
04/30/2022	05/12/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Form Swift Document Builder (Annual Subscription)

Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		56100	N/A	Form Swift Document Builder (Annual Subscription)	89.00	0.000	89.00

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0045	\$0.40
004 01 01 01 100 NA 400	0.0011	\$0.10
207 01 01 01 203 NA 600	0.0311	\$2.77
480 01 01 01 404 NA 104	0.0265	\$2.36
481 01 01 01 404 NA 104	0.0642	\$5.71
482 01 01 01 404 NA 104	0.0242	\$2.15
525 01 01 01 501 NA 500	0.0618	\$5.50
628 01 01 01 301 NA 600	0.1098	\$9.77
674 01 01 01 301 NA 600	0.0369	\$3.28
673 01 01 01 301 NA 600	0.079	\$7.03
864 01 01 01 801 NA 800	0.4674	\$41.60
125 02 01 02 501 NA 500	0	\$0.00
130 01 01 01 111 NA 111	0.0173	\$1.54
304 01 01 01 600 NA 600	0.0507	\$4.51
128 01 01 01 603 NA 600	0.015	\$1.34
129 01 01 01 600 NA 500	0.0105	\$0.93



Control No. 28909



Unit Qty	Type	Received Qty	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
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Approved

**Approval Information**

Colleen Groot	Dir of Finance	05/04/2022 3:28 PM
Lauren Wofford	Accounting	05/04/2022 1:21 PM
Colleen Groot	Requester	05/02/2022 12:47 PM

<b>TOTAL</b>	<b>\$89.00</b>
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This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

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Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28909



## Phyllis Kalifeh

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**From:** Phyllis Kalifeh  
**Sent:** Monday, March 21, 2022 5:19 PM  
**To:** Phyllis Kalifeh  
**Subject:** FW: FormSwift Order Confirmation

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**From:** FormSwift <info@formswift.com>  
**Sent:** Monday, March 21, 2022 5:08 PM  
**To:** Phyllis Kalifeh <pkalifeh@thechildrensforum.com>  
**Subject:** FormSwift Order Confirmation

You don't often get email from [info@formswift.com](mailto:info@formswift.com). [Learn why this is important](#)



## Thank You For Your Order!

This is an overview of your order

*Date of transaction:*  
03/21/2022 Name of purchaser: Phyllis Kalifeh

*Account email:*  
[pkalifeh@thechildrensforum.com](mailto:pkalifeh@thechildrensforum.com)

## Purchase details

Description
<p><b>Full Access To FormSwift Document Builder</b></p> <p>Starting today, you'll have complete access to one of the top rated legal and small business document builders on the market. Your subscription includes full access to all the features, including unlimited creation and editing of any of the documents in our member's area. Your subscription begins immediately and will renew yearly at \$89 per year.</p> <p>Do not reply directly to this email. For additional information as well as contact information, please see below.</p>

**\$89 Charged annually**

## Any issues with your order?

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**  
 22-PO-28940

5

**Vendor Information** **Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
04/30/2022	05/12/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Supplies

Qty	Unit Type	Received	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0	57300 004 01 01 01 100 NA 100	N/A	Supplies	14.99	0.000	14.99

Approved

**Approval Information**

Colleen Groot Dir of Finance 05/04/2022 3:29 PM  
 Lauren Wofford Accounting 05/04/2022 1:21 PM  
 Colleen Groot Requester 05/02/2022 12:50 PM

**TOTAL \$14.99**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4







# Michaels

Made by you™

MICHAELS STORE #1551 (850)878-5622  
1524 GOVERNORS SQ. BLVD.  
TALLAHASSEE, FL 32301  
Rewards Number: LMR90143773852

8-9645-7495-7919-9374-0128-2115-1656-0380



4069837 SALE 9749 1551 006 3/23/22 13:28  
SD FRAME 16X20 BL 400100987261 1 @ 14.99 14.99 N  
99 NONTAXABLE TOTAL  
TOTAL 14.99

ACCOUNT NUMBER \*\*\*\*\*6095  
Visa 14.99  
APPROVAL: 04344G CHIP ONLINE  
Application Label: VISA CREDIT  
AID: A000000031010  
TVR: 0080008000  
TSI: E800

This receipt expires at 60 days on 05/21/22  
Previous Michaels Rewards Balance: \$0.99

Click. Buy. Create. Shop michaels.com today!  
Get Savings & Inspiration! Text\* SIGNUP to 273283  
To Sign Up for Email & Text Messages.  
\*Msg & Data Rates May Apply  
You will receive 1 autodialed message  
with a link to join Michaels alerts.

Aaron Brothers  
Custom Framing

New! Now in Over 1,200 Michaels Stores & Online  
THANK YOU FOR SHOPPING AT MICHAELS

Dear Valued Customer:

Michaels return and coupon policies are available  
at michaels.com and in store at registers.  
\*\*\* Please be advised, effective April 15th, 2021  
Michaels will be moving from a 180 day return policy

# Childrens Forum Inc.

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

## PURCHASE ORDER

### 22-PO-28941

5

Vendor Information	Shipping Information
--------------------	----------------------

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
04/30/2022	05/12/2022	Colleen Groot	Accounting	Documents Transferred to Abila	CEO AD Facebook

Qty	Unit Type	Qty	Received Rec'd Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		52100	N/A	CEO AD Facebook	189.96	0.000	189.96

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0045	\$0.85
004 01 01 01 100 NA 400	0.0011	\$0.21
207 01 01 01 203 NA 600	0.0311	\$5.91
480 01 01 01 404 NA 104	0.0265	\$5.03
481 01 01 01 404 NA 104	0.0642	\$12.20
482 01 01 01 404 NA 104	0.0242	\$4.60
525 01 01 01 501 NA 500	0.0618	\$11.74
628 01 01 01 301 NA 600	0.1098	\$20.86
674 01 01 01 301 NA 600	0.0369	\$7.01
673 01 01 01 301 NA 600	0.079	\$15.01
864 01 01 01 801 NA 800	0.4674	\$88.79
125 02 01 02 501 NA 500	0	\$0.00
130 01 01 01 111 NA 111	0.0173	\$3.29
304 01 01 01 600 NA 600	0.0507	\$9.63
128 01 01 01 603 NA 600	0.015	\$2.85
129 01 01 01 600 NA 500	0.0105	\$1.99

### Approval Information

Colleen Groot	Dir of Finance	05/04/2022 3:29 PM
Lauren Wofford	Accounting	05/04/2022 1:21 PM
Colleen Groot	Requester	05/02/2022 12:52 PM

<b>TOTAL</b>	<b>\$189.96</b>
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This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4





# Receipt for Phyllis Kilpatrick Kalifeh

Account ID: 165341097



Invoice/Payment Date

**Mar 31, 2022, 2:32 PM**

Payment method

**Visa · 6095**

Reference Number: FA2H8DPMD2

Paid

**\$189.96 USD**

Transaction ID

**4932178920228366-9466687**

Remaining ad costs at the end of the month.

