



PRESIDENT & CEO TRAVEL AND EXPENSE SUMMARY

The table below represents travel that has occurred for the past quarter or is known or planned to occur within the next couple of months.

DATES	PURPOSE	LOCATION	COSTS
10/07/2022	Avis Rental-Council National Conference Early Education Leadership	Orlando, FL	\$87.00
10/07/2022	Marathon Petro- Council National Conference Early Education Leadership	Live Oak, FL	\$50.22
10/28/2022	Tallahassee Policy Review Meeting	Tallahassee	\$55.51
11/03/2022	Bereavement flowers for employee		\$215.05
12/19/2022	El Patron Mexican Grill	Tallahassee	\$42.44
01/01/2023	The Redzone-Charged in error. Reimbursement receipt attached.		\$353.66

The expense summary of the CEO was provided to the Forum board of directors for their review. It represents expenses that are both reasonable and necessary for the performance of the CEO duties on behalf of the organization and is thereby approved.

Date

Robert Buesing, Chair
Children's Forum Board of Directors

Payment Information								
Payment Due Date	For online and phone payments, the deadline is 8pm ET.							
Nov 27, 2022								
New Balance	Minimum Payment Due							
\$192.73	\$15.00							
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 32.40%.</p> <p>MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>								
<table border="1"> <thead> <tr> <th>If you make no additional charges using this card and each month you pay...</th> <th>You will pay off the balance shown on this statement in about...</th> <th>And you will end up paying an estimated total of...</th> </tr> </thead> <tbody> <tr> <td>Minimum Payment</td> <td>15 Month(s)</td> <td>\$224</td> </tr> </tbody> </table>	If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...	Minimum Payment	15 Month(s)	\$224		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...						
Minimum Payment	15 Month(s)	\$224						
<p>If you would like information about credit counseling services, call 1-888-326-8055.</p>								

Account Summary	
Previous Balance	\$1,335.15
Payments	- \$1,335.15
Other Credits	- \$6.53
Transactions	+ \$199.26
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$192.73
Credit Limit	\$2,000.00
Available Credit (as of Nov 02, 2022)	\$1,807.27
Cash Advance Credit Limit	\$1,000.00
Available Credit for Cash Advances	\$1,000.00

Rewards Summary		Rewards as of: 11/01/2022	
Rewards Balance	\$43.21	Track and redeem your rewards with our mobile app or on capitalone.com	
Previous Balance	Earned This Period	Redeemed this period	
\$40.33	\$2.88	\$0.00	

Account Notifications

i You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your scheduled payment date. If your payment is more than the current balance on your scheduled payment date, we will only debit the current balance.

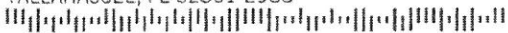
Pay or manage your account at capitalone.com

Customer Service: 1-800-867-0904

See reverse for Important Information



ERINNEY SMELTZER
 CHILDREN'S FORUM
 STE 200
 1211 GOV SQ BLVD
 TALLAHASSEE, FL 32301-2988



Save time, stay informed.
 Discover new features with
 the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Nov 27, 2022**

Account ending in 0253

New Balance	Minimum Payment Due	Amount Enclosed
\$192.73	\$15.00	\$ _____

Capital One
 P.O. Box 60519
 City of Industry CA 91716-0519



Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

1 5528695754760253 02 0192731335150015000

Transactions

Visit capitalone.com to see detailed transactions.

ERINNEY SMELTZER #0253: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Oct 26	Oct 27	AVIS RENT-A-CARTALLAHASSEEFL	- \$6.53
Oct 27	Oct 27	CAPITAL ONE AUTOPAY PYMTAuthDate 27-Oct	- \$1,335.15

ERINNEY SMELTZER #0253: Transactions

Trans Date	Post Date	Description	Amount
Oct 7	Oct 8	AVIS RENT-A-CARTALLAHASSEEFL	\$93.53
Oct 7	Oct 10	MARATHON PETRO250035LIVE OAKFL	\$50.22
Oct 28	Oct 31	VILLAGE PIZZA & PASTATALLAHASSEEFL	\$55.51

ERINNEY SMELTZER #0253: Total Transactions \$199.26

COLLEEN GROOT #0457: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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COLLEEN GROOT #0457: Transactions

Trans Date	Post Date	Description	Amount
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Total Transactions for This Period \$199.26

Fees

Trans Date	Post Date	Description	Amount
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Total Fees for This Period \$0.00

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00

Total Interest for This Period \$0.00

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	23.24% P	\$0.00	\$0.00
Cash Advances	29.99% P	\$0.00	\$0.00

Variable APRs: If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.

Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.
L	3 month LIBOR + margin	
D	Prime Rate + margin	The first day of each Billing Cycle
F	1 month LIBOR + margin	

Payee Capital One Spark Account
Vendor ID 6611

Account #:

23-01686
11/30/2022

5

Invoice	Description	Discount	Amount
23-PO-30033	Tallahassee Policy Review Meeting- Village Pizza	\$0.00	\$55.51
23-PO-30034	Travel to the Council National Conference Early Educators Le	\$0.00	\$137.22
Total :		\$0.00	\$192.73

23-01686

***One Hundred Ninety Two and 73/100 Dollars

11/30/2022

\$192.73

Capital One Spark Account
PO Box 60599
City of Industry, CA 91716-0599

Payee Capital One Spark Account
Vendor ID 6611

Account #:

23-01686
11/30/2022

Invoice	Description	Discount	Amount
23-PO-30033	Tallahassee Policy Review Meeting- Village Pizza	\$0.00	\$55.51
23-PO-30034	Travel to the Council National Conference Early Educators Le	\$0.00	\$137.22
Total :		\$0.00	\$192.73

How can I Avoid Paying Interest Charges? If you pay your New Balance in full by the due date each month, we will not charge interest on new transactions that post to the purchase balance. If you have been paying in full without Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid balance. Interest Charges on Cash Advances and Special Transfers start on the transaction date. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

How is the Interest Charge Determined? Interest Charges accrue from the date of the transaction, date the transaction is processed or the first day of the Billing Cycle. Interest accrues daily on every unpaid amount until it is paid in full. Interest accrued during a Billing Cycle posts to your account at the end of the Billing cycle and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the prior month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the corresponding segment of your account.

Do you assess a Minimum Interest Charge? We may assess a minimum Interest Charge of \$0.00 for each Billing Cycle if your account is subject to an Interest Charge.

How do you Calculate the Interest Charge? We use a method called Average Daily Balance (including new transactions).

1. First, for each segment we take the beginning balance each day and add in new transactions and the periodic Interest Charge on the previous day's balance. Then we subtract any payments and credits for that segment as of that day. The result is the daily balance for each segment. However, if your previous statement balance was zero or a credit amount, new transactions which post to your purchase segment are not added to the daily balance.
2. Next, for each segment, we add the daily balances together and divide the sum by the number of days in the Billing Cycle. The result is the Average Daily Balance for each segment.
3. At the end of each Billing Cycle, we multiply your Average Daily Balance for each segment by the daily periodic rate (APR divided by 365) for that segment, and then we multiply the result by the number of days in the Billing Cycle. We add the Interest Charges for all segments together. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

How can I Avoid Membership Fees? If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service no later than 45 days after the last day in the Billing Cycle covered by this statement to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

How can I Close My Account? You can contact Customer Service anytime to request that we close your account.

How do you Process Payments? When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

How do you Apply My Payment? We generally apply payments up to your Minimum Payment first to the balance with the lowest APR (including 0% APR), and then to balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the balance with the highest APR, and then to balances with lower APRs.

Billing Rights Summary (Does not Apply to Small Business Accounts)

What To Do If You Think You Find A Mistake On Your Statement: If you think there is an error on your statement, write to us at:
P.O. Box 30285, Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

Your Rights if You Are Dissatisfied With Your Purchase: If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-08 10/01/2020



Pay online at capitalone.com



Pay using the Capital One mobile app



Customer Service 1-800-867-0904

Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

How do I Make Payments? You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

When will you Credit My Payment?

- ♦ For mobile, online or over the phone, as of the business day we receive it, as long as it is made by 8 p.m. ET.
- ♦ For mail, as of the business day we receive it, as long as it is received by 5 p.m. local time at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

Colleen Groot

From: Capital One | Spark Business <capitalone@notification.capitalone.com>
Sent: Tuesday, November 29, 2022 6:13 PM
To: Colleen Groot
Subject: Your payment has posted



**SPARK
BUSINESS**

[Sign In](#)

Thanks for your payment of \$192.73.

About your Spark Cash Select credit card ending in 0253

ERINNEY,

Here are the details of your posted payment:

Payment amount:	\$192.73
Posted date:	November 28, 2022

Please visit your account to [view your pending and posted transactions](#).

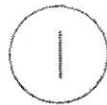
Was this email helpful?



[Absolutely](#)



[Sure](#)



[Neutral](#)



[Not Really](#)



[Nope](#)



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About This Message

[Unsubscribe with one click](#) if you no longer want to receive this account alert.



Scheduled Payments

Account Ending in ...0253

DATE	DESCRIPTION	CATEGORY	CARD	AMOUNT
Nov 27	AutoPay from Synovus Bank ...0301	Payment	Erinney S. ...0253	-\$192.73

Childrens Forum Inc.

1211 Governors Square Blvd.
 STE 200
 Tallahassee, FL 32301
 (850)487-6300
 Kate Nunez

PURCHASE ORDER
23-PO-30033

Vendor Information **Shipping Information**

Capital One Spark Account
 PO Box 60599
 City of Industry, CA 91716-0599
 Phone - / Fax -

1211 Governors Square Blvd.
 STE 200
 Tallahassee, FL 32301
 (850)487-6300
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
11/01/2022	12/08/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Tallahassee Policy Review Meeting- Village Pizza

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		54000 007 02 01 02 100 NA 101	N/A	Tallahassee Policy Review Meeting- Village Pizza	55.51	0.000	55.51

Approval Information

Colleen Groot Dir of Finance - Approved 11/30/2022 11:34 AM 55.51
 Lauren Wofford Accounting - Approved 55.51 11/29/2022 3:28 PM
 Colleen Groot Requester - Submitted 55.51 11/28/2022 1:12 PM