Product Type

**Facebook**

## Campaigns

**Job: President**

From Mar 20, 2022, 12:00 AM to Mar 23, 2022, 11:59 PM

**\$189.96**

Job: President

13,141 Impressions

**\$189.96**

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28942**

**Vendor Information**

**Capital One**

PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

**Shipping Information**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
04/01/2022	05/12/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Travel Expenses 4/1-4/3/22 auto rental, Gas

Qty	Unit Type	Received Rec'd Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0	53000 864 02 01 02 801 NA 800	N/A	Travel Expenses 4/1-4/3/22 auto rental, Gas	151.65	0.000	151.65

Approved

**Approval Information**

Colleen Groot	Dir of Finance	05/04/2022 3:30 PM
Cathy Hall	Contracts Mgr	05/03/2022 9:54 AM
Colleen Groot	Requester	05/02/2022 12:56 PM

**TOTAL \$151.65**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28912









State of Florida Authorization to Incur Travel Expenses	Name: Phyllis Kalifich	Official Headquarters: Children's Forum	Date: 2/1/22
Department: Administration	Division: T.E.A.C.H.	Distribution or Fund:	Teach 100 %

Purpose of Trip: Present at the ACEE Conference	Departure Date	Return Date	Total Days
Destination: Winter Garden, FL	4/1/2022	4/2/2022	1
Conference or convention travel: Explanation of benefits accruing to the State of Florida Meetings, councils, site visits, monitoring, training, summits, conferences and all activities related to the Children's Forum, Inc. and its funders' mission to ensure access, affordability and quality of early learning services for all of FL's children and families and build support systems to promote positive experiences and outcomes for young children.	Departure Time	Return Time	Trip Number

Total Estimated Meals & Per Diem: \$ 100.00

Registration Fee: \$ -


Transportation: \$ 150.00

Hotel	Hotel Name	Confirm	Rate	Nights	Cost	
	Fairfield Inn & Suites			1	\$ -	
Flights	Airline	Departing Flight	Time	Returning Flight	Time	Cost
						\$ -

**TOTAL ESTIMATED COST FOR TRIP** \$ 250.00

Comments: Conference organizers are paying for the hotel.

I hereby certify that travel as shown above is to be incurred in connection with official business of the State

Signed:  Approved by Supervisor: \_\_\_\_\_ Date: 2/1/2022

Approved-Agency Head: \_\_\_\_\_ Date: 2/1/2022

*Gasoline*

Pilot #4558  
744 E State Road 44  
Wildwood FL 32097  
(352) 748-4354  
04/02/22 11:53  
Transaction # 6039  
Auth # 044940  
VI Card #  
#####6095

Pump Gallons Price  
01 8.968 \$ 4.159

Product Amount  
Unleaded \$ 37.30

Total Sale \$ 37.30

Sale - Card Inserted

TYPE: COMPLETION  
VISA CREDIT  
AID: A0000000031010  
TVR: 0000000000  
IAD: 06010A03A0A004  
TSI: E800

IMPORTANT - Retain  
this copy for your  
records.

CUSTOMER COPY

Transaction #:  
0099006039  
Fuelin

4/2/2022 19:54:1  
Order Number:  
Circle K 2705176  
815 Kerry Forest Pk  
allahasseFL 32309  
(850) 894-9163

Term: 102  
ppr : 07148G  
INL-REG  
PUMP No. 00  
Gallons 5.503  
PRICE/G \$3.979  
TOTAL FUEL \$21.90  
TOTAL SALE \$21.90

SALE  
/isa  
Card Num : (C)  
XXXXXXXXXXXX6095  
Chip Read

USD\$ 21.90

CAPITAL ONE VISA  
AID: A0000000031010  
TVR: 0000000000  
IAD: XXXXXXXXXXXXXXX  
TSI: E800  
ARC: 00  
ARQC:  
80DE99F8B00FEB89

04/02/2022 19:52:35

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
HAVE A NICE DAY

*Shafiq*







ASSOCIATION  
OF CHRISTIAN  
EARLY EDUCATORS

## Director's Day – *United in Leadership*

**Saturday, April 2, 2022**

**7:30 A.M. – 8:00 A.M.**

Registration Opens and Coffee Connection

**8:00 A.M. – 10:00 A.M.**

***Current Events Shaping Early Education*** – Early Childhood Education is facing unprecedented challenges and changes moving forward to regain stability. The COVID pandemic affected Directors' ability to manage center operations and staff retention. In this session, attendees will glean from Florida's agency experts who are at the center of regulatory administration.

**Matt Mears**, Chancellor, Florida Office of Early Learning;

**Dr. Phyllis Kalifeh**, President and CEO, The Children's Forum

**Hue Reynolds**, Director, Office of Childcare with the Florida Department of Children and Families

**Erin Smeltzer**, Executive Director, Association of Early Learning Coalitions

**10:15 A.M. – 12:00 P.M.**

***7 Biggest Problems in Managing Drama Effectively*** – Oh, the DRAMA! How many hours of your day, week, or month are spent cleaning up or clearing out the drama in your building? Join Donna Roberts as she uses her experience and expertise in developing and managing people to guide you through the process of "de-dramatizing" your teams!

**Donna Thornton-Roberts, MBA**, President, Association of Christian Early Educators

**12:15 P.M. – 1:15 P.M.**

Lunch and [National Christian Director Award Presentation](#)

**1:30 P.M. – 3:30 P.M.**

***United in Leadership*** – Early Childhood Directors have a tough job. Directors have often felt isolated, alone, and needing support from other professionals that understand a Director's role and responsibilities in a demanding business. In this session, a panel of National Executive Directors from Early Education Organizations will discuss and answer questions from the audience. Topics for discussion will include how important association memberships are and what their organizations can do to support Directors. This panel will inspire you to know you are not alone but supported!

**Lori Buxton**, Executive Director, Association for Early Learning Leaders

**Jeannie Forrest**, Interim Executive Director, Association of Christian Schools International

**Monica Healer**, Executive Director, Early Childhood Christian Network

**Mecca Johnson**, Founder, My Joy Speaks

**3:45 P.M. – 4:45 P.M.**

***United in Best, Healthy Practices – Reflecting Post COVID Lessons*** – Group care and sick kiddos are not synonymous! Keeping children healthy in a post pandemic environment needs best practices in prevention and management. In this session, a family nurse practitioner with a decade of experience will share how to communicate with parents, how to implement best practices to keep children healthy in group care, and how to document for accountability and reporting.

**Shelley Butler**, FNP-BC, Carilion Cardiology and Vice President GraceAChild



Payee Capital One  
Vendor ID 6427

Account #:

22-01014  
4/5/2022

Invoice	Description	Discount	Amount
22-PO-28758	Childrens Week Volunteer Luncheon for Fourm Employees	\$0.00	\$149.15
22-PO-28759	Childrens Week volunteer luncheon for forum employees	\$0.00	\$102.83
22-PO-28760	Business Lunch	\$0.00	\$61.66
22-PO-28761	Supplies- Childrens Week	\$0.00	\$89.96
22-PO-28762	Supplies Childrens week	\$0.00	\$33.20
22-PO-28763	NAEYC Membership	\$0.00	\$150.00
22-PO-28764	Supplies	\$0.00	\$27.71
22-PO-28765	Dropbox Annual Fee	\$0.00	\$199.00
Total :		\$0.00	\$813.51

22-01014

\*\*\*\*Eight Hundred Thirteen and 51/100 Dollars

4/5/2022

\$813.51


Capital One  
PO Box 60599  
City of Industry, CA 91716-0599

Payee Capital One  
Vendor ID 6427

Account #:

22-01014  
4/5/2022

Invoice	Description	Discount	Amount
22-PO-28758	Childrens Week Volunteer Luncheon for Fourm Employees	\$0.00	\$149.15
22-PO-28759	Childrens Week volunteer luncheon for forum employees	\$0.00	\$102.83
22-PO-28760	Business Lunch	\$0.00	\$61.66
22-PO-28761	Supplies- Childrens Week	\$0.00	\$89.96
22-PO-28762	Supplies Childrens week	\$0.00	\$33.20
22-PO-28763	NAEYC Membership	\$0.00	\$150.00
22-PO-28764	Supplies	\$0.00	\$27.71
22-PO-28765	Dropbox Annual Fee	\$0.00	\$199.00
Total :		\$0.00	\$813.51

DATE	DESCRIPTION	CATEGORY	CARD	AMOUNT
Apr 03	 AutoPay from Synovus Bank ...0301	Payment	Phyllis K. ...6095	-\$813.51
	<b>Posted:</b> Sun, Apr 3, 2022			
	<b>Source:</b> Synovus Bank ...0301			
	<b>Method:</b> AutoPay			
	<b>Confirmation Code:</b> 013710A5			



**Payment Information**

Payment Due Date **Apr 03, 2022** For online and phone payments, the deadline is 8pm ET.

New Balance **\$813.51** Minimum Payment Due **\$15.00**

**LATE PAYMENT WARNING:** If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 29.40%.

**MINIMUM PAYMENT WARNING:** Even if you make no more charges with this card, if you make only the minimum payment each month we estimate you will never pay off the balance shown on this statement because your payment will be less than the interest charged each month.

If you make more than the minimum payment each period, you will pay less in interest and pay off your balance sooner. For example, if you instead paid \$29.00 per month, you would pay off the balance shown on this statement in around 3 years.

If you would like information about credit counseling services, call 1-888-326-8055.

**Account Summary**

Previous Balance	\$1,372.84
Payments	- \$1,372.84
Other Credits	\$0.00
Transactions	+ \$813.51
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
<b>New Balance</b>	<b>= \$813.51</b>
Credit Limit	\$12,000.00
Available Credit (as of Mar 09, 2022)	\$11,186.49
Cash Advance Credit Limit	\$12,000.00
Available Credit for Cash Advances	\$11,186.49

**\*\*\*Important Notice\*\*\***

We are unable to provide your Rewards Summary on this month's statement. To review your current Rewards balance or for additional Rewards information, please log in to your account at [capitalone.com](http://capitalone.com), the Capital One Mobile Banking app, or call the customer service number on this statement.

**Account Notifications**

**i** You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your Scheduled Payment Date. If your payment is more than the current balance on your due date, we will only debit the current balance.

Pay or manage your account at [capitalone.com](http://capitalone.com)

Customer Service: 1-800-867-0904

See reverse for Important Information



PHYLLIS K KALIFEH  
 CHILDREN'S FORUM  
 SUITE 200/FISCAL DEPARTMENT  
 1211 GOVERNORS SQUARE BLVD  
 TALLAHASSEE, FL 32301-2993



Save time, stay informed.  
 Discover new features with  
 the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Apr 03, 2022**

Account ending in 6095

New Balance	Minimum Payment Due	Amount Enclosed
<b>\$813.51</b>	<b>\$15.00</b>	\$ _____

Capital One  
 P.O. Box 60599  
 City of Industry CA 91716-0599



Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

**Transactions**

Visit [capitalone.com](https://capitalone.com) to see detailed transactions.