TOTAL \$55.51

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 30039

Transactions			
Visit capitalone.com to see detailed transactions.			
ERINNEY SMELTZER #0253: Payments, Credits and Adjustments			
Trans Date	Post Date	Description	Amount
Oct 26	Oct 27	AVIS RENT-A-CARTALLAHASSEEFL	✓ - \$6.53
Oct 27	Oct 27	CAPITAL ONE AUTOPAY PYMTAuthDate 27-Oct	- \$1,335.15
ERINNEY SMELTZER #0253: Transactions			
Trans Date	Post Date	Description	Amount
Oct 7	Oct 8	AVIS RENT-A-CARTALLAHASSEEFL	✓ \$93.53
Oct 7	Oct 10	MARATHON PETRO250035LIVE OAKFL	✓ \$50.22
Oct 28	Oct 31	VILLAGE PIZZA & PASTATALLAHASSEEFL	\$55.51
ERINNEY SMELTZER #0253: Total Transactions			\$199.26
COLLEEN GROOT #0457: Payments, Credits and Adjustments			
Trans Date	Post Date	Description	Amount
COLLEEN GROOT #0457: Transactions			
Trans Date	Post Date	Description	Amount
Total Transactions for This Period			\$199.26
Fees			
Trans Date	Post Date	Description	Amount
Total Fees for This Period			\$0.00
Interest Charged			
Interest Charge on Purchases			\$0.00
Interest Charge on Cash Advances			\$0.00
Interest Charge on Other Balances			\$0.00
Total Interest for This Period			\$0.00
Totals Year-to-Date			
Total Fees charged			\$0.00
Total Interest charged			\$0.00

Childrens Forum Inc.

1211 Governors Square Blvd.
 STE 200
 Tallahassee, FL 32301
 (850)487-6300
 Kate Nunez

PURCHASE ORDER
 23-PO-30034

Vendor Information Shipping Information

Capital One Spark Account
 PO Box 60599
 City of Industry, CA 91716-0599
 Phone - / Fax -

1211 Governors Square Blvd.
 STE 200
 Tallahassee, FL 32301
 (850)487-6300
 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
11/01/2022	12/08/2022	Colleen Groot	Accounting	Documents Transferred to Abila	Travel to the Council National Conference Early Educators Leadership in Orlando

Qty	Unit Type	Qty Rec'd	Received Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0		53000	N/A	Travel to the Council National Conference Early Educators Leadership in Orlando	137.22	0.000	137.22

Account Information	Percent	Amount
004 01 01 01 100 NA 100	0.0043	\$0.59
004 01 01 01 100 NA 400	0.0011	\$0.15
207 01 01 01 203 NA 600	0.0299	\$4.10
484 01 01 01 404 NA 104	0.0254	\$3.49
483 01 01 01 404 NA 104	0.0512	\$7.03
526 01 01 01 501 NA 500	0.0678	\$9.30
629 01 01 01 301 NA 600	0.1043	\$14.31
676 01 01 01 301 NA 600	0.0353	\$4.84
675 01 01 01 301 NA 600	0.075	\$10.29
865 01 01 01 801 NA 800	0.4939	\$67.77
125 02 01 02 501 NA 500	0	\$0.00
130 01 01 01 111 NA 111	0.0154	\$2.11
304 01 01 01 600 NA 600	0.0642	\$8.81
128 01 01 01 603 NA 600	0.0144	\$1.98
007 01 01 01 100 NA 100	0.0014	\$0.19
488 01 01 01 100 NA 100	0.0164	\$2.25



Unit Qty	Type	Received Rec'd Date	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
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PURCHASE ORDER

Approval Information

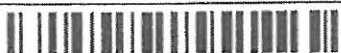
Colleen Groot	Dir of Finance - Approved	11/30/2022 11:35 AM	137.22
Cathy Hall	Contracts Mgr - Approved	11/29/2022 3:37 PM	137.22
Colleen Groot	Requester - Submitted	11/28/2022 1:15 PM	137.22

TOTAL \$137.22

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



Control No. 30040

TRAVEL PERFORMED BY COMMON CARRIER OR STATE VEHICLE
THIS SECTION REQUIRED TO BE COMPLETED ONLY WHEN COMMON CARRIER IS BILLED DIRECTLY TO THE STATE AGENCY