**PHYLLIS K KALIFEH #6095: Payments, Credits and Adjustments**

Trans Date	Post Date	Description	Amount
Mar 3	Mar 3	CAPITAL ONE AUTOPAY PYMTAuthDate 03-Mar	- \$1,372.84

**PHYLLIS K KALIFEH #6095: Transactions**

Trans Date	Post Date	Description	Amount
Feb 9	Feb 10	DOMINO'S 5132301-938-1368FL	\$149.15 ✓
Feb 9	Feb 10	WINN-DIXIE #0086TALLAHASSEEFL	\$102.83 ✓
Feb 15	Feb 16	SQ *TAZIKIS MEDITERRANEANTallahasseeFL	\$61.66 ✓
Feb 18	Feb 19	MICHAELS STORES 1551TALLAHASSEEFL	\$89.96 ✓
Feb 28	Mar 1	MPIX620-231-8050KS	\$33.20 ✓
Feb 28	Mar 2	NATIONAL ASSOCIATION FOR800-4242460DC	\$150.00 ✓
Mar 2	Mar 3	COSTCO WHSE #1026TALLAHASSEEFL	\$27.71 ✓
Mar 6	Mar 7	DROPBOX*SQJLCKYXCHB5DROPBOX.COMCA	\$199.00

**PHYLLIS K KALIFEH #6095: Total Transactions** **\$813.51**

**Total Transactions for This Period** **\$813.51**

**Fees**

Trans Date	Post Date	Description	Amount
<b>Total Fees for This Period</b>			<b>\$0.00</b>

**Interest Charged**

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
<b>Total Interest for This Period</b>	<b>\$0.00</b>

**Totals Year-to-Date**

<b>Total Fees charged</b>	<b>\$0.00</b>
<b>Total Interest charged</b>	<b>\$0.00</b>



**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28758**

**Vendor Information**

**Capital One**

PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

**Shipping Information**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/01/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Childrens Week Volunteer Luncheon for Fourm Employees

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 005 02 01 02 100 40129 100	N/A	Childrens Week Volunteer Luncheon for Fourm Employees	149.15	0.000	149.15

Approved

**Approval Information**

Colleen Groot Dir of Finance 04/05/2022 1:35 PM  
 Lauren Wofford Accounting 04/04/2022 4:32 PM  
 Colleen Groot Requester 04/04/2022 3:24 PM

**TOTAL \$149.15**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28723



email

Instagram and show us  
your pictures

### ORDER SUMMARY

QTY	ITEM	PRICE
2	X-LARGE (16") HAND TOSSED EXTRAVAGANZZA	\$38.98
2	X-LARGE (16") HAND TOSSED ULTIMATE PEPPERONI	\$38.98
1	X-LARGE (16") HAND TOSSED PACIFIC VEGGIE	\$19.49
1	X-LARGE (16") HAND TOSSED WISCONSIN 6 CHEESE PIZZA	\$19.49

Food & Beverage: \$116.94  
Delivery Charge: \$3.99  
Taxes: \$8.77  
**Total: \$129.70**  
Tip Amount: \$19.45  
(processed separately, typically in 3 - 5 days)  
Credit Card(s) Applied: **\$149.15**

#### ORDER SETTINGS

Questions about your order?  
Call your store.

(850) 878-6146

Questions about Piece of the  
Pie Rewards? Call Customer  
Support to speak to a  
Rewards Expert.

(734) 930-3030

#### Where

Children's Forum  
1211 GOVERNORS  
SQUARE BLVD  
1st Floor Meeting Central  
TALLAHASSEE, FL 32301-2993

#### How

Delivery

#### Payment

Visa \*095

SAVE YOUR ORDER FOR FASTER  
ORDERING NEXT TIME

SAVE AS EASY ORDER

Drivers carry less than \$20 in change and  
checks are NOT accepted for online orders.

Feeling generous? You can tip at the door

DOMINO'S HOMEPAGE

Ordered through Domino's for Children's Week Volunteers at the Forum.

\$149.15 Charged to Capital One -  
Ghaufel

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28759**

**Vendor Information Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Childrens Week volunteer luncheon for forum employees

Unit Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 005 02 01 02 100 40129 100	N/A	Childrens Week volunteer luncheon for forum employees	102.83	0.000	102.83

Approved

**Approval Information**

Colleen Groot Dir of Finance 04/05/2022 1:38 PM  
 Lauren Wofford Accounting 04/04/2022 4:32 PM  
 Colleen Groot Requester 04/04/2022 3:28 PM

**TOTAL \$102.83**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28724



# Winn-Dixie

*It's a Winn Win.*

111-39 S. MAGNOLIA DRIVE, TALLAHASSEE, FL

Store # 850 656-2219

02/09/2008 58am 0086 073 8

Store Manager: CODY

Your Cashier: ACM LANE\_73



44220209008607300000073000800000

	Reg	You Pa
SEG PURIFIED WATER	\$4.49	\$3.67
<b>You save (\$0.82)</b>		
MELITTA FILTER	\$1.99	\$
SEG BOWLS	\$3.79	\$
<b>You save (\$0.30)</b>		
SEG PLATES	\$3.79	\$
<b>You save (\$0.30)</b>		
2 SEG FORKS	\$3.98	\$
<b>You save (\$0.98)</b>		
2 OLIVE GRDN CRTNS	\$4.98	\$2
<b>You save (\$2.49)</b>		
VALENTINES COOKIES	\$3.50	\$3
FOLGERS COFFEE	\$11.99	\$10
<b>You save (\$1.00)</b>		
D DONUT COFFEE CAN	\$22.99	\$16
<b>You save (\$6.00)</b>		
A/H BAKING SODA	\$0.99	\$0
2 ATKINS BOWLS	\$8.38	\$8
NAPKINS	\$1.99	\$1
4 DOLE CAESAR SALAD	\$17.16	\$14
<b>You save (\$3.16)</b>		
BUBLY BLKBRY 8PK	\$4.49	\$3
<b>You save (\$0.82)</b>		
BUBLY STRWBRRY 8PK	\$4.49	\$3
<b>You save (\$0.82)</b>		
BUBLY MANGO 8PK	\$4.49	\$3
<b>You save (\$0.83)</b>		
VARIETY CAKE	\$14.99	\$14

Total number of items sold = 23

Subtotal	\$100.96
Tax	\$1.87
Total due	\$102.83
Visa total	\$102.83

VISA \*\*\*\*\*6095

APPROVAL CODE 04040G SEQ # 737325

AID A0000000031010

Change \$0.00

*Children's  
Week  
Luncheon  
Expenses*

*Charged to  
Capital  
One*

*Grady*

# Winn/Dixie

*It's a Winn Win.*

111-39 S. MAGNOLIA DRIVE, TALLAHASSEE, FL  
 Store # 850) 656-2219  
 02/09/2008 58am 0086 073 8  
 Store Manager: CODY  
 Your Cashier: ACM LANE\_73



44220209008607300000073000800000

	Reg	You Pa
SEG PURIFIED WATER	\$4.49	\$2.67
<b>You save (\$0.82)</b>		
MELITTA FILTER	\$1.99	\$
SEG BOWLS	\$3.79	\$
<b>You save (\$0.30)</b>		
SEG PLATES	\$3.79	\$
<b>You save (\$0.30)</b>		
2 SEG FORKS	\$3.98	\$
<b>You save (\$0.98)</b>		
2 OLIVE GRDN CRTNS	\$4.98	\$
<b>You save (\$2.49)</b>		
VALENTINES COOKIES	\$3.50	\$
FOLGERS COFFEE	\$11.99	\$10
<b>You save (\$1.00)</b>		
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<b>You save (\$6.00)</b>		
A/H BAKING SODA	\$0.99	\$0
2 ATKINS BOWLS	\$8.38	\$8
NAPKINS	\$1.99	\$1
4 DOLE CAESAR SALAD	\$17.16	\$14
<b>You save (\$3.16)</b>		
BUBLY BLKBRY 8PK	\$4.49	\$3
<b>You save (\$0.82)</b>		
BUBLY STRWBRRY 8PK	\$4.49	\$3
<b>You save (\$0.82)</b>		
BUBLY MANGO 8PK	\$4.49	\$3
<b>You save (\$0.83)</b>		
VARIETY CAKE	\$14.99	\$14

Total number of items sold = 23

Subtotal	\$100.96
Tax	\$1.87
Total due	\$102.83
Visa total	\$102.83

VISA \*\*\*\*\*6095  
 APPROVAL CODE 04040G SEQ # 737325  
 AID A0000000031010  
 Change \$0.00

*Children's  
 Week  
 Luncheon  
 Expenses*

---

*Charged to  
 Capital  
 One*

---

*Graph*



**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**  
 22-PO-28760

**Vendor Information** **Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Business Lunch

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		51101 004 01 01 01 100 NA 100	N/A	Business Lunch	61.66	0.000	61.66

Approved

**Approval Information**

Colleen Groot Dir of Finance 04/05/2022 1:39 PM  
 Lauren Wofford Accounting 04/04/2022 4:32 PM  
 Colleen Groot Requester 04/04/2022 3:30 PM

**TOTAL \$61.66**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4





Business Lunch:  
 Larry Pintacuda,  
 Board  
 Phyllis Kalifeh,  
 CEO  
 Erin Smeltzer,  
 AELC

**Tazikis Mediterranean**

216 South Magnolia Dr  
 Tallahassee, FL 32301  
 (850) 329-6056

Feb 15, 2011  
 11:33 AM  
 Tazikis

**PURCHASE**

Ticket: #51  
 Authorization 09157G  
 Receipt Rscj

CAPITAL ONE VISA  
 AID A0 00 00 00 03 10 10

**DINE IN**

GRK LAMB	\$15.7
grk dress	
MED GR CHK	\$13.5
bal vin dress	
SFL BAL VIN	\$0.0
SFL GRK	\$0.0
WATER	\$0.0
CHK FEAST	\$13.7
not, grk dress, no onion, no om, no cuc, no rrp, no olives	
DRINK x 2	\$5.3
(\$2.69 each)	
ubtotal	\$49.88
ALES TAX - MAGNOLIA	\$3.74
ROVE	
ip	\$8.04

Total \$61.66  
 Visa 6095 (Chip) \$61.66  
 Phyllis Kalifeh

Bring this receipt

Charged  
 to Capital One

Business Lunch:  
 Larry Pintacuda,  
 Board  
 Phyllis Kalifeh,  
 CEO  
 Erin Smeltzer,  
 AELC

**Tazikis Mediterranean**

216 South Magnolia Dr  
 Tallahassee, FL 32301  
 (850) 329-6056

Feb 15, 2011  
 11:33 AM  
 Tazikis

**PURCHASE**

Ticket: #51  
 Authorization 09157G  
 Receipt Rscj

CAPITAL ONE VISA  
 AID A0 00 00 00 03 10 10

**DINE IN**

GRK LAMB	\$15.7
grk dress	
MED GR CHK	\$13.5
bal vin dress	
SFL BAL VIN	\$0.0
SFL GRK	\$0.0
WATER	\$0.0
CHK FEAST	\$13.7
hot, grk dress, no onion, no tom, no cuc, no rrp, no olives	
DRINK x 2	\$5.3
(\$2.69 each)	
ubtotal	\$49.88
ALES TAX - MAGNOLIA	\$3.74
ROVE	
ip	\$8.04
<b>Total</b>	<b>\$61.66</b>
Visa 6095 (Chip)	\$61.66
Phyllis Kalifeh	

Bring this receipt

Charged  
 to Capital One

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28761**

**Vendor Information**

**Capital One**

PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

**Shipping Information**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Supplies- Childrens Week

Unit Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 005 02 01 02 100 40129 100	N/A	Supplies- Childrens Week	89.96	0.000	89.96

Approved

**Approval Information**

Colleen Groot	Dir of Finance	04/05/2022 1:39 PM
Lauren Wofford	Accounting	04/04/2022 4:31 PM
Colleen Groot	Requester	04/04/2022 3:32 PM

**TOTAL \$89.96**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28726



*Frames  
for  
Children's  
Week*

# Michaels

Made by you™

MICHAELS STORE #1551 (850)878-5622

1524 GOVERNORS SQ. BLVD.  
TALLAHASSEE, FL 32301

Rewards Number: LMR90455141839

8-9345-3091-8019-9270-4128-2115-1656-9686



063896	SALE	5542 1551 006	2/18/22	5
PM 8X10 BLK S	88694622528	2 @ 29.99		59.98
FRAME 16X20 BL	400100987261	2 @ 14.99		29.98
TAXABLE TOTAL				89.96
TAX				
TOTAL				89.96

ACCOUNT NUMBER \*\*\*\*\*6095  
sa 89.96

APPROVAL: 02189G CHIP ONLINE  
Application Label: VISA CREDIT  
ID: A0000000031010  
R: 0880008000  
I: E800

This receipt expires at 60 days on 04/18/22  
Previous Michaels Rewards Balance: \$0.0

Click. Buy. Create. Shop michaels.com today!

Get Savings & Inspiration! Text\* SIGNUP to 273287

To Sign Up for Email & Text Messages.

\*Msg & Data Rates May Apply

You will receive 1 autodialed message  
with a link to join Michaels alerts.

Aaron Brothers  
Custom Framing

New! Now in Over 1,200 Michaels Stores & Online  
THANK YOU FOR SHOPPING AT MICHAELS

Dear Valued Customer:

Michaels return and coupon policies are available  
at michaels.com and in store at registers.