Date	Ticket Number or State Vehicle Number	From	To	Amount	Name of Common Carrier or State Agency Owning Vehicle
STATE OF FLORIDA PURCHASING CARD CHARGES					
THIS SECTION REQUIRED TO BE COMPLETED ONLY WHEN TRAVEL RELATED EXPENSES ARE PAID BY USING THE STATE OF FLORIDA PURCHASING CARD					
Date	Merchant/Vendor	Description of Item Acquired		Amount of Charge	
10/5/2022	AVIS rental in Tallahassee	Car rental to drive from Tallahassee to Orlando		\$	93.93
10/7/2022	Gas	Gas AT Marathon		\$	50.22
STATE OF FLORIDA PURCHASING CARD CHARGES					
THIS SECTION REQUIRED TO BE COMPLETED ONLY WHEN NON-REIMBURSEABLE ITEMS WERE PURCHASED USING THE STATE OF FLORIDA PURCHASING CARD					
Date	Merchant/Vendor	Description of Item Acquired		Amount of Charge	
GENERAL INSTRUCTIONS					
<p>Class A travel -- Continuous travel of 24 hours or more away from official headquarters.</p> <p>Class B travel -- Continuous travel of less than 24 hours which involves overnight absence from official headquarters.</p> <p>Class C travel -- Travel for short or day trips where the traveler is not away from his official headquarters overnight.</p> <p>NOTE: No allowance shall be made for meals when travel is confined to the city or town of official headquarters or immediate vicinity except assignments of official business outside the traveler's regular place of employment if travel expenses are approved and such special approval is noted on the travel voucher. Rate of Per Diem and Meals shall be those prescribed by Section 112.061, Florida Statutes.</p> <p>Non-reimbursable items may not be charged on the State of Florida Purchasing Card. Inadvertent non-reimbursable charges are to be deducted from the travel reimbursement claimed on the reverse side of this form on the line "Less Non-reimbursable Items Included on Purchasing Card" and the above "Non-reimbursable Items" section of "State of Florida Purchasing Card Charges" section above must be completed. Per diem shall be completed at one-fourth of authorized rate for each quarter or fraction thereof. Travel over a period of 24 hours or more will be calculated on the basis of 6-hour cycles beginning at midnight, less than 24 hours travel will be calculated on the basis of 6-hour cycles, beginning at the hour of departure from official headquarters. Hour of departure and hour of return should be shown for all travel. When claiming per diem, the meal allowance column should not be used. Claims for actual lodging at single occupancy rate plus meal allowances should be put in the "Per Diem or Actual Lodging Expenses" column and include the appropriate meal allowances in the "Meals for Class A & B Travel" column. Claims for actual lodging that did not require the traveler to be away from headquarters overnight should be included in the "Class C Meals" column. Vicinity travel must appear in the separate column. When travel is by common carrier and billed directly to the traveler, the amount and description should be included in the "Other Expenses" column. A copy of the ticket or invoice should be attached to this form. If travel is by common carrier and billed directly to the State agency, then the "Travel Performed by Common Carrier or State Vehicle" section above should be completed. If travel is by common carrier and the carrier is paid by the use of the State of Florida Purchasing Card, then the "State of Florida Purchasing Card Charges" section above should be completed. The name of the common carrier should be inserted in the "Map Mileage Claimed" column in these instances. Justification must be provided for use of a noncontract airline (or one offering equal or lesser rates than the contract airline) or rental car (or one having lower net rate) when contract carriers are available. Additionally, justification must be provided for use of a rental car larger than a Class "E" car. If travel is performed by the use of a State-owned vehicle, the word "State" should be inserted in the "Map Mileage Claimed" column on the reverse side of this form, and the above section designated as "Travel Performed by Common Carrier or State Vehicle" should be completed. If lodging is paid by the use of the State of Florida Purchasing Card, the words "Purchasing Card" should be inserted in the "Per Diem or Actual Lodging Expenses" column on the reverse side of this form, and the above section designated as "State of Florida Purchasing Card Charges" should be completed. Incidental travel expenses which may be reimbursed include: (a) reasonable taxi fare; (b) ferry fares and bridge, road, and tunnel tolls; (c) storage and parking fees; (d) telephone and telegraph expenses; (e) convention or conference registration fee. If meals are included in the registration fee, per diem should be reduced accordingly. Receipts should be obtained when required. The official Department of Transportation map should be used in computing mileage from point of origin to destination whenever possible. When any State employee is stationed in any city or town for over 30 days continuous work days, such city or town shall be deemed to be his official headquarters and he shall not be allowed per diem or subsistence after the period of 30 continuous work days has elapsed, unless extended by the approval of the agency head. If travel is to a conference or convention, the "Statement of Benefits to the State" section must be completed or a copy of the Authorization to Incur Travel Expense, Form DFS-AA-13, must be attached. Additionally, a copy of a agenda and registration receipt must be attached. Any fraudulent claim for mileage, per diem or other travel expense is subject to prosecution as a misdemeanor.</p>					
Total (This amount must appear on the line "Less Non-Reimbursable Items Included on Purchasing Card" on the reverse side of this form.)					#NAME?



We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 379714182

RECEIPT

Your Information

Customer Name: ERIN SMELTZER
Avis Worldwide Discount: STATE OF FLORIDA DEPT MGMT SV
Method of Payment: MASTER XX0253
AUTH: 01467Q

Your Vehicle Information

Vehicle Number: 98863726
Vehicle Group Rented: V
Vehicle Group Charged: C
Vehicle Description: GRY TOYOTA SIENNA HYBRID
License Plate Number: TXRML7845
Odometer Out: 16143
Odometer In: 16668
Total Driven: 525
Fuel Reading: Out 16.2 Gall In 17.6 Gal

Your Rental

Pickup Date/Time: OCT 05, 2022 @ 9:34AM
Pickup Location: 1414 SOUTH MONROE STREET TALLAHASSEE, FL 32301, US 850-222-3744

Return Date/Time: OCT 07, 2022 @ 6:12PM
Return Location: 1414 SOUTH MONROE STREET TALLAHASSEE, FL 32301, US 850-222-3744

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 330 DAY)

Table with columns: Rate Chart, Free Miles, Time and Mileage. Rows include hourly, daily, weekly, monthly rates and a discount calculation for 3 Ad'l Day @ 27.00 = 81.00.