\*\*\* Please be advised, effective April 15th, 2021  
Michaels will be moving from a 180 day return policy  
to a 90 day return policy from the date of purchase.  
Please contact your store associate for more information.



*Frames  
for  
Children's  
Week*

# Michaels

**Made by you™**

MICHAELS STORE #1551 (850)878-5622  
1524 GOVERNORS SQ. BLVD.  
TALLAHASSEE, FL 32301  
Rewards Number: LMR90455141839

8-9345-3091-8019-9270-4128-2115-1656-9686



063896 SALE 5542 1551 006 2/18/22 5  
IM 8X10 BLK S 88694622528 2 @ 29.99 59.98  
NAME 16X20 BL 400100987261 2 @ 14.99 29.98  
NONTAXABLE TOTAL 89.96

VT NUMBER \*\*\*\*\*6095  
sa 89.96  
PROVAL: 02189G CHIP ONLINE  
Application Label: VISA CREDIT  
ID: A0000000031010  
R: 0880008000  
I: E800

This receipt expires at 60 days on 04/18/22  
Previous Michaels Rewards Balance: \$0.0

Click. Buy. Create. Shop michaels.com today!  
Get Savings & Inspiration! Text\* SIGNUP to 27328\*  
To Sign Up for Email & Text Messages.  
\*Msg & Data Rates May Apply  
You will receive 1 autodialed message  
with a link to join Michaels alerts.

Aaron Brothers  
Custom Framing  
New! Now in Over 1,200 Michaels Stores & Online  
THANK YOU FOR SHOPPING AT MICHAELS

Dear Valued Customer:  
Michaels return and coupon policies are available  
at michaels.com and in store at registers.  
\*\*\* Please be advised, effective April 15th, 2021  
Michaels will be moving from a 180 day return policy  
to a 90 day return policy from the date of purchase.  
Associate for more information.

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28762**

**Vendor Information Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Supplies Childrens week

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 005 02 01 02 100 40129 100	N/A	Supplies Childrens week	33.20	0.000	33.20

Approved

**Approval Information**

Colleen Groot Dir of Finance 04/05/2022 1:40 PM  
 Lauren Wofford Accounting 04/04/2022 4:31 PM  
 Colleen Groot Requester 04/04/2022 3:34 PM

**TOTAL \$33.20**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28727



# Phyllis Kalifeh

**From:** info@mpix.com  
**Sent:** Monday, February 28, 2022 11:17 AM  
**To:** Phyllis Kalifeh  
**Subject:** Mpix Order Received

You don't often get email from info@mpix.com. [Learn why this is important](#)



Mpix.com  
610 E. Jefferson  
Pittsburg, KS 66762

Customer Invoice

## Order #16989296 – Status

**Date:** 2/28/2022 10:16:54 AM Central Standard Time

**Ship To:**  
Phyllis Kalifeh  
1211 Governors Square Blvd Ste 200  
Tallahassee, FL 32301-2988

**Bill To:**  
Phyllis Kalifeh  
1211 Governors Square Blvd  
Ste 200 Tallahassee, FL 32301

**Method:** Payment Method: Visa  
xxxx-xxxx-xxxx-6095

**Order Options:**  
Back Printing : Childrens Week 2022

## Image Items:

Product	Image Name	Unit Price	Options	Qty	Total
4x6 on E-Surface	CWFL-2022_Childrens-Day-@-Capitol-20-scaled	\$0.36		2	\$0.72
Lustre Coating		\$0.49		2	\$0.98
16x20 on E-Surface	CWFL-2022_Childrens-Day-@-Capitol-20-scaled	\$23.99		1	\$23.99
Lustre Coating		\$2.35		1	\$2.35
4x6 on E-Surface	CWFL-2022_Childrens-Day-@-Capitol-167-scaled	\$0.36		1	\$0.36
Lustre Coating		\$0.49		1	\$0.49
4x6 on E-Surface	CWFL-2022_Erin and Molly	\$0.36		1	\$0.36
4x6 on E-Surface	CWFL-2022-Advocacy-Doug and Daughter	\$0.36		2	\$0.72
Lustre Coating		\$0.49		2	\$0.98

**Item(s) Subtotal:** \$30.95  
**Promotional Discount:** -\$7.74  
(25% off all products)

*See reverse side*  
*\$33<sup>20</sup>*  
*1*

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**

**22-PO-28763**

**Vendor Information Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	NAEYC Membership

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57550 207 02 01 02 203 NA 600	N/A	NAEYC Membership	150.00	0.000	150.00

Approved

**Approval Information**

Colleen Groot Dir of Finance 04/05/2022 1:41 PM  
 Lauren Wofford Accounting 04/04/2022 4:31 PM  
 Colleen Groot Requester 04/04/2022 3:38 PM

**TOTAL \$150.00**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28728



NAEYC - HQ  
 1401 H Street NW, Suite 600  
 Washington, DC 20005



Bill To:

<b>Customer Name:</b>	Dr. Phyllis Kalifeh
<b>Customer ID:</b>	000002970I
<b>Address:</b>	Dr. Phyllis Kalifeh The Children's Forum, Inc. 5419 Pimlico Dr Tallahassee, FL 32309-2408 UNITED STATES
<b>Phone #:</b>	(850)322-8053
<b>Email Address:</b>	pkalifeh@thechildrensforum.com

**Receipt**

Invoice #: 626503  
 Invoice Date: 02/28/2022  
 Purchase Order #:

<b>Customer Name:</b>	Dr. Phyllis Kalifeh
<b>Customer #:</b>	000002970I
<b>Customer Address:</b>	Dr. Phyllis Kalifeh The Children's Forum, Inc. 5419 Pimlico Dr Tallahassee, FL 32309- 2408 UNITED STATES

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	NAEYC Premium Level Membership	\$150.00	\$150.00
1	Premium Level Membership - Florida Affiliate		\$0.00

<b>SUBTOTAL</b>	\$150.00
Discounts	\$0.00
Tax	\$0.00
Shipping and Handling	\$0.00
<b>TOTAL DUE</b>	<b>\$150.00</b>
Credits Applied	\$0.00
Payments	\$150.00
<b>BALANCE DUE</b>	<b>\$0.00</b>

Thank you for your business!

*If you have any questions about this invoice please contact Customer Care  
 202.232.8777 or 1.800.424.2460*

**Terms and Conditions**

Payment Due	Net 30
Submit Payment: 1401 H Street NW, Suite 600 Washington, DC 20005	
Please include invoice number on check	



**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**  
 22-PO-28764

**Vendor Information** **Shipping Information**

**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Supplies

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		57300 004 01 01 01 100 NA 100	1	Supplies	27.71	0.000	27.71

Approved

**Approval Information**

Colleen Groot	Dir of Finance	04/05/2022 1:42 PM
Lauren Wofford	Accounting	04/04/2022 4:30 PM
Colleen Groot	Requester	04/04/2022 3:40 PM

**TOTAL \$27.71**

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

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Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4





# COSTCO WHOLESALE

Tallahassee #1026  
4067 Lagniappe Way  
Tallahassee, FL 32317

K9 Member 111782825462  
26757 KS FILM WRAP 11.99  
12648 KS CUTLERY 13.75  
SUBTOTAL 25.78  
TAX 1.93  
\*\*\*\* TOTAL **27.71**

XXXXXXXXXX6095 CHIP Read  
D: A0000000031010  
q# 8027 App#: 06642G  
sa Resp: APPROVED  
an ID#: 206100008027....  
Merchant ID: 991026

APPROVED - Purchase  
MOUNT: \$27.71  
3/02/2022 13:05 1026 8 35 11

-----  
Visa 27.71  
CHANGE 0.00

A 7.500% TAX 1.93  
TOTAL TAX 1.93  
TOTAL NUMBER OF ITEMS SOLD = 2  
~~03/02/2022~~ 13:05 1026 8 35 11



21102600800352203021305

OP#: 11 Name: Jameson M  
Thank You!  
Please Come Again  
Whse:1026 Trm:8 Trn:35 OP:11

Items Sold: 2  
K9 03/02/2022 13.05

\*\*\*\*\*

### MEMORANDUM:

Membership renewal fee will be  
to the first purchase after  
ion. To sign up for auto-  
please visit the membership

\*\*\*\*\*

# COSTCO WHOLESALE

Tallahassee #1026  
4067 Lagniappe Way  
Tallahassee, FL 32317

K9 Member 111782825462  
26757 KS FILM WRAP 11.95  
12648 KS CUTLERY 13.75  
SUBTOTAL 25.78  
TAX 1.93  
\*\*\* TOTAL **27.71**

XXXXXXXXXX6095 CHIP Read  
D: A0000000031010  
q# 8027 App#: 06642G  
sa Resp: APPROVED  
an ID#: 206100008027....  
Merchant ID: 991026

APPROVED - Purchase  
MOUNT: \$27.71  
3/02/2022 13:05 1026 8 35 11

-----  
Visa 27.71  
CHANGE 0.00

A 7.500% TAX 1.93  
TOTAL TAX 1.93  
TOTAL NUMBER OF ITEMS SOLD = 2  
~~03/02/2022~~ 13:05 1026 8 35 11



21102600800352203021305

OP#: 11 Name: Jameson M

Thank You!

Please Come Again

Whse:1026 Trm:8 Trn:35 OP:11

**Items Sold: 2**  
**K9 03/02/2022 13:05**

\*\*\*\*\*

### MINDER:

Membership renewal fee will be  
to the first purchase after  
ation. To sign up for auto-  
please visit the membership

\*\*\*\*\*

**Childrens Forum Inc.**

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

**PURCHASE ORDER**  
 22-PO-28765

**Vendor Information Shipping Information**

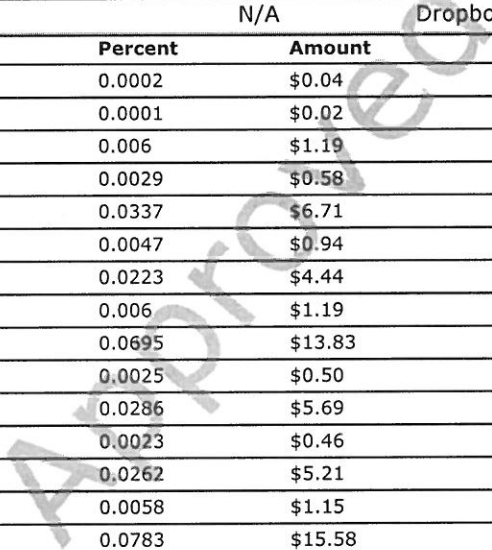
**Capital One**  
 PO Box 60599  
 City of Industry, CA 91716-0599  
 Phone - / Fax -

1211 Governors Square Blvd.  
 STE 200  
 Tallahassee, FL 32301  
 (850)487-6300  
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
03/04/2022	04/14/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Dropbox Annual Fee

Qty	Unit Type	Received Rec'd Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0	57550	N/A	Dropbox Annual Fee	199.00	0.000	199.00

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0002	\$0.04
004 01 01 01 100 NA 400	0.0001	\$0.02
004 02 01 02 100 NA 400	0.006	\$1.19
207 01 01 01 203 NA 600	0.0029	\$0.58
207 02 01 02 203 NA 600	0.0337	\$6.71
304 01 01 01 600 NA 600	0.0047	\$0.94
304 02 01 02 600 NA 600	0.0223	\$4.44
481 01 01 01 404 NA 104	0.006	\$1.19
481 02 01 02 404 NA 104	0.0695	\$13.83
477 01 01 01 404 NA 104	0.0025	\$0.50
477 02 01 02 404 NA 104	0.0286	\$5.69
482 01 01 01 404 NA 104	0.0023	\$0.46
482 02 01 02 404 NA 104	0.0262	\$5.21
525 01 01 01 501 NA 500	0.0058	\$1.15
525 02 01 02 501 NA 500	0.0783	\$15.58
628 01 01 01 301 NA 600	0.0102	\$2.03
628 02 01 02 301 NA 600	0.0085	\$1.69
674 01 01 01 301 NA 600	0.0034	\$0.68
674 02 01 02 301 NA 600	0.0236	\$4.70
673 01 01 01 301 NA 600	0.0074	\$1.47
673 02 01 02 301 NA 600	0.0697	\$13.87
864 01 01 01 801 NA 800	0.1037	\$20.64
864 02 01 02 801 NA 800	0.4454	\$88.63
125 01 01 01 501 NA 500	0	\$0.00
125 02 01 02 501 NA 500	0	\$0.00
130 01 01 01 111 NA 111	0.0016	\$0.32
130 02 01 02 111 NA 111	0.0187	\$3.72
128 01 01 01 603 NA 600	0.0177	\$3.52
129 01 01 01 600 NA 600	0.001	\$0.20