Your Optional Products/Services

Table with columns: Product/Service, Amount. Row: Fuel Service = (16.2 Gal Out - 17.6 Gal In) 3.510/GAL. Row: Optional Services Total: 0.00.

Your Taxable Fees

Table with columns: Fee Description, Amount. Row: STATE SURCHARGE 2.00/DY 6.00. Row: Sub-total-Charges: 87.00. Row: TAX 7.500% 6.53.

Your Non-Taxable Products/Services

Table with columns: Description, Amount. Row: Your Total Charges: 93.53. Row: Prepayment 0.00.

Table with columns: Description, Amount. Row: Net Charges: USD 93.53. Row: Your Total Due: 0.00.

Thank you for renting with Avis. For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com

6458 US HWY 129 North
Live Oak FL 32060

MARATHON PETRO250035
00000250035
6458 U.S. 129
Live Oak , FL
32060
10/07/2022 065002211
04:46:42 PM

XXXX XXXX XXXX 0253
M/C
INVOICE 164347
AUTH 00-006780
REF700161007221643

PUMP# 21

REGULAR 14.7760
PRICE/GAL \$3.399

FUEL TOTAL \$ 50.22

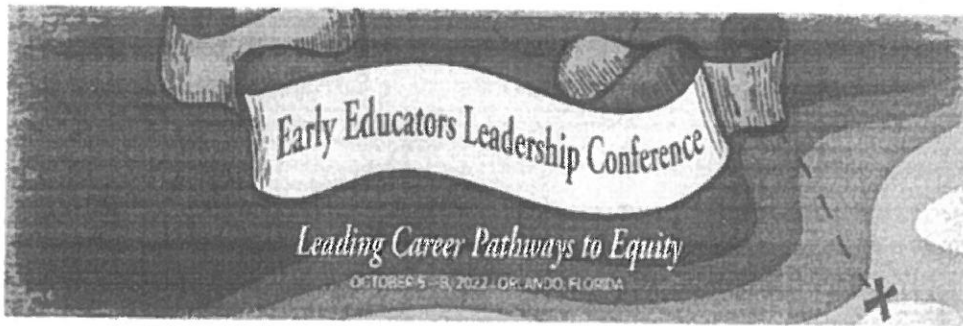
TOTAL = \$ 50.22

CREDIT \$ 50.22

MASTERCARD
ATD: A000000041010
TC: 7E1966140E283064
COMPLETION
Entry: CHIP
Batch: 70 Seq Num: 16

Have a Nice Day
Cardholder Copy

Erin + Heather



D provided Agenda

October 5, 2022

EELC Conference & CDA PDS Symposium Check-In: Attendee, Presenters & Speakers

8:00 AM-6:00 PM

CDA PD Specialist Symposium

10:00 AM-5:00 PM

Welcome Reception & Dinner Buffett: A Starry Evening

6:00 PM-8:00 PM ✓

October 6, 2022

Morning Yoga

BLD provided

7:00 AM-7:45 AM

Session Theme: Health & Wellness

Breakfast Lounge

7:00 AM-8:45 AM ✓

The Power of Laughter

8:00 AM-8:45 AM

Session Theme: Health & Wellness

EELC Conference Check-In: Attendees, Speakers & Presenters

8:00 AM-3:00 PM

Council Pop Up Shop

8:00 AM-5:00 PM

Opening General Session: Leading the Career Pathway to Equity

9:00 AM-10:15 AM

Power & Wellness Break

10:15 AM-10:45 AM

Compassion Fatigue in Helpers - Caring for Yourself While Caring for Others

10:45 AM-12:00 PM

Session Theme: Navigate the Road to Wellness

An Equity Road Map Using The LearnERS: CQI Coaching Framework

10:45 AM-12:00 PM

Session Theme: Reroute the Path to Educational Equity

The Professional Development Specialist Role and the Support of the Early Educator Pathway

10:45 AM-12:00 PM

Session Theme: Reroute the Path to Educational Equity

Diversifying the Teaching Pipeline: Creating a Spanish-language A.A.S for Early Childhood Education