Unit Qty	Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
----------	------	-----------	---------------	---------------------	-------------	------------------	------------	-------	-------

Approved

**Approval Information**

Colleen Groot	Dir of Finance	04/05/2022 1:44 PM
Lauren Wofford	Accounting	04/04/2022 4:29 PM
Colleen Groot	Requester	04/04/2022 3:42 PM

<b>TOTAL</b>	<b>\$199.00</b>
--------------	-----------------

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 28730





## Phyllis Kalifeh

---

**From:** Dropbox <no-reply@dropbox.com>  
**Sent:** Sunday, March 6, 2022 1:52 PM  
**To:** Phyllis Kalifeh  
**Subject:** Your Dropbox Professional Trial has been upgraded

Hi Phyllis,

Congratulations on upgrading your account to Dropbox Professional! This email serves as your receipt.

A detailed summary of your transactions with Dropbox can be found on your payments page, where you can view, download, and print your invoice.

**Email account:** pkalifeh@thechildrensforum.com

**Amount:** \$199.00

**New space:** 3 TB

**Transaction ID:** 4B6DG8ZYLXK

Need help? Check out our support page for more information.

- The Dropbox team

© 2022 Dropbox

Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
<b>Jul 03, 2022</b>		
New Balance	Minimum Payment Due	
<b>\$130.63</b>	<b>\$15.00</b>	
<p><b>LATE PAYMENT WARNING:</b> If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 29.65%.</p> <p><b>MINIMUM PAYMENT WARNING:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	21 Month(s)	\$153
If you would like information about credit counseling services, call 1-888-326-8055.		

Account Summary	
Previous Balance	\$726.47
Payments	- \$726.47
Other Credits	\$0.00
Transactions	+ \$130.63
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
<b>New Balance</b>	<b>= \$130.63</b>
Credit Limit	\$12,000.00
Available Credit (as of Jun 08, 2022)	\$11,869.37
Cash Advance Credit Limit	\$12,000.00
Available Credit for Cash Advances	\$11,869.37

Rewards Summary		Rewards as of: 06/07/2022	
<b>Rewards Balance</b>	<b>\$148.71</b>	Track and redeem your rewards with our mobile app or on <a href="http://capitalone.com">capitalone.com</a>	
Previous Balance	Earned This Period	Redeemed this period	
\$148.71	\$0.00	\$0.00	

**Account Notifications**

**i** You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your scheduled payment date. If your payment is more than the current balance on your scheduled payment date, we will only debit the current balance.


Pay or manage your account at [capitalone.com](http://capitalone.com)

Customer Service: 1-800-867-0904

See reverse for Important Information



PHYLLIS K KALIFEH  
 CHILDREN'S FORUM  
 SUITE 200/FISCAL DEPARTMENT  
 1211 GOVERNORS SQUARE BLVD  
 TALLAHASSEE, FL 32301-2993



Save time, stay informed. Discover new features with the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Jul 03, 2022** Account ending in 6095

New Balance	Minimum Payment Due	Amount Enclosed
<b>\$130.63</b>	<b>\$15.00</b>	\$ _____

Capital One  
 P.O. Box 60599  
 City of Industry CA 91716-0599  


Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

## Phyllis Kalifeh

---

**From:** Phyllis Kalifeh <pkkalifeh@icloud.com>  
**Sent:** Wednesday, June 8, 2022 10:13 AM  
**To:** Phyllis Kalifeh  
**Subject:** Gas receipt

[pkkalifeh@icloud.com appears similar to someone who previously sent you email, but may not be that person. Learn why this could be a risk at <https://aka.ms/LearnAboutSenderIdentification> ]



*\$ 61.83  
They were out  
of paper!*

Sent from my iPhone

RENTAL AGREEMENT NUMBER 333221903

RECEIPT

YOUR INFORMATION

Customer Name : KALIFEH, PHYLLIS  
Customer status : PREFERRED/POINTS  
Avis Worldwide Disc : DEPT OF EDUCATION  
Methods Of Payment : VISA XX6095

YOUR VEHICLE INFORMATION

Avis Car Number : 9 8 1 5 7 8 0 2  
Plate Number : FL 9286PE  
Veh Grp Charged : Intermediate SUV  
Veh Grp Rented : Intermediate SUV  
Veh Description : SIL MITSUBISHI OUTLANDER SPAS 2  
Total Driven : 343 Mls Odometer In: 20984 Mls  
Fuel Reading: Out 0.0 Gal | In 0.0 Gal

YOUR RENTAL

Pickup Date/Time : JUN 06, 2022@08:54 AM  
Pickup Location : 1414 SOUTH MONROE STREET  
TALLAHASSEE, FL, 32301, US

Return Date/Time : JUN 07, 2022@05:11 PM  
Return Location : 1414 SOUTH MONROE STREET  
TALLAHASSEE, FL, 32301, US

YOUR VEHICLE CHARGES:

MIN 1 DAY MAX 330 DAY		
RATE CHART	TIME AND MILEAGE	
Mis : Unlimited		
HRLY : 10.00		
DAILY: 30.00	2DY@ 30.00=	60.00
WKLY.: 180.00		
MONTHLY: 630.00		
Time & Mileage:		60.00
TAXABLE FEES		
STATE SURCHARGE 2.00 /DY	+	4.00
Subtotal Charges:		64.00
Sales Tax 7.500%	+	4.80
NON TAXABLE ITEMS		
Your Total Charges Paid:		68.80
Prepayment :		1.00
NET CHARGES:	USD	68.80 ✓
Your Total Due:		0.00
Fuel service: .1879/MI 4.510/Gal		

YOUR OPTIONAL PRODUCTS/SERVICES

-----NOTICES-----AVIS-----NOTICES-----AVIS-----NOTICES-----AVIS-----NOTICES

I agree to the rental charges above. I acknowledge additional charges could be added based on tolls, tickets, fines administrative charges and other fees which may be applicable. X \_\_\_\_\_

Thank you for renting with Avis.

If you have questions regarding this rental, call us at 850-222-3744

This vehicle was rented to you by ANDY

This vehicle was checked in for you by ANDY