10:45 AM-12:00 PM

Session Theme: Trailblaze ECE Career Pathways to Success

Networking Lunch & Treasure Hunt

12:00 PM-1:30 PM

General Session: Council Chat - Connected to Your Calling ✓

1:30 PM-2:30 PM

Energy & Wellness Break: Tai Chi

2:30 PM-3:00 PM

Taking Care of You: Preventing Compassion Fatigue When Working with Families

3:00 PM-4:15 PM

Session Theme: Navigate the Road to Wellness

Expulsion and Suspension in ECE: What Every Leader Must Know and Be Able to Do

3:00 PM-4:15 PM

Session Theme: Reroute the Path to Educational Equity

Multilingual CDAs: Creating Opportunities & Access in Multicultural Communities

3:00 PM-4:15 PM

Session Theme: Reroute the Path to Educational Equity

CTE Programs and the CDA Connection: Recruitment, Retainment and Your Community

3:00 PM-4:15 PM

Session Theme: Trailblaze ECE Career Pathways to Success

Caribbean Dinner & Fiesta ↓

6:00 PM-10:00 PM

October 7, 2022

B+L provided

Sound Therapy for Deep Breathing & Meditation

7:00 AM-7:45 AM

Session Theme: Health & Wellness

Breakfast Lounge

7:00 AM-8:45 AM

Don't Lose Your Pause Button

8:00 AM-8:45 AM

Session Theme: Health & Wellness

Council Pop Up Shop

8:00 AM-5:00 PM

General Session: The Leadership Journey of an ECE Changemaker

9:00 AM-10:15 AM

Power Break

10:15 AM-10:45 AM

Career Pathways: Access to Excellence for ALL

10:45 AM-12:00 PM

Session Theme: Reroute the Path to Educational Equity

Creating Culturally Competent Workplaces

10:45 AM-12:00 PM

Session Theme: Trailblaze ECE Career Pathways to Success

Boosting Family Child Care: Bridging Quality Care and Business Sustainability

10:45 AM-12:00 PM

Session Theme: Trailblaze ECE Career Pathways to Success

The CDA Professional Portfolio Preparation for Instructors and Coaches

10:45 AM-12:00 PM

CDA Award Lunch

12:00 PM-1:00 PM

Health & Wellness Expo

1:00 PM-3:00 PM

Energy & Wellness Break

2:30 PM-3:00 PM

Leading with Heart

3:00 PM-4:15 PM

Session Theme: Navigate the Road to Wellness

Closing learning gaps for young children using an equity lens

3:00 PM-4:15 PM

Session Theme: Reroute the Path to Educational Equity

The Six Signature Traits of an Inclusive Educator

3:00 PM-4:15 PM

Session Theme: Reroute the Path to Educational Equity

Roadmap to Results: Paving Innovative Pathways for ECE Professionals

3:00 PM-4:15 PM

Session Theme: Trailblaze ECE Career Pathways to Success

Closing General Session: Who's in the Driver's Seat?

4:15 PM-5:30 PM

Disney Springs - Dine Around

6:00 PM-10:00 PM

October 8, 2022

Health & Wellness with JuNene K.

8:15 AM-8:45 AM

Farewell & Continental Breakfast with Mickey & Minnie

8:30 AM-10:00 AM



Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
Dec 27, 2022		
New Balance	Minimum Payment Due	
\$215.05	\$15.00	
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 32.40%.</p> <p>MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	17 Month(s)	\$254
If you would like information about credit counseling services, call 1-888-376-8055		

Account Summary	
Previous Balance	\$192.73
Payments	- \$192.73
Other Credits	\$0.00
Transactions	+ \$215.05
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$215.05
Credit Limit	\$2,000.00
Available Credit (as of Dec 02, 2022)	\$1,784.95
Cash Advance Credit Limit	\$1,000.00
Available Credit for Cash Advances	\$1,000.00

Rewards Summary	Rewards as of: 12/01/2022	
Rewards Balance	Track and redeem your rewards with our mobile app or on capitalone.com	
\$46.44		
Previous Balance	Earned This Period	Redeemed this period
\$43.21	\$3.23	\$0.00

Account Notifications

i You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your scheduled payment date. If your payment is more than the current balance on your scheduled payment date, we will only debit the current balance.

Pay or manage your account at capitalone.com

Customer Service: 1-800-867-0904


See reverse for Important Information



ERINNEY SMELTZER
CHILDREN'S FORUM
STE 200
1211 GOV SQ BLVD
TALLAHASSEE, FL 32301-2988

00099863
N811





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Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Dec 27, 2022**

Account ending in 0253

New Balance	Minimum Payment Due	Amount Enclosed
\$215.05	\$15.00	\$ _____

Capital One
P.O. Box 60519
City of Industry CA 91716-0519

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery



Transactions			
Visit capitalone.com to see detailed transactions.			
ERINNEY SMELTZER #0253: Payments, Credits and Adjustments			
Trans Date	Post Date	Description	Amount
Nov 27	Nov 28	CAPITAL ONE AUTOPAY PYMTAuthDate 27-Nov	-\$192.73
ERINNEY SMELTZER #0253: Transactions			
Trans Date	Post Date	Description	Amount
Nov 3	Nov 4	FOURSEASON® BLUSHINGBLBATON ROUGELA	\$215.05
ERINNEY SMELTZER #0253: Total Transactions			\$215.05
COLLEEN GROOT #0457: Payments, Credits and Adjustments			
Trans Date	Post Date	Description	Amount
COLLEEN GROOT #0457: Transactions			
Trans Date	Post Date	Description	Amount
Total Transactions for This Period			\$215.05
Fees			
Trans Date	Post Date	Description	Amount
Total Fees for This Period			\$0.00
Interest Charged			
Interest Charge on Purchases			\$0.00
Interest Charge on Cash Advances			\$0.00
Interest Charge on Other Balances			\$0.00
Total Interest for This Period			\$0.00
Totals Year-to-Date			
Total Fees charged			\$0.00
Total Interest charged			\$0.00

Colleen Groot

From: Capital One | Spark Business <capitalone@notification.capitalone.com>
Sent: Wednesday, December 28, 2022 7:22 PM
To: Colleen Groot
Subject: Your payment has posted



SPARK
BUSINESS

[Sign In](#)

Thanks for your payment of \$215.05.

About your Spark Cash Select credit card ending in 0253

ERINNEY,

Here are the details of your posted payment:

Payment amount:	\$215.05
Posted date:	December 27, 2022

Please visit your account to [view your pending and posted transactions](#).

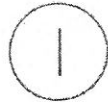
Was this email helpful?



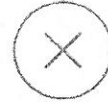
[Absolutely](#)



[Sure](#)



[Neutral](#)



[Not Really](#)



[Nope](#)



[Download the Capital One Mobile app.](#)

About This Message

[Unsubscribe with one click](#) if you no longer want to receive this account alert.

Payee Capital One Spark Account
Vendor ID 6611

Account #:

23-01777
1/4/2023

Invoice	Description	Discount	Amount
23-PO-30128	Blushing Blooms - Jinan's bereavment flowers 12/27/2022	\$0.00	\$215.05
Total :		\$0.00	\$215.05

23-01777

****Two Hundred Fifteen and 05/100 Dollars

1/4/2023

\$215.05

Capital One Spark Account
PO Box 60599
City of Industry, CA 91716-0599

Payee Capital One Spark Account
Vendor ID 6611

Account #:

23-01777
1/4/2023

Invoice	Description	Discount	Amount
23-PO-30128	Blushing Blooms - Jinan's bereavment flowers 12/27/2022	\$0.00	\$215.05
Total :		\$0.00	\$215.05

Childrens Forum Inc.

1211 Governors Square Blvd.
 STE 200
 Tallahassee, FL 32301
 (850)487-6300
 Kate Nunez

PURCHASE ORDER
23-PO-30128

Vendor Information	Shipping Information
Capital One Spark Account PO Box 60599 City of Industry, CA 91716-0599 Phone - / Fax -	1211 Governors Square Blvd. STE 200 Tallahassee, FL 32301 (850)487-6300 Kate Nunez

Date	Require Date	Prepared By	Workflow	Status	Description
12/01/2022	01/13/2023	Colleen Groot	Accounting	Documents Transferred to Abila	Blushing Blooms - Jinan's bereavment flowers 12/27/2022

Qty	Unit Type	Received Rec'd	Account Information	Item Number	Item Description	Unit Price	Tax %	Total
1	EA	0	51101 004 01 01 01 100 NA 100	N/A	Blushing Blooms - Jinan's bereavment flowers 12/27/2022	215.05	0.000	215.05

Approval Information

Colleen Groot	Dir of Finance - Approved	01/04/2023 4:48 PM
Lauren Wofford	Accounting - Approved	01/04/2023 12:16 PM
Colleen Groot	Requester - Submitted	01/03/2023 3:29 PM

TOTAL \$215.05

This Purchase Order Authorizes the purchase of the items or services in the quantities and the amounts specified above by the purchaser identified above on the presentation of proper identification at time of purchase.

The Purchase Order # number must appear on billing invoices and packages and billing of the purchase must be submitted to the address shown above.

Organization Name is exempt from payment of State sales tax under Exemption # 85-8012541150C-4



30128

Children's Forum
2807 Remington Green Circle
Tallahassee, FL 32308

pd 12/1/22

Purchase Order

Table with columns: Purchase Information, Vendor Information. Rows include Date (11/3/22), Vendor ID (6611), Vendor Name (Capital One-ERIN 0253), Purchase Description (Bereavment Flowers- Jinan's FIL BlushingBlooms Florist), Street Address (PO Box 60599), City (City of Industry CA), Requestor's Name/Dept (Fiscal Specialist), Phone, Fax, Invoice #, Terms (Due).

Table with columns: Distribution Code, Item Description, Amount. Row 1: 2006, FLOWERS, \$ 215.05. Includes handwritten 'EFT' in the Item Description column.

Table with columns: Expense Coding Info. Rows include GL Code (51101), Fund, Audit, FAS, Function, Program, Activity, Department.

Table with columns: Total, Amount. Row: Total \$ 215.05

Table with columns: Approvals. Row: Fiscal Dept. [Signature: Lu Wopple], CEO(+ \$1,000).

Colleen Groot

Flowers for Simon FIL's funeral

From: Erin Smeltzer
Sent: Tuesday, November 15, 2022 10:48 AM
To: Colleen Groot
Subject: FW: Your receipt from Blushing Blooms Florist #7993699907

From: Blushing Blooms Florist <questions@bloomnation.com>
Sent: Thursday, November 3, 2022 2:53 PM
To: Erin Smeltzer <esmeltzer@thechildrensforum.com>
Subject: Your receipt from Blushing Blooms Florist #7993699907

You don't often get email from questions@bloomnation.com. [Learn why this is important](#)

Order #7993699907

Order Placed November 3, 2022



YOUR ORDER #7993699907 IS CONFIRMED

Thanks for choosing Blushing Blooms Florist, Erin Smeltzer!

Payment Summary



LUXURY Rustic Harvest Palette

\$169.99

Subtotal

\$169.99

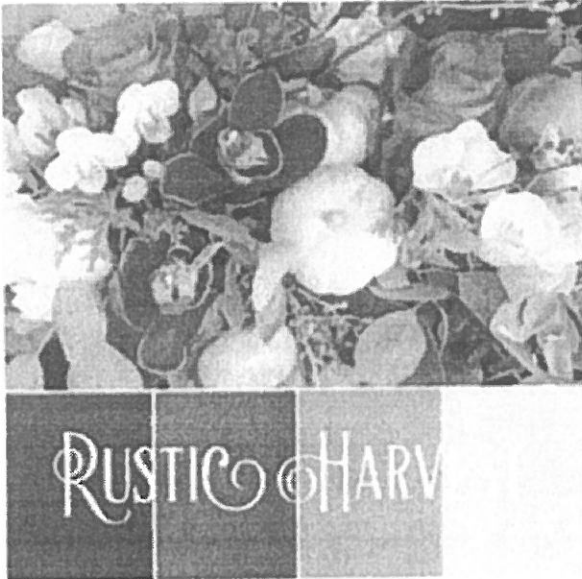
Delivery

\$12.00

Timed Delivery	\$0.00
Tax	\$16.06
Tip	\$17.00
<hr/>	
mastercard *0253	\$215.05

Your Blooms: LUXURY Rustic Harvest
Palette

Your Order Details



Delivery Date is November 4, 2022

Recipient Information

Higginbotham Family
Greater Mt. Carmel Baptist Church
7242 Carlene Ave.
Baton Rouge, Louisiana, 70811
T: (850) 543-6164

Deluxe

Special Instructions

Card Information

We are celebrating a beautiful life with you and sending you so much love. The Children's Forum Family

Have Questions On Your Order?

Contact your florist
Blushing Blooms Florist
(225) 924-1386

Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
Jan 27, 2023		
New Balance	Minimum Payment Due	
\$396.10	\$15.00	
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 33.65%.</p> <p>MINIMUM PAYMENT WARNING: if you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	3 Years	\$574
<p>If you would like information about credit counseling services, call 1-888-326-8055.</p>		

Account Summary	
Previous Balance	\$215.05
Payments	- \$215.05
Other Credits	\$0.00
Transactions	+ \$396.10
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$396.10
Credit Limit	\$2,000.00
Available Credit (as of Jan 02, 2023)	\$1,603.90
Cash Advance Credit Limit	\$1,000.00
Available Credit for Cash Advances	\$1,000.00

Rewards Summary	Rewards as of: 01/01/2023	
Rewards Balance	Track and redeem your rewards with our mobile app or on capitalone.com	
\$47.08		
Previous Balance	Earned This Period	Redeemed this period
\$46.44	\$0.64	\$0.00

Account Notifications

i You are enrolled in AutoPay. You've selected to pay the New Balance shown on this statement, which will be debited from your bank account on your scheduled payment date. If your payment is more than the current balance on your scheduled payment date, we will only debit the current balance.

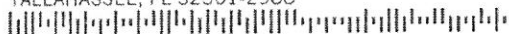
Pay or manage your account at capitalone.com

Customer Service: 1-800-867-0904

See reverse for Important Information



ERINNEY SMELTZER
 CHILDREN'S FORUM
 STE 200
 1211 GOV SQ BLVD
 TALLAHASSEE, FL 32301-2988



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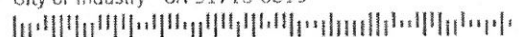
Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Jan 27, 2023**

Account ending in 0253

New Balance	Minimum Payment Due	Amount Enclosed
\$396.10	\$15.00	\$ _____

Capital One
 P.O. Box 60519
 City of Industry CA 91716-0519



Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

Transactions

Visit capitalone.com to see detailed transactions.

ERINNEY SMELTZER #0253: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Dec 27	Dec 27	CAPITAL ONE AUTOPAY PYMTAuthDate 27-Dec	-\$215.05

ERINNEY SMELTZER #0253: Transactions

Trans Date	Post Date	Description	Amount
Dec 19	Dec 21	EL PATRON MEXICAN GRILTALLAHASSEEFL	\$42.44
Jan 1	Jan 2	THE REDZONEATHENSGA	\$353.66

ERINNEY SMELTZER #0253: Total Transactions **\$396.10**

COLLEEN GROOT #0457: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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COLLEEN GROOT #0457: Transactions

Trans Date	Post Date	Description	Amount
------------	-----------	-------------	--------

Total Transactions for This Period **\$396.10**

Fees

Trans Date	Post Date	Description	Amount
------------	-----------	-------------	--------

Total Fees for This Period **\$0.00**

Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00

Total Interest for This Period **\$0.00**

Totals Year-to-Date

Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	24.49% P	\$0.00	\$0.00
Cash Advances	31.24% P	\$0.00	\$0.00

Variable APRs: If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.

Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.
L	3 month LIBOR + margin	
D	Prime Rate + margin	The first day of each Billing Cycle
F	1 month LIBOR + margin	

Lauren Wofford

From: service@paypal.com
Sent: Thursday, January 12, 2023 9:46 AM
To: paypalsales
Subject: You've got money

Hello, Florida Children's Forum



Erinney Smeltzer sent you \$353.66 USD

Transaction Details

Transaction ID
80992211FP491791T

Transaction date
January 12, 2023

Money received	\$353.66 USD
Fee	\$7.53 USD
Total	\$346.13 USD

Shipping Address

9001 Eagles Ridge Dr.
Tallahassee, FL 32312
United States

Don't see the money in your account?
Don't worry -- sometimes it just takes a few minutes for it to show up